

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

Date: Wednesday, March 8, 2023
Hosted by: Niagara Region
Location: Zoom Meeting
Meeting Chair: Ron Tripp, CAO, Corporate Services, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
Scott Johnstone Brock University
Geoff Holman City of Thorold
David Oakes City of St. Catharines

Guests:

Jeff Dixon Meridian Centre
Lara Verdone Canada Games Park

Regrets:

Manoj Dilwaria City of Thorold

1. Adoption of Agenda – Approved

2. Approval of Minutes – February 15, 2023 - Approved

3. Business:

- a. CGP Partnership Sales Summary (Ron T.)

Ron shared the executive report from Mike Lang summarizing the Lang fundraising efforts. There were previous discussions regarding ending the relationship with Lang and moving on to ASM taking over further fundraising.

Ron noted he is in the process of writing a report going to Council on March 23rd with the hopes of finalizing council approval for capital funding, including where Lang landed with the fundraising, where the net amount is short of the target of approximately \$900,000.

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Recommendation:

To move forward with transition to ASM with any further fundraising.

A further discussion will be required to see if the fundraising dollars would go into their capital reserve for the facility or would net against operating costs.

Agreed to by consensus.

Action:

Kathy to forward the meeting invitation for the next Regional Council meeting on March 23rd to the consortium partners.

b. CGP Recognition Wall Proposal for Approval (Jeff D.)

Jeff looked for direction for who should approve the requests for companies listed on the recognition wall. It was noted we need to ensure there was a dollar value or in-kind associated made to the Host Society for recognition to be made. Discussion ensued.

Recommendations:

Approve the request for the proposed names for the recognition wall as submitted by ASM, pending review and approval by Nicole Menard, Niagara Region.

Agreed to by consensus.

Actions:

1. Jeff to find out the criteria, for the purposes of future capital donations to the project, to make sure they are listed accurately.
2. Jeff will provide an inventory of current recognitions, along with information on any legal agreements showing length of time to be posted.

c. Operating Deficiencies (Jeff D.)

Jeff presented a list of operating deficiencies ranked high, medium and low, along with a dollar value. Discussion ensued regarding funding for these deficiencies needing repair.

Jeff is requesting for the consortium to approve moving forward with the high level operating deficiencies, and cautiously moving forward with the medium level deficiencies at this time. The low level operating deficiencies would be dealt with by using the capital procedure put in place for future capital items required.

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Jeff noted there are two high level deficiencies not listed in this group:

1. Security cameras in high traffic areas, and
2. Commercial washers and dryers. Jeff indicated Brock purchased these due to the ones originally supplied with the building not being sufficient. He is asking for the consortium to purchase these appliances back from Brock to cleanly allow other tenants to potentially use.

Recommendation:

For ASM to use capital contributions to deal with the high level deficiencies.

Agreed to by consensus.

4. Updates

- a. Independent Operator (IO)

(L. Verdone)

No updates provided.

5. Other

Next meeting: Wednesday, March 15, 2023