



**THE CORPORATION OF THE CITY OF THOROLD**

**COMMUNITY SERVICES**

**AND**

**THE TOWN OF PELHAM**

**REQUEST FOR PROPOSAL**

**FOUR (4) NEW 2018 or 2019 PICK-UP TRUCK,  
AUTOMATIC.**

**CONTRACT NO. – PWCS2019-06**

**CLOSING DATE: MONDAY, MAY 6, 2019**

**2:00 P.M. LOCAL TIME**

**RETURN LABEL**

Bidders are asked use their own envelope and firmly affix this label to the front of the envelope containing their bid submission and relevant manufacturers literature.

The City of Thorold cannot be held responsible for documents submitted in envelopes that are not labelled in accordance with this instruction.



Company Name:  
\_\_\_\_\_

Address:  
\_\_\_\_\_

**DOCUMENTS**

ATTENTION: Donna Delvecchio, City Clerk  
The Corporation of the City of Thorold  
3540 Schmon Parkway  
Thorold, Ontario L2V 4A7

Document : #

DESCRIPTION: **FOUR (4) NEW 2018 or 2019 PICK-UP TRUCK,  
AUTOMATIC.**

CLOSING: **2:00pm, LOCAL TIME, MAY 6, 2019**

**ANY OR ALL BID SUBMISSION NOT NECESSARILY ACCEPTED**  
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## **TO WHOM IT MAY CONCERN**

The information contained in this bid opportunity is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and will only be used to make a decision concerning the acceptance of this document. The name of the Contractor and the total price will be made public. All other information contained in this document will be held in accordance with MFIPPA provisions.

This document is received in confidence save and except the name of the tender and the total tender amount. However, the successful tender document will be made public and will form part of the accepting by-law and/or contract. Further information may be obtained by contacting the Municipal Clerk City of Thorold (905) 227-6613.

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**INSTRUCTIONS TO BIDDERS**

1. **SEALED DOCUMENTS** clearly marked as to contents and on the forms provided will be received by Donna Delvecchio City Clerk, City of Thorold, 3540 Schmon Parkway, Thorold, Ontario, P.O Box 1044, L2V 4A7 until **2:00 P.M. Monday, May 6, 2019** for the purchase of a new vehicle as noted above and to the specifications contained herein this document package.
2. The supplier must state the time and delivery for the unit complete. The City is to be advised immediately of any necessary change in the stated time of delivery and reserves the right to cancel the contract for failure to deliver within 5 days of the specified date.
3. The supplier must contact the City of Thorold Supervisor of Cemetery and Parks, Mike Williamson at 905-227-1911 for an inspection.
4. Bidders must submit with their documents, relevant manufacturer's literature on the equipment (photocopies not accepted) in their envelope with the provided envelope template securely affixed to it. (Page 2)
5. Should the Corporation be made aware that there has been patent infringement, the bidder will be disqualified.
6. The lowest or any bid will not necessarily be accepted.
7. Award is based on Council/budget approval.
8. When completing the bid, answers yes or no will not be accepted if specify is indicated, and may result in disqualification.
9. Form of bid and/or addendum(s) must be completed in ink or by typewriter/electric print. Photocopies of tender form will **not** be accepted.

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**INFORMATION TO BIDDERS**

1. **PROCEDURE**

The following policy regarding the preparation and submission of bids and bid opening procedures shall be followed.

Bidders are requested to adhere strictly to the instructions concerning submission.

All bids shall be fully completed and bidders are invited to the public opening being held in Council Chambers **MAY 6, 2019 at 2:05pm**

2. **ACCEPTANCE OR REJECTION OF BIDS**

The lowest or any bid will not necessarily be accepted. The Corporation reserves the right to reject any or all bids for any reason whatsoever, and to accept any proposal considered to be in the best interest of the Corporation.

3. **INFORMAL BIDS**

Bids that are incomplete, conditional or obscure or which contain additions not called for, erasures, alterations or irregularities of any kind, may be rejected as informal. The bidder may however, submit alternative prices on any item for consideration. The Corporation reserves the right to waive informalities at its discretion.

4. **WITHDRAWL OF BID**

A Bidder will be permitted to withdraw the documents unopened after it has been deposited, provided such request is received in writing prior to the time specified for opening of the bids.

5. EQUIPMENT SPECIFICATIONS

It is the intent of the attached specifications to describe specific details of equipment required in this matter. It is the responsibility of the successful bidder to supply any equipment not described in the specifications, but required for the satisfactory operation of the vehicle. All vehicles shall be delivered with all accessories mounted and operating.

6. BIDS LEFT OPEN

The bidder shall keep his/her tender open for acceptance for sixty (60) days after the closing date.

