

Project Name: Canada Summer Games 2021
Meeting Date: Thursday, January 30, 2020

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Site Meeting Minutes

Location: 1813 Sir Issac Brock Way
Site Super: Mario Facciuolo Mario.Facciuolo@site.aquicon.com
Erik Schmidt, Erik.Schmidt@site.aquicon.com

Permit No. 20190686
Cell Number: 416-524-4217
416-420-9939

Present:

Name:	Company:	Email:
David Schram	UEM Consulting (UEM)	dschram@uemconsulting.com