



THOROLD FIRE & EMERGENCY SERVICES

REQUEST FOR TENDER

**Analogue VHF User Gear Replacement with
Provisions for Future Digital Radio Migration**

Request for Tender # 2019-002

Sealed Tenders will be received in the office of:

Terry Dixon,
Fire Chief/CEMC
Thorold Fire & Emergency Services
(905) 227-6412 ext. 24
16 Towpath Street
Thorold, ON L2V 4Y6

Closing Date: Tuesday August 27th, 2019 @ 3:30PM



REQUEST FOR TENDER TFES 2019-002

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Attached are the instructions to Proposers, and the minimum specifications that are to be used as the basis for your submission.

TENDER FORM
PRICE SUMMARY

Table with 2 columns: Description and Price. Rows include: Price to Supply and Install all materials and components as specified, Total Taxes, Total Price in Canadian Dollars (Including Taxes).

Proposed Delivery Date: _____

If selected, the undersigned agrees, on behalf of the company named below, to supply the goods and services listed, at the prices quoted, and within the terms and conditions as identified in Request for Tender #TFES 2019-002 Analogue VHF User Gear Replacement with Provisions for Future Digital Radio Migration. This Offer is valid and enforceable for at least sixty (60) days following the closing date.

The undersigned further agrees that they have read this request in its entirety, understand its meaning and effect on their Offer, agree to the terms and conditions herein, and will comply with all requirements.

The undersigned warrants that they have the authority to bind the company to this contract.

Contract to supply may be cancelled at the Purchaser's option ten (10) days after promised delivery date, if delivery is not complete.

TENDER SUBMITTED BY:
ADDRESS: TELEPHONE:
FAX:
SIGNATURE OF SIGNING OFFICER:
NAME OF SIGNING OFFICER:
TITLE OF SIGNING OFFICER: DATE:

Addenda Acknowledged:

Table with 2 columns: Addenda # and Date. Three rows for addenda acknowledgment.

Neither the lowest nor any tender shall necessarily be accepted.



REQUEST FOR TENDER TFES 2019-002

A: GENERAL INFORMATION

CLOSING DATE: Tuesday August 27th, 2019 @ 3:30PM

TENDER REFERENCE: TFES 2019-002

Analogue VHF User Gear Replacement with Provisions for Future Digital Radio Migration

RFP OPENING: Will be completed in private by the selection committee

All to be in accordance with the following and attached:

1. Information to Proposers
2. Terms and Conditions of Bidding
3. Terms and Conditions of Purchase Order
4. Tender Summary Form
5. Bid Response Form
6. Specifications and Requirements

Proposers are requested to submit ONE (1) original and ONE (1) copy of their Authorized Tender including the completed and signed original Tender Summary Form, and Bid Response Form.

It is the Proposer's responsibility to ensure Tenders arrive at the Municipality Offices, no later than the closing date and time specified, at the following address:

Courier Address:

Thorold Fire & Emergency Services
3540 Schmon Parkway
Thorold, ON L2V 4Y6

Mailing Address:

Thorold Fire & Emergency Services
P.O. Box 1044
Thorold, ON L2V 4A7

All submissions to be sealed and clearly marked:

#TFES-2019-002

Analogue VHF User Gear Replacement with Provisions for Future Digital Radio Migration

City of Thorold Office Hours of Operation:

Open 8:30 am to 4:30 pm, Monday to Friday, except for statutory holidays.



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It is the Proposer's responsibility to clarify interpretation of any item in this Request for Tenders, not later than five (5) working days before the closing date specified, by contacting the following individuals by email:

Tender Technical Detail:

Terry Dixon, Fire Chief/CEMC,

Email: terry.dixon@thorold.ca

Telephone: 905-227-6412 Ext 24;

Facsimile: 905-680-6698

IMPORTANT:

Copies of all written communications relating to this Request for Tender must be sent to Terry Dixon, Fire Chief.