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**FORM**

**The Corporation of the City of Thorold and Town of Pelham are part of the Broader Public Service of the Province of Ontario and as such is entitled to the concessions (discounts) as arranged by the Ministry of Government services under VOR: OSS 074423.**

I/We \_\_\_\_\_ the undersigned agree to supply and deliver to the City of Thorold and Town of Pelham as per City specifications or equivalent, and at the Total Bid Price, in Canadian Funds, stated herein.

	Truck 1 Thorold	Truck 2 Thorold	Truck 3 Thorold	Truck 4 Pelham
State Model Year				
Price Before Discount				
Discount				
Total bid (excluding Taxes)				
Harmonized Sales Tax(HST) (if applicable)				
<b>TOTAL</b>				
Optional Dump Box – please see specifications per truck (installed) excluding Taxes		N/A		N/A

Optional 4x4				N/A
<b>TOTAL</b> with optional items included (HST excluded)				N/A

**Successful bidder will be awarded the contract for all 4 (four) vehicle purchases as noted above pending council approval and budgetary consideration.**

This is a Joint Purchase between the City of Thorold and Town of Pelham, Truck 4 will be invoiced and Delivered to the Town of Pelham Operations Department on Tice Road.

DEALER \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME/EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESS: \_\_\_\_\_

SIGNED: \_\_\_\_\_

**TENDER CLOSING 2:00 P.M. LOCAL TIME MONDAY, MAY 6, 2019**



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**SPECIFICATIONS TRUCK 1**

**CITY OF THOROLD**

The following specifications describe the minimum requirements for the above noted vehicle. The equipment bid shall be new, current design and production model. Any additions, deletions or variations from the following specification must be noted or the bid will be rejected. Standard items appearing in the manufacturers published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturers published specification shall be included with the bid.

**NOTATIONS:** If only an option of “yes” is available, it is a required feature for the vehicle

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
Make		Specify:
Model	½ Ton 150 or 1500	Specify:
GVW Range	3,720 kg (8,200 lbs) min. A tag shall be supplied showing the GVWR as it is equipped	Specify:
Front Axle	1,406 kg (3,100 lbs) min	Specify:

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Rear Axle	1,678 kg (3,700 lbs.) min	Specify:
Front Suspension	Heavy duty coil springs or equivalent	Specify:
Rear Suspension	Heavy duty leaf springs	Specify:
Shocks	H.D. Gas-pressurized	Specify:
Battery	600 CCA	Specify:
Alternator	75-100 AMP	Specify:
Engine – 8 cylinder	Gas min 250 HP V-8	Specify: Litre _____ H.P. _____
Transmission	Heavy Duty, 4 speed automatic (overdrive)	Specify:
Fuel Tank	100 litres min	Specify:
Steering	Power	Specify:
Brakes	Front – power disc Rear – disc or drum 4 wheel anti-lock	Yes _____ Yes _____ No _____

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Wheels	Standard	Specify:
Tires	P245 / 75R-17	Specify:
	First line, steel belted radials, black wall Tread – all season radials	Yes _____ No _____
	Spare wheel & full size tire	Yes _____
Towing Package with Reese Hitch & Wiring	2,722 kg (6,000 lbs) min	Specify:
Wheel Base	3,683 mm (145 in) min	Specify:
Frame	Heavy Duty	Specify:
Cab Regular	Two Door	Specify:
Gauges – no lights unless specified	Fuel gauge AMP gauge Oil pressure gauge Temperature gauge Hour meter	Yes _____ Yes _____ No _____ Yes _____ No _____ Yes _____ Yes _____ No _____
Interior	Medium grey colour	Specify:

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Seats	Vinyl Full width 40/20/40	Yes _____ Yes _____ No _____
Intermittent Wipers		Yes _____
Floor Covering	Vinyl Mat	Yes _____
AM/FM Radio		Yes _____
Outside Mirrors	Two below eye level. Power with heat / defrost	Yes _____
Rear Window	Sliding	Yes _____ No _____
Headliner Insulation Package		Specify:
Air Conditioning Package		Yes _____
Rear Step Bumper		Yes _____ No _____
Lights	Halogen Headlamps Daytime Running & <b>Amber Caution Light</b>	Yes _____
Mirrors	Heated / Defrost	Yes _____

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
Paint	White – clear coated	Specify:
Power windows / Locks		Yes _____
Spray in Bed liner & Dump Box (Priced as an option)	1 ½ Yard Electric Dump Box installed 8’ (feet) Wall Extensions and roller tarp kit and bolt on Cab Guard – Spray in Bed liner	Option to be priced
4x4 (Priced as an option)	4x4	Option to be priced
Delivery – Lakeview Cemetery 3651 Thorold Townline Rd	After inspection for acceptance	Specify:
Manufacturer’s Corrosion Warranty	Minimum 5 year warranty	Specify:
Warranty	Minimum 3 year bumper to bumper	Specify:
Manuals	Drivers manual to be supplied	Yes _____
Manuals	Shop service manual to be supplied	Yes _____ No _____

## SPECIFICATIONS TRUCK 2

### CITY OF THOROLD

The following specifications describe the minimum requirements for the above noted vehicle. The equipment bid shall be new, current design and production model. Any additions, deletions or variations from the following specification must be noted or the bid will be rejected. Standard items appearing in the manufacturers published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturers published specification shall be included with the bid.

