

Project Name: Canada Summer Games 2021  
Meeting Date: Thursday, February 13, 2020Meeting Minutes No. 04  
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## Site Meeting Minutes

Location: 1813 Sir Issac Brock Way

Permit No. PRM-2019-0686  
PRM-2019-0574  
PRM-2019-0575**Site Super:** Mario Facciuolo [Mario.Facciuolo@site.aquicon.com](mailto:Mario.Facciuolo@site.aquicon.com)  
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### Present:

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### Health & Safety:

**SAFETY ISSUES:** It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure.

### Previous Business:

Item	Subject	Action
PC 3.3	Permits <ol style="list-style-type: none"> <li>1. Full Building – Reapplied for with updated Snow Load. Owner/Architect advised they would follow up with the City of Thorold post meeting and request update. UEM confirmed SPA agreement has been executed Building Permit issuance is imminent. <b>Permit drawings are on site for Consultant review.</b></li> <li>2. General Contractor requested Consultants confirm if plumbing and/or civil permits will be required for connection at street. General Contractor is currently installing U/G SAN, STM &amp; WTM. MECP Form 1 &amp; Water Commissioning Plan were submitted to the City of Thorold on Jan 17/20. Civil Consultant advised connection permit issuance is imminent. <b>Civil Consultant confirmed that the City of Thorold has advised via email that underground civil work is acceptable to proceed via email.</b></li> </ol>	INFO
PC 3.4	Contracts - Architect is preparing contracts for execution c/w post tender. Architect will arrange to deliver signed/sealed contract docs to the next site meeting for execution. CCDC2 contracts delivered to site on Jan. 16/20. General Contractor to sign and return. <b>General Contractor delivered 3 signed CCDC 2 contract sets to the trailer on Feb. 13. 2020 for Owner signature.</b>	CSG
1.1	General Contractor requested a schedule update regarding Owner activities required to vacate the existing Brock works yard in order to commence contract work. Brock advised the Purchase Order to proceed with the new pad (at new location) will be issued today (Thurs. 12/19/19). As soon as the new “yard” is ready for use Brock will be responsible for relocating existing materials & equipment. Work ongoing. Brock work pad schedule for completion on Feb 5/20. <b>Contractor confirmed Brock work yard pad is complete, ready for Brock use.</b>	INFO

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- 2.3 General Contractor requested Mechanical Contractor provide RTU details (including weights, curb locations, & opening details) for structural coordination urgently. High Importance. SUB-027 (RTU) submitted Jan. 22/20 for Consultant review. Mechanical Contractor advised RTU coordination drawing will be provided by the end of day tomorrow (Jan 31/20). **NRE requested additional supports be coordinated and clarified via CCN Refer to RFI-124 (RTU Framing).** BW
  
- 2.4 General Contractor requested Mechanical and Electrical Contractors confirm status of Shop drawing log. JMR
  - 1. Electrical Contractor shop drawing log submitted does not indicate equipment lead-time, Electrical Contractor to revise & resubmit. **Electrical Contractor advised logs with lead times will be provided week of Feb. 17. 2020.**
  - 2. Mechanical shop drawing log is pending. **Received**

**New Business:**

Item	Subject	Action
4.1	<b>Post meeting a discussion took place regarding Engineered Fill Subgrade. Wood recommended removal of all fill below the various floor slab areas, to expose competent native subgrade and/or in lieu of removals a Consultant be retained to develop a geo-grid detail. Architect requested Wood provide a fee to develop a report illustrating alternative recommendations for preparing the under slab areas.</b>	<b>WOOD</b>
4.1	<b><u>NEXT SITE MEETING:</u> Thursday, February 27, 2020 @ 10:00am</b>	<b>ALL</b>

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### Cash Allowances:

No.	Supply and Installation:	Action
01	Testing & Inspection - Above Grade: Tender Closing Friday, Jan. 31.2020. <b>Above Grade proposals were submitted to the Architect for review, General Contractor requested determination be finalized within 2 weeks.</b> Roof: All agreed this scope of work will be tendered separately to agencies specializing in this work.	MJMA
02	Door Hardware Supply: Architect confirmed hardware schedule will be revised prior to tender to accommodate reverse swings at refrigeration room. Distribution is tentatively scheduled for Jan 24, 2020. List of bidders to be confirmed by UEM. <b>UEM &amp; Architect confirmed tender list is acceptable to proceed as per General Contractors recommendation.</b>	INFO
03	Gas: <b>Enbridge application submitted Jan. 30. 2020.</b>	INFO
04	Audio Visual: To be tendered via Cash Allowance by February 28, 2020.	
05	Security: To be tendered via Cash Allowance by February 28, 2020.	
06	Cabling: To be tendered via Cash Allowance by February 28, 2020.	
07	Commissioning: <b>UEM &amp; Architect confirmed commissioning will be removed from CA scope.</b>	
08	Interior Wayfinding Signage:	

### Two Week Schedule:

- Site services
- Backfill
- Concrete reinforcement
- Footings & Foundation
- Dampproofing
- Mech Deep U/G
- **Elect/Comm Ductbank**
- 

Weather Days lost (since Jan 13/20): 5 (Five) working days.

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#### Outstanding RFI's:

RFI #	Description	Date RFI Issued	Date Response Issued
129	Confirm Roofing Dimensions	February 10, 2020	
127	Dimensions Required	February 7, 2020	
123	Additional Support Detail for Interior Screens	January 31, 2020	
118	New Detail Required	January 27, 2020	
25	Storage Shed Walkway	December 10, 2019	SI to be issued

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