

# CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

**Date:** January 29, 2025  
**Hosted by:** Niagara Region  
**Location:** Zoom Meeting  
**Meeting Chair:** Ron Tripp, CAO, Niagara Region  
**Recorder:** Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

**Attendees:**

David Oakes City of St. Catharines  
Geoff Holman City of Thorold  
Manoj Dilwaria City of Thorold  
Scott Johnstone Brock University  
Lara Verdone Meridian Centre  
Jeff Dixon Meridian Centre

**Guest(s):** Tammy Dumas, Niagara Region  
Melanie Steele, Niagara Region

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**1. Adoption of Agenda – Approved**

**2. Business**

a. Status of the LEAD Process (Tammy)

Tammy provided an update on the LEAD process (renamed by the Abilities Centre and is now referred to by them as Accessibility Consultation). There was previous consensus on the audit of the CGP facility, including having the Abilities Centre complete it as part of the LEAD work.

Tammy indicated the CGP Operations Committee agreed to request information from the Abilities Centre on the following:

- Scope of their Accessible Spaces audit including the standards they will be assessing against;
- Cost of the audit; and
- We will need to identify CGP scope when making the request.

A tour of the Abilities Centre in Whitby has been scheduled for April 15, 2025.

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Although the Abilities Centre was likely expecting the audit to occur prior to our visit, it was determined that the audit of the building will occur likely in May or June due to municipal timelines.

Tammy indicated the partners are exploring process for appointing one or two members from the Accessibility Committees to participate in the audit.

b. Insurance Policy Renewal (Mel)

Mel presented the terms of the insurance policy renewal and indicated the CGP Finance Committee has reviewed and approved the renewal proposal.

Motion:

That the CGP Management Committee **APPROVE** the insurance policy renewal brought forward by the CGP Finance Committee.

Moved by Manoj Dilwaria

Seconded by Scott Johnstone

**Carried.**

c. Sport Niagara 2025 Parasport Ontario – Request for Fee Waiver (Lara)

A memo was brought forward to inform and update this Committee of the Request for Fee Waiver from Sport Niagara regarding the 2025 Ontario Parasport Games.

The request and details (Rental Rates \$15,200 + HST, and Operational Costs \$7,850 + HST est.) were presented to the CGP Finance Committee on November 26, 2024, and all partners unanimously voted to NOT recommend a fee waiver for this event.

Motion:

That the CGP Management Committee **APPROVE** the recommendation of the CGP Finance Committee to deny the fee waiver request from Sport Niagara with respect to the 2025 Ontario Parasport Games.

Moved by David Oakes

Seconded by Manoj Dilwaria

**Carried.**

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- d. CSIO Wrestling Training / Combative Centre Proposal Update (Jeff)

Jeff indicated that things are moving along, and he is just waiting for the consultants to set up a site meeting in the upcoming weeks. Once the consulting meeting has been held, Phase 1 construction is expected to begin and be completed within 5-6 weeks.

### 3. Other

- a. Bridge Lease Sport Niagara (Jeff)

Jeff provided a brief updated and indicated Fall rates were offered to Sport Niagara and they have agreed to a price. Jeff will be drafting a lease agreement to be approved by this Committee once it is finalized.

- b. Totem Pole Installation Update (Jeff)

Jeff advised he has been working with the City of St. Catharines to execute the totem pole installation. He noted the timeline is slightly bumped and will advise this Committee once the scheduling and construction details are finalized.

- c. Capital Fund Update (Mel)

Mel advised that the Capital Fund is created with support from the CGP Finance Committee, who engaged KPMG to review the consortium agreement on how to manage and administer the capital fund. It was noted that KPMG returned with a robust opinion and that the language in the agreement could be updated at some point in the future when the agreement is revisited.

4. **Next meeting:** February 26, 2025