



REQUEST FOR CHANGE

City of Thorold
 Planning and Development Services
 Building Division

This request is for:	<input type="radio"/>	Changes to a permit which has already been issued State permit No _____
	<input type="radio"/>	Changes to a permit that has NOT been issued Permit address _____

Owner's Name _____

If changes require modification of the drawings, new drawings must be submitted in duplicate. Changes must not be made on the original drawings submitted. For minor changes, duplicate photocopies of the original drawings with changes marked in red or blue will be accepted. Please date all drawings submitted or staple drawings to this requisition form.

Provide a printed explanation of the change request in sufficient detail to allow the Plans Examiner to implement the change requested

Date: _____

Change requests must only be made by the owner or the owner's agent

Owner: _____

Owners Agent: _____

(signature)

(signature)

Phone Number: _____

Phone Number: _____

FOR OFFICE USE ONLY

FEES AND CHARGES

ITEMS / DESCRIPTION	CODE	ACCOUNT	AMOUNT
PERMIT APPLICATION FEE	BPP	G221-0009-0713	
PERMIT REVISION FEE	BPP	G221-0009-0713	
OTHER FEES / DEPOSITS			
TOTAL			

THIS CHANGE REQUEST HAS BEEN REVIEWED FOR CONSTRUCTION BY:

PLAN EXAMINER _____ ON _____

REVIEW FROM BUILDING DIVISION OF ANY PLAN OR DOCUMENT SHALL NOT BE CONSTRUED AS RELIEVING THE APPLICANT OR THEIR AGENT OF ANY RESPONSIBILITY UNDER THE ONTARIO BUILDING CODE. NOT WITHSTANDING THE AMOUNT OF INFORMATION FORWARDED TO THIS DEPARTMENT. THE CONSTRUCTION DRAWINGS OR CORRECTIONS MADE TO SUCH DRAWINGS BY THIS DIVISION. THE BUILDING CONCERNED IN THE APPLICATION SHALL BE CONSTRUCTED IN ACORDANCE WITH THE REQUIREMENTS OF THE ONTARIO BUILDING CODE, PLUMBING CODE AND ANY OTHER APPLICABLE LAWS.

NOTE: THIS CHANGE REQUEST MUST BE ATTACHED TO THE ORIGINAL SITE DOCUMENTS