



Thorold Community Market Lock Patio Requirements & Recommendations

This year the Lock Patio is shifting to focus to support non-profit organizations when possible. Priority will be given to non-profits looking to run the bar as a fundraiser for their organization. The daily permit cost to be a Patio Vendor is \$150, which covers the cost of the special occasion permit. Profits from all sales remain profits of the Patio Vendor. Patio Vendors complete the Market Vendor Application and specify their requested dates. A signed copy of this Patio Vendor Agreement must be submitted with your application. Multiple dates can be requested and are encouraged but Patio Vendors may not be given all dates to offer opportunities to a variety of organizations at the market.

WHAT IS INCLUDED WHEN YOU PERMIT THE SPACE?

Your rental fee includes use of the Thorold Lock Patio Shipping Container if operable or a 10x10 tent set-up offering a setting for serving alcoholic beverages by the glass or can. The licensed patio area is set up within a fenced-in section where patrons can enjoy their beverage at our provided seating, consisting of a variety of bistro sets, tables to accommodate larger groups, as well as high top tables. The Lock Patio is in an ideal spot where patrons can sit and watch the performing bands while enjoying their beverage or grab food from another one of our vendors to enjoy with their drink.

SELECTION AND PRICE REQUIREMENTS:

We understand the cost associated with productions and want to make sure Patio Vendors succeed while creating a consistent experience for patrons. To create consistent price points, you must offer the following as options for sale at The Lock Patio within the stated price ranges. Minimum quantities are outlined below in the next section.

Any beverage in a glass bottle must be poured in a cup and the cup given to the customer.

Patio Vendors must have their own means to accept Credit, Debit and Cash Payments.



- A minimum of one Ontario, preferably Niagara, wine sold in a 5 oz glass with an optional 9 oz pour:
5 oz pour: \$6-8 **9 oz pour: \$12-15**
- A minimum of two domestic beers (no glass bottles can be served):
355ml can: \$5-7 **473 ml can: \$8-10**
- Optional Craft Beer, Import or Cider pricing: **Same as domestic beer range above**
- A minimum of one premixed cooler: **\$8-10**
- Optional spirit, per fluid oz: **\$8-10**
- Must offer bottled water for sale at a maximum price: **\$2 per bottle**

WHAT IS REQUIRED AT THE EVENT?

Vendors should bring their own product as well as coolers, ice and plastic cups for wine and beer. We are unable to supply a point of sale or float, and you should be prepared to handle payments for your sales. All proceeds from sales are yours to keep and we do not ask for a split on sold products. Anything else that you require to sell your product should be supplied by yourself, the vendor.

The Patio Vendor must bring the following:

- Point of Sale system that can process debit/credit transactions, such as a square reader
- Cash Float & register
- Plastic wine and beer glasses
- Beer - a minimum of 240 cans of domestic beer
- Wine - a minimum of 12 bottles of wine
- Coolers - a minimum of 24 cans of coolers
- Water - a minimum of 24 bottles of water
- A printed copy of the Special Occasion Permit to be displayed at the bar
- A printed copy of Sandy's Law warning sign - [downloadable here](#) - to be displayed at the bar

We recommend bringing more products than you expect to sell as unopened cases purchased through the special occasion permit can be returned.

Patio Vendors must also have a minimum of two staff/volunteers always working at the Lock Patio during the event who are smart serve certified.



OTHER PRE-EVENT REQUIREMENTS:

After approval is given before your permit can be issued, Patio Vendors must provide:

- A list of staff/volunteers who will be handling alcohol for the event date.
- A copy of a **VALID SMART SERVE CERTIFICATE** for each staff/volunteer listed.
- A certificate of insurance naming the City of Thorold (3540 Schmon Parkway, Thorold, ON, L2V 4A7) as an additional insured for a minimum of \$2,000,000 liability insurance.
 - Options may be made available to purchase for those that do not already have liability insurance.

All alcoholic beverages to be sold must be purchased through the event's special occasion permit.

A copy of the SOP must be requested from the event organizer after receiving approval for your market dates. This will be sent to the vendor provided email listed on the application.

CAN YOU RETAIL YOUR PRODUCT (FOR BREWERIES, WINERIES AND DISTILLERS)?

You may also retail products for customers to take home through a [Manufacturers – Temporary Extension Endorsement](#). We can provide a separate space beside the patio that can be used for any customer wishing to purchase your product to be taken home.

IN WITNESS WHEREOF, the parties hereto agree to meet all listed requirements as of the date first below written.

Organization/Vendor: _____

Name: _____

Signature: _____

Title: _____

Date: _____