B: INFORMATION TO PROPOSERS

1. SCOPE OF PROJECT

1.1. Currently the Thorold Fire & Emergency Services (TFES) is operating with a single site analog radio communication system. This system is utilized for Fire Alerting/Paging as well as primary radio operations. Dispatch is in St.Catharines at the St.Catharines Fire Dispatch and Communications Centre, 427 Merritt St, St. Catharines, ON L2P 2B9. Dispatch currently has path for communications with Thorold Fire & Emergency Service. This consists of a VHF Radio OTA link with the Thorold Tower. The Thorold Fire & Emergency Services consists of 4 Fire Stations, 4 pumpers, 1 Aerial, 2 Tankers, 3 Rescue, 3 small Fire Vehicles, 19 Full Time, and 75+ volunteer firefighters. Radio communication equipment includes base stations, mobile radios, portable radios and pagers. Please see approximate quantities for each below.

- Base Stations – 4 (install 4 new units)
- Mobile Repeater Boosters – approximately 4, depending on need
- Mobile Radios – need to upgraded as needed
- Portable Radios (Suppression) – 42 (across 4 Fire Stations) – need to upgrade all units with 5-year warranty and remote speaker microphone with emergency button.
- Portable Radios (Officers) – 8 (across 4 Fire Stations) – need to upgrade all units with 5-year warranty, spare batteries and desktop chargers.
- Pagers – approximately 45 (across 4 Fire Stations) – need to upgrade on an as needed basis with 5-year warranty and spare battery.

1.2. All equipment must meet applicable standards (please indicate when responding).

1.3. Proposers are requested to provide all the detail requested in this RFP with their Tender responses.

2. CLOSING DATE

2.1. Tenders shall be accepted up to **Tuesday August 27th, 2019 @ 3:30PM**. Tenders received after this time shall be rejected

3. BID/PERFORMANCE BONDING

3.1. Proposers are not required to provide any Performance Bonding in conjunction with this RFP.



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4. SITE VISIT

- 4.1. Proposers are not required to attend any Site Visit in conjunction with this RFP.
- 4.2. Proposers may schedule a Site Visit with the Fire Chief to determine site specific equipment and labour installation requirements.

5. COMMENCEMENT/COMPLETION

- 5.1. It is intended that a contract award be made not later than 30 days following the RFP closing date. However, the Municipality may at any time cancel the process without making an award at no cost to the Municipality.

6. PRICE DETAIL

- 6.1. All prices shall be in Canadian Dollars, and must include FOB to the Municipality, insured, freight prepaid included for shipped items and full installation and commissioning of equipment.
- 6.2. If the Tender is accepted, the successful Proposer may make no variation of any quoted prices except for tariffs, or decreases in price.
- 6.3. Term of Payment will be a minimum Net 30 Days from date following 60 days of continuous uninterrupted service. Preference is to pay by cheque providing there are no additional administrative fees.

7. TAXES

- 7.1. All prices shall be shown with Ontario Harmonized Sales Tax, Freight Taxes, and any other applicable taxes.
- 7.2. The Proposer shall provide their GST Registration Number on all invoices.

8. INSURANCE & WSIB CLEARANCE CERTIFICATES

- 8.1. The successful proposer shall provide a valid WSIB Certificate and a Certificate of Insurance naming the Thorold as additional insured along with confirmation of General Liability Insurance for the value of \$5,000,000.00.

9. EVALUATION BY THE MUNICIPALITY

- 9.1. An initial review will be completed by the Thorold Fire & Emergency Services to determine which Tenders meet the minimum requirements. Tenders, which do not comply with the City's minimum requirements, may be disqualified.