**NOTATIONS:** If only an option of “yes” is available, it is a required feature for the vehicle

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Make		Specify:
Model	¾ Ton or 250, 2500	Specify:
GVW Range	3,720 kg (8,200 lbs.) min. A tag shall be supplied showing the GVWR as it is equipped	Specify:
Front Axle	1,406 kg (3,100 lbs.) min	Specify:
Rear Axle	1,678 kg (3,700 lbs.) min	Specify:
Front Suspension	Heavy duty coil springs or equivalent	Specify:
Rear Suspension	Heavy duty leaf springs	Specify:

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Shocks	H.D. Gas-pressurized	Specify:
Battery	600 CCA	Specify:
Alternator	75-100 AMP	Specify:
Engine – 8 cylinder	Gas min 250 HP V-8	Specify: Litre _____ H.P. _____
Transmission	Heavy Duty, 4 speed automatic (overdrive)	Specify:
Fuel Tank	100 litres min	Specify:
Steering	Power	Specify:
Brakes	Front – power disc Rear – disc or drum 4 wheel anti-lock	Yes _____ Yes _____
Wheels	Standard	Specify:
Tires	Semi Aggressive	Specify:
	First line, steel belted radials, black wall Tread – all season radials	Yes _____ No _____

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
	Spare wheel & full size tire	Yes _____
Towing Package with Reese Hitch & Wiring	2,722 kg (6,000 lbs.) min	Specify:
Wheel Base	3,683 mm (145 in) min	Specify:
Frame	Heavy Duty	Specify:
Cab Regular	Crew Cab 4 Door	Specify:
Gauges – no lights unless specified	Fuel gauge AMP gauge Oil pressure gauge Temperature gauge Hour meter	Yes _____ No _____ Yes _____ No _____ Yes _____ No _____ Yes _____ No _____ Yes _____ No _____
Interior	Medium grey colour	Specify:
Intermittent Wipers		Yes _____
Seats	Vinyl Full width 40/20/40	Yes _____ Yes _____ No _____
Floor Covering	Vinyl Mat	Yes _____



<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
AM/FM Radio		Yes _____
Outside Mirrors	Two below eye level – Tow Mirrors - Power	Yes _____
Rear Window	Sliding	Yes _____ No _____
Headliner Insulation Package		Specify:
Air Conditioning Package		Yes _____
Rear Step Bumper		Yes _____ No _____
Lights	Halogen Headlamps Daytime Running <b>Amber Caution Light</b>	Yes _____
Mirrors	Heated / Defrost	Yes _____
Paint	White – clear coated	Specify:
Spray in Bed Liner		Yes _____
Power Windows and doors		Yes _____

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Back Rack		Yes _____
4x4 (Priced as an option)	4x4	Option to be priced
Delivery – Lakeview Cemetery 3651 Thorold Townline Road	After inspection for acceptance	Specify:
Manufacturer's Corrosion Warranty	Minimum 5 year warranty	Specify:
Warranty	Minimum 3 year bumper to bumper	Specify:
Manuals	Drivers manual to be supplied	Yes _____
Manuals	Shop service manual to be supplied	Yes _____ No _____

### **SPECIFICATIONS TRUCK 3**

#### **CITY OF THOROLD**

The following specifications describe the minimum requirements for the above noted vehicle. The equipment bid shall be new, current design and production model. Any additions, deletions or variations from the following specification must be noted or the bid will be rejected. Standard items appearing in the manufacturers published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturers published specification shall be included with the bid.

**NOTATIONS:** If only an option of "yes" is available, it is a required feature for the vehicle

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
Make		Specify:
Model	1 Ton F350, 3500	Specify:
GVW Range	3,720 kg (8,200 lbs.) min. A tag shall be supplied showing the GVWR as it is equipped	Specify:
Front Axle	1,406 kg (3,100 lbs.) min	Specify:
Rear Axle	1,678 kg (3,700 lbs.) min	Specify:
Front Suspension	Heavy duty coil springs or equivalent	Specify:

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Rear Suspension	Heavy duty leaf springs	Specify:
Shocks	H.D. Gas-pressurized	Specify:
Battery	600 CCA	Specify:
Alternator	75-100 AMP	Specify:
Engine – 8 cylinder	Gas min 250 HP V-8	Specify: Litre _____ H.P. _____
Transmission	Heavy Duty, 4 speed automatic (overdrive)	Specify:
Fuel Tank	100 litres min	Specify:
Steering	Power	Specify:
Brakes	Front – power disc Rear – disc or drum 4 wheel anti-lock	Yes _____ Yes _____
Wheels	Standard	Specify:
Tires	BF Goodrich KO2	Specify:

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
	First line, steel belted radials, black wall Tread – all season radials	Yes _____ No _____
	Spare wheel & full size tire	Yes _____
Towing Package with Reese Hitch & Wiring	2,722 kg (6,000 lbs.) min	Specify:
Wheel Base	3,683 mm (145 in) min	Specify:
Frame	Heavy Duty	Specify:
Cab Regular	Crew Cab 4 Door	Specify:
Gauges – no lights unless specified	Fuel gauge AMP gauge Oil pressure gauge Temperature gauge Hour meter	Yes _____ No _____ Yes _____ No _____ Yes _____ No _____ Yes _____ No _____ Yes _____ No _____
Interior	Medium grey colour	Specify:
Seats	Vinyl Full width 40/20/40	Yes _____ Yes _____ No _____
Intermittent Wipers		Yes _____

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Floor Covering	Vinyl Mat	Yes _____
AM/FM Radio		Yes _____
Outside Mirrors	Two below eye level – Tow Mirrors – Power	Yes _____
Rear Window	Sliding	Yes _____ No _____
Headliner Insulation Package		Specify:
Air Conditioning Package		Yes _____
Rear Step Bumper		Yes _____ No _____
Power Windows and Locks		Yes _____
Lights	Halogen Headlamps Daytime Running <b>Amber Caution Light</b>	Yes _____
Mirrors	Heated / Defrost - power	Yes _____
Paint	White – clear coated	Specify:

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
Snow Plow Package	With V-Blade 9' BLUE LIGHT	Yes _____
4x4 (Priced as an option)		Option to be priced
Full size dump box (Aluminum) fold down sides.	4 D-rings mounted inside corners of box. Tool Compartment between cab and dump box	Option to be priced
Delivery – Lakeview Cemetery 3651 Thorold Townline Rd	After inspection for acceptance	Specify:
Manufacturer's Corrosion Warranty	Minimum 5 year warranty	Specify:
Warranty	Minimum 3 year bumper to bumper	Specify:
Manuals	Drivers manual to be supplied	Yes _____
Manuals	Shop service manual to be supplied	Yes _____ No _____

## SPECIFICATIONS TRUCK 4

### Town of Pelham

The following specifications describe the minimum requirements for the above noted vehicle. The equipment bid shall be new, current design and production model. Any additions, deletions or variations from the following specification must be noted or the bid will be rejected. Standard items appearing in the manufacturers published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturers published specification shall be included with the bid.

Truck shall be supplied with safety, license & registration. Town will provide winning bidder with RIN number.

**NOTATIONS:** If only an option of “yes” is available, it is a required feature for the vehicle

<u>DESCRIPTION</u>	<u>SPECIFICATIONS</u>	<u>NOTATIONS</u>
Make		Specify:
Model	2018/2019 XL SuperCab, 4x4 with tow package or equivalent	Specify:
Tow Package	Class 3 Included	Yes _____
Power Train	3.3L Ti-VCT V6 Engine	Yes _____
Transmission	6-Speed Automatic Transmission with Tow/Haul, 4x4	Yes _____
Exterior Paint	White	Yes _____



<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
Wheels	17-inch Silver Paint Steel wheels	Yes _____
Tires	265/70R17 OWL All Terrain Tires	Yes _____
Mirrors	Manual Folding, Manual Glass	Yes _____
Fuel Tank	Extended Range	Yes _____
Bed Liner	Sprayed	Yes _____
Interior Colour	Grey	Yes _____
Seats	40/20/40 Vinyl – Grey	Yes _____
Floor	Vinyl Black	Yes _____
Floor Liner	Tray Style – Black	Yes _____
Power Inverter - Dash	110V-400watt	Yes _____
License and Registration	Required	Yes _____

<b><u>DESCRIPTION</u></b>	<b><u>SPECIFICATIONS</u></b>	<b><u>NOTATIONS</u></b>
Laptop Mount	RAM No-Drill Laptop Mount Specific to supplied vehicle	Yes _____
Backrack	Model No. 15004	Yes _____
Backrack Hardware	Part No. 30123	Yes _____
Backrack Light Bracket	Part No.81001	Yes _____
Backrack Mining Whip	Part No. 41008	Yes _____
Beacon	SWS Model 23803 LED Orange Beacon Light	Yes _____
Road Temperature Sensor	Roadwatch Temperature Sensor Kit complete with display, sensor and cable (p/n 849-1262-002)	Yes _____
Dash Cam	DiCan Di-SVC1080LCS Dash Cam	Yes _____