



**THE CORPORATION OF
THE CITY OF THOROLD**

PUBLIC WORKS

**TENDER
PWCS2019-03**

**FOR THE PROVISION OF:
TWO (2) NEW 2019 OR NEWER 40 HP FOUR
STROKE ENGINES AND FERRY BOAT CANOPY**

MUST be received by the

City of Thorold Clerk's Department
City Hall, 3540 Schmon Parkway,
Thorold Ontario, L2V 4A7

By no later than

2:00 p.m. local time on Monday, March 25, 2019

TO WHOM IT MAY CONCERN

The information contained in this bid opportunity is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will only be used to make a decision concerning the acceptance of this bid. The name of the Contractor and the total price will be made public. All other information contained in this document will be held in accordance with MFIPPA provisions.

This bid document is received in confidence save and except the name of the tender and the total tender amount. However, the successful tender document will be made public and will form part of the accepting by-law and/or contract. Further information may be obtained by contacting the Municipal Clerk City of Thorold (905) 227-6613.

THE CORPORATION OF THE CITY OF THOROLD

**TENDER FOR TWO (2) NEW OR NEWER 40 HP FOUR STROKE ENGINES,
DUAL CONTROL WITH TILT AND TRIM AND FERRY BOAT CANOPY**

CONTRACT NO. PWCS2019-03

INSTRUCTIONS TO BIDDERS

1. **SEALED DOCUMENTS** clearly marked as to contents and on the forms provided will be received by Donna Delvecchio City Clerk, City of Thorold, 3540 Schmon Parkway, Thorold, Ontario, P.O Box 1044, L2V 4A7 until **2:00 p.m.. Local Time Monday, March 25, 2019** for the purchase of two (2) new or newer 40 HP Four Stoke Engines and Ferry Canopy as noted above and to the specifications contained herein this bid package.
2. The supplier must state the time and delivery for the unit complete. The City is to be advised immediately of any necessary change in the stated time of delivery.
3. The supplier must contact the Manager of Public Works, Steve Santo at 905-227-3521 for an inspection **prior to delivery**.
4. Bidders must submit with their bid, relevant manufacturer's literature on the equipment (photocopies not accepted) in their envelope.
5. Should the Corporation be made aware that there has been patent infringement, the Bidder will be disqualified.
6. The lowest or any bid will not necessarily be accepted.
7. Award is based on Council/budget approval.
8. When completing the tender, answers yes or no will not be accepted if specify is indicated, and may result in disqualification.
9. Form of bid and/or addendum(s) must be completed in ink or by typewriter/electric print. Photocopies of tender form will **not** be accepted.

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DUAL CONTROL WITH TILT AND TRIM AND FERRY BOAT CANOPY

CONTRACT NO. PWCS2019-03

INFORMATION TO BIDDERS

1. **PROCEDURE**

The following policy regarding the preparation and submission of bids and bid opening procedures shall be followed.

Bids are requested to adhere strictly to the instructions concerning submission.

2. **ACCEPTANCE OR REJECTION OF BIDS**

The lowest or any bid will not necessarily be accepted. The Corporation reserves the right to reject any or all bids for any reason whatsoever, and to accept any proposal considered to be in the best interest of the Corporation.

3. **INFORMAL BIDS**

Bids that are incomplete, conditional or obscure or which contain additions not called for, erasures, alterations or irregularities of any kind, may be rejected as informal. The tenderer may however, submit alternative prices on any item for consideration. The Corporation reserves the right to waive informalities at its discretion.

4. **WITHDRAWAL OF BID**

A Bidder will be permitted to withdraw the bid unopened after it has been deposited, provided such request is received in writing prior to the time specified for opening of the bids.

5. EQUIPMENT SPECIFICATIONS

It is the intent of the attached specifications to describe specific details of equipment required in this matter. It is the responsibility of the successful bidder to supply any equipment not described in the specifications, but required for the satisfactory operation of the vehicle. All vehicles shall be delivered with all accessories mounted and operating.

6. BIDS LEFT OPEN

The bidders shall keep his/her tender open for acceptance for sixty (60) days after the closing date.

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FORM

The Corporation of the City of Thorold is part of the Broader Public Service of the Province of Ontario and as such is entitled to the concessions (discounts) as arranged by the Ministry of Government services under VOR: OSS 074423.

I/We _____ the undersigned agree to supply and deliver to the City of Thorold, as per City specifications or equivalent, and at the Total Bid Price, in Canadian Funds, stated herein.

State Model Year _____

Price before Discount \$ _____

Discount \$ _____

Total Bid (excluding taxes) \$ _____

Harmonized Sales Tax (H.S.T.) (if applicable) \$ _____

TOTAL BID \$ _____

Based on an award date of Tuesday, April 2, 2019 the engines and canopy must be delivered and installed on or before Wednesday, April 30, 2019.

DEALER _____

ADDRESS: _____

NAME/EMAIL: _____

DATE: _____

WITNESS: _____

SIGNED: _____

TENDER CLOSING 2:00 p.m. LOCAL TIME MONDAY, MARCH 25, 2019

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**TENDER FOR TWO (2) NEW OR NEWER 40 HP FOUR STROKE ENGINES,
DUAL CONTROL WITH TILT AND TRIM AND FERRY BOAT CANOPY**

CONTRACT NO. PWCS2019-03

SPECIFICATIONS AND GENERAL CONDITIONS		BIDDER'S SPECIFICATIONS
GENERAL SPECIFICATIONS:		
The equipment shall be two (2) 2019 or newer model 40 hp four stroke engines, dual control with tilt and trim and ferry boat canopy as outlined in this specification. Canopy to be removed and replaced		
<u>Engine Make and Model:</u>	Year: _____	Specify: _____
	Make: _____	Specify: _____
	Model: _____	Specify: _____