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- 9.2. The next step will consist of scoring by Thorold Fire & Emergency Services. Each qualified tender rated based on the criteria noted below. The highest scored Tender will be selected. At the discretion of the TFES, the Fire Department may choose to invite up to three (3) short-listed proponents to prepare a formal presentation to the TFES. In addition, short-listed proponents may be asked to attend interviews or negotiations with TFES and provide additional general information prior to selection.
- 9.3. Evaluation Grid Criteria. The following is the evaluation grid criteria outlining how your tender will be scored:

DESCRIPTION	POINTS
Tender	20
Specifications	20
Price	20
Ability to Service System	20
Warranties	10
Ability to Fulfill Options	10
TOTAL	100

10. NEGOTIATIONS AND REVIEW OF OFFERS

- 10.1. Discussions may be conducted with proponents for the purpose of clarification of their tenders to assure full understanding of and responsiveness to the solicitation requirement. All tenders will be evaluated using the evaluation grid criteria noted unless the tender does not meet the minimum requirements and are therefore not short-listed.
- 10.2. Testing/demonstrating equipment may be requested and indicate no commitment by the Municipality.
- 10.3. Once TFES has reviewed the initial tender submissions using the criteria grid, the selection committee will recommend an award to a specific firm, if clear-cut superiority of an offer is obvious. Thorold Fire & Emergency Services reserves the right to request a best and final offer from only those proponents meeting TFES full requirements.
- 10.4. All information will be kept under strict security until after an award recommendation has been made.
- 10.5. All discussions and negotiations must be coordinated through the Fire Department.

Do not contact the City of Thorold staff regarding this RFP except the Thorold Fire Chief.



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11. ALTERNATIVE TENDER

- 11.1. Proponents may wish to submit one (1) or more tenders, representing an alternative to the requirements of the Terms of Reference. Such alternatives are welcome, provided it complies with the essential requirements set forth in this document and contains adequate justification (including costs) to the alternatives in order to allow comparison to the base submissions.
- 11.2. TFES will be the sole decision maker on what alternative is acceptable.
- 11.3. Tenders that do not comply with the essential requirements are not encouraged and will be rejected.
- 11.4. If you are submitting an alternative tender, attach the alternative to the Bid Response Form and submit in one (1) envelope. Do not alter the original Bid Response Form provided.

C: TERMS AND CONDITIONS OF BIDDING

1.0. TENDER SUBMISSION

- 1.1. These terms and conditions constitute an integral part of this Request for Tenders (RFP) and the Proposer (Proposers) acknowledges acceptance by responding to this RFP. Tender submissions (Tenders) are to be submitted on the forms provided and/or in the format specified in the RFP. Furthermore, Tenders that do not include one signed copy of the Tender Summary Form may be rejected.
- 1.2. All communication regarding this RFP shall be directed to the contact names in the RFP. The City of Thorold will not assume responsibility for verbal instructions or suggestions. Should the Proposer find discrepancies in, or omissions from the specifications, or should the Proposer be in doubt as to the meaning of any part of the RFP, the Proposer shall notify the Municipality, who may issue written addenda to all Proposers.
- 1.3. The submission of a Tender shall be deemed proof that the Proposer is satisfied as to all provisions of the RFP. The Municipality will not entertain claims based on assertion by the Proposer that it was uninformed or unaware of specifications, terms or conditions.
- 1.4. All Tenders must be submitted in a sealed envelope and must be received in writing. Electronic Tenders, and amendments thereto, (e.g. phone, fax, email) will not be considered.
- 1.5. The RFP project title must appear on all Tenders, including the envelope. The Proposer should initial each page of the Original Tender.



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- 1.6. All Tenders shall be in enough detail to allow TFES to determine the Proposer's position from the documents received. Thorold Fire & Emergency Services may refuse to consider any Tender that does not include documentation or other information specified in the RFP.
- 1.7. All materials submitted in response to this RFP shall become the property of the Municipality.
- 1.8. All costs incurred in the preparing of a Tender, or presenting or elaborating upon a Tender, shall be borne solely by the Proposer.
- 1.9. Thorold Fire & Emergency Services reserves the right to accept or reject all or any part of a Tender as may be in the best interests of TFES and to waive any informality therein. Any Tender may not necessarily be accepted.

2. GENERAL

- 2.1. The Proposer declares that the Tender submission is not made in connection with any other Proposer submitting a Tender for the same goods or services and is in all respects fair and without collusion or fraud.
- 2.2. The Proposer represents that it does not discriminate based upon race, colour, religion, sex, marital status, age, origin, citizenship, sexual orientation, family status, and handicap (disability).
- 2.3. It is the responsibility of the Proposer to ensure that no representative extends entertainment, gifts, gratuities, discounts or special services, regardless of value, to an employee of the Municipality, or any member of Thorold Council. Proposers shall report to the Municipality Treasurer, any attempt to obtain such favours. Further, Proposers shall disclose if any Municipal employee is involved with the Proposer's company in any way.
- 2.4. All documents, information, specifications, tracings, or attachments provided by the Municipality and pertaining to this RFP remain the property of the Municipality and shall be treated in strictest confidence by the Proposer. No part of this RFP may be transmitted to, or discussed with a third party, nor reproductions made thereof, without prior written consent of the Municipality.
- 2.5. Proposers are advised that no commitment shall exist under this RFP until such time as the successful Proposer receives official written notice from the Municipality.
- 2.6. The Municipality reserves the right to cancel this Tender Process at any time. In the event of any such cancellation, the Municipality shall not be obligated to pay any costs, damages or claims of any type or kind to any Proposer or potential Proposer.



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- 2.7. The successful Proposer shall agree to all Municipality Terms and Conditions of Purchase Order.

D: TERMS AND CONDITIONS OF PURCHASE ORDER

1. The Supplier, by acceptance of this Purchase Order, accepts all terms and conditions hereof. Unless waived or otherwise agreed in writing by the Municipality, this Purchase Order and its terms and conditions shall not be altered, amended, varied, or modified. Any inconsistent or additional terms or conditions proposed by the Supplier are hereby rejected and shall not bind the Municipality in any way. In the event that the terms and conditions of this Purchase Order are in conflict with, or differ from, the Supplier's terms and conditions, the terms and conditions of this Purchase Order shall prevail.
2. All documents, information, specifications, or attachments provided by the Municipality and pertaining to this Purchase Order must be treated in strict confidence by the Supplier and must not be transmitted to, or discussed with, a third party, nor reproductions made thereof, without prior written authorization of the Municipality.
3. Unless otherwise specified, all shipments shall be delivered FOB designation, offloaded and installed (where specified), freight prepaid and included. It is the Supplier's responsibility to arrange full and complete protection of all shipments to the Municipality. No additional charges of any kind, including charges related to boxing, packaging or cartage will be allowed unless specifically agreed to in writing by the Municipality. All packaging must adequately protect the goods given their specific nature. The Supplier shall ensure that Municipality's property is kept clean of rubbish or surplus materials resulting from the supply of goods or services. Title to goods, and the risk of loss or damage to such goods, shall transfer from the Supplier to the Municipality upon delivery of goods to, and acceptance of them by the Municipality.
4. The Supplier warrants that goods or services delivered to supplied pursuant to this Purchase Order will conform to any sample and any specifications, drawings, quotation or other description furnished by Supplier or adopted by the Supplier after being provided by the Municipality and further that such goods and services will be fit, sufficient and safe for their intended purpose, and of merchantable quality, good material and workmanship and free from defect. These warranties shall survive acceptance of goods or services by the Municipality. In the event that there is a breach of these warranties, the Municipality, at its option, may return goods to the Supplier or require that the Supplier rectify the goods or services at its expense.
5. In the event of the Supplier's failure to deliver as and when specified, the Municipality may cancel this Purchase Order in whole or in part without prejudice to other rights and remedies, and may return part or all of any shipment at the Supplier's expense.



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6. Payments will be made in Canadian funds unless otherwise stated on this Purchase Order. Where applicable, the dates and amounts of cash discounts shall be established by receipt of correct invoice or correct material according to the terms of the Purchase Order, whichever is later.
7. Regardless of payment, all goods and services shall be subject to inspection and approval by the Municipality without limitation as to time. The Municipality may reject the goods and/or services, in whole or in part, and/or terminate the Purchase Order if, in the opinion of the Municipality, the goods and/or services, in whole or in part, are unsatisfactory, non-conforming to Purchase Order specifications, or if the Supplier has breached any term or condition of this Purchase Order.
 - 7.1 In the case of rejected goods, the Municipality may either return the goods to the Supplier at the Supplier's risk and expense, or, advise the Supplier to remove the rejected goods, at the Supplier's risk and expense, whereupon any responsibility of the Municipality with respect to the rejected goods shall absolutely cease.
 - 7.2 In the case of rejected services, the Municipality may either require the Supplier to re-perform the services at the Supplier's expense, or terminate the Purchase Order without payment and obtain the services from another source, at the Supplier's expense.
8. In addition to the Municipality's rights at law and the Municipality's remedies in Section 7, and regardless of payment, the Supplier shall, at the option of the Municipality and at the Supplier's expense, replace any goods or parts thereof or redo any services which become defective or unusable as a result of a breach of the warranties contained in Section 4 for a minimum period of one year (unless otherwise specified) from:
 - 8.1 The date of acceptance of work and/or materials in the event such goods and services are purchased for the Municipality's use; or,
 - 8.2 The date of acceptance by the Municipality of the entire project for the purpose of which the Municipality ordered the goods and services covered by this Purchase Order.
9. The Supplier agrees to indemnify and hold harmless, the Municipality, Municipality Council, its employees, servants and/or agents from and against all loss or expense by reason of liability imposed by law upon the Municipality, Municipality Council, its employees, servants and/or agent, for damage injury or expense because of bodily injury, including death, at any time resulting from, or sustained by any person or persons, or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of this Purchase Order due to negligent or wrongful acts or omissions of the Supplier, its employees, and other persons for whom the Supplier is in law responsible. The Supplier further agrees to indemnify and hold harmless the Municipality, Municipality Council, employees, servants and/or agents for all claims, demands, losses, costs, damages, actions, suits, or proceedings initiated by third parties



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10. arising from the negligence or wrongful acts or omissions of the Supplier, its employees and other persons for whom the Supplier is in law responsible.
11. The Supplier represents and warrants to the Municipality that goods or services pursuant to this Purchase Order do not constitute infringement of any patents, inventions, trademarks, copyrights, or other intellectual property rights. The Supplier shall pay all royalties and patent license fees required for the performance of this Purchase Order, and at the Supplier's own expense, defend all suits and proceedings against the Municipality and indemnify the Municipality against any award of damages, demands, losses, charges or costs made against the Municipality if such suits or proceedings are based on any that that any of the products or services supplied constitutes an infringement of a patent by the Supplier or the Municipality. If any of the goods or services constitutes an infringement of patent and its use is enjoined, the Supplier shall, at the Supplier's own expense, procure for the Municipality, the right to continue using the product or service, replace or modify the product or service so it becomes non-infringing and meets the needs of the Municipality, or pay the Municipality for the loss of use of the product or service.
12. It is the responsibility of the Supplier to ensure that no representative of the Supplier will extend entertainment, gifts, gratuities, discounts or special services, regardless of value, to an employee of the Municipality, or any member of Council, or Municipality Departments. The Supplier shall report to the Municipality Treasurer, any attempt to obtain such favours. Further, the Supplier shall disclose if any Municipality employee is involved with the Supplier's company in any way.
13. Any act of God, war, revolution, act of terrorism, fire, flood, explosion, strike, lock-out, riot, epidemic, accident, power outage, transportation shortage, interference of civil or military authority or other providential, governmental or physical cause, existing or future, beyond the reasonable control of the Municipality or the Supplier, which prevents the Supplier from delivering or the Municipality from receiving and/or using any of the items covered by this Purchase Order, shall operate to suspend deliveries during the period required to remove such cause, subject however, to the Municipality's right to cancel this Purchase Order should any such delay extend beyond 30 days.
14. The Supplier shall not assign or sub-contract its interest in this Purchase Order without the prior written consent of the Municipality. The terms and conditions of this Purchase Order shall survive any permitted assignments, and shall not relieve the Supplier from its contractual obligations.
15. Time shall be of the essence in the performance of this Purchase Order.



E: REQUIREMENTS AND EXPLANATION FOR SELECTION PROCESS

1. SCOPE OF PROJECT

- 1.1 Supply and installation of four (4) Motorola XPR5550e Hi-power VHF base radios complete with desk-tray, desk microphone and power supply and a 5-year warranty in various locations.
- 1.2 Supply and installation of three (3) Motorola XPR5550e, 45W Hi-Power Mobile Radio, Wireless Speaker Mic. and charger, mounting bracket, wired microphone, antenna system, power cable and a 5-year warranty.
- 1.3 Supply and installation of eight (8) Motorola XPR5550e, 45W Hi-Power Mobile Radio, mounting bracket, wired microphone, antenna system, power cable and a 5-year warranty.
- 1.4 Supply and installation of two (2) Motorola XPR2550e, 45W Hi-Power Mobile Radios complete with mounting bracket, mobile microphone, antenna system, power cable and a 5-year warranty.
- 1.5 Supply of forty-three (43) Motorola XPR7350e portable radios complete with smart battery, antenna, belt clip, remote speaker microphone with emergency button and 5-year warranty
- 1.6 Supply of seven (7) Motorola XPR7550e portable radios complete with smart battery, smart-charger, antenna, belt clip, spare smart battery, remote speaker microphone with emergency button and 5-year warranty.
- 1.7 Supply and Install five (5) Motorola Vehicle Chargers for XPR Impres Smart Batteries Portable Radios complete with a 5-year warranty.
- 1.8 Supply and Install eight (8), Motorola Multi (6) Unit Charger for XPR Impres Smart Batteries Portable Radios, complete with a 5-year warranty.
- 1.9 Supply ten (10) Impres Batteries for XPR Portable radios complete with a 5-year warranty.
- 1.10 Supply and install two (2) pyramid SVR - 250VB mobile extenders complete with filtering, interface cable to radio, jumper cable, and modifications if required with a 5-year warranty.
- 1.11 Accept in-trade existing 'analog only' equipment to offset the overall project costs.



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2. EXAMINATION

- 2.1. The undersigned Proposer acknowledges they have carefully examined every part of the Request for Tender and proposed contract and thoroughly understand its stipulations, requirements and provisions.

3. PRICE DETAIL

- 3.1. All prices shall be in Canadian Dollars, and must include FOB Municipality, insured, freight prepaid and included, taxes shown as extra.
- 3.2. If a Tender is accepted, the successful Proposer may make no variation of any quoted prices except for tariffs, or decreases in the price of technology.
- 3.3. Terms of Payment will be minimum Net 30 Days from date of acceptance. Preference is to pay with Visa providing there are no additional administrative fees.

4. VALIDITY OF OFFER

- 4.1. Tenders are to be firm for thirty (30) days and the Municipality will consider all Tenders irrevocable and valid for acceptance for this period. Thirty (30) day period will commence from Tender closing date.

5. BASES FOR AWARD

- 5.1. It is the intention of the Municipality that if awarded, to award the Tender if possible to one bidder.

Trade-in Credits				
1.1	Base Radio trade-in	\$	3	\$
1.2	Mobile Radio trade-in	\$	15	\$
1.3	Portable Radio trade-in	\$	45	\$
Trade-in Credits Sub-Total				\$
Total equipment and Installation Less Total Trade-in Credits				\$
Harmonized Sales Tax				\$
TOTAL PROJECT COST				\$



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Issued By (Name)	Company Name
Signature	Date

F: PROPOSER RESPONSE FORM

(For Proposer to complete, signed and returned with the Tender):

NAME OF FIRM		
COMPLETE ADDRESS		
TELEPHONE	FAX	EMAIL
PRINTED NAME OF PRIMARY CONTACT PERSON WITH AUTHORITY TO COMMIT ON BEHALF OF THE PROPOSER		
NAME (PRINTED)	POSITION/TITLE	
SIGNATURE	DATE	



H: SPECIFICATIONS AND REQUIREMENTS
 (For Proposer to complete, signed and returned with the Tender)

DESCRIPTION	CONFORM		IF NO, INDICATE ALTERNATIVE
	YES	NO	
GENERAL SPECIFICATIONS			
Analogue (Digital capable) radio communications equipment			
Radios must be capable to roam from site to site so that channel change is no longer required by the radio user to select the corresponding tower to utilize for communications (Future system enhancements)			
Radios and remote microphones will be equipped with orange Emergency buttons on portable radios			
Ability to provide 24/7 ongoing service and support for the entire system			
Service shop must be within 160km (2 hours) of Thorold (center of the Municipality)			
Loaner program – no charge loaner equipment provided when equipment requires servicing			
Completion of any Industry Canada Licensing applications if required.			
Employees with successful bidder must be certified for rigging on towers.			
Successful company must be capable for supplying, installing, commissioning, testing and training on the new communication system.			
System must be ready and capable for future software applications to leverage any future digital technology on the existing platform.			



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DESCRIPTION	CONFORM		IF NO, INDICATE ALTERNATIVE
	YES	NO	
WARRANTIES			
Motorola XPR5550e Hi-power VHF base radios complete with desk-tray, desk microphone and power supply with battery back-up (5-year warranty)			
Motorola XPR5550e Hi-power VHF mobile radios complete with mounting bracket, mobile microphone, antenna system, power cable (5-year warranty)			
Motorola XPR2550e Hi-power VHF mobile radios complete with mounting bracket, mobile microphone, antenna system, power cable (5-year warranty)			
Motorola XPR7350e VHF portable radios complete with smart battery, smart charger, antenna, belt clip, spare smart battery, remote speaker microphone with emergency button (5-year warranty)			
Motorola XPR7550e VHF portable radios complete with smart battery, smart charger, antenna, belt clip, spare smart battery, remote speaker microphone with emergency button (5-year warranty)			
Motorola pyramid SVR - 250VB mobile extenders complete with filtering, interface cable to radio, jumper cable (5-year warranty)			
All radio system components and accessories (Chargers, batteries, cables, antenna, etc.) to have a 5 year warranty			



I: EVALUATION FORM

1. Requests for Tenders (RFPs) shall be reviewed by the Thorold Fire & Emergency Services.
2. Thorold Fire & Emergency Services shall complete the following RFP Evaluation Form for each Tender.

REQUEST FOR TENDER EVALUATION FORM

Proponent's Name/Company: _____

Evaluation Name: _____

Date:

Step 1		Yes	No
Mandatory	Tender received prior to closing		
	Bids forms completed and attached		
Step 2		Max. Points	Points
Specifications	(All specifications met or exceeded receives maximum points. Minus one point for every specification not met)	20	
Service	The ability to service in an extreme timely fashion as the communications system is integral to emergency responses (40 km/1/2 hour	20	
Price	(Lowest cost Tender divided by Tender being evaluated) x 20% weight	20	
Trade-in Credits	(Trade-in value of Tender being evaluated divided by highest Tender) x 20% weight	20	
Warranties	All warranty specifications met or exceeded receives maximum points. Minus one point for every specification not met	10	
Options & Future Initiatives	Hardware and software applications, along with estimated costs that will augment the Fire Department Communications making the emergency communications process stronger and user friendly	10	
TOTAL SCORE		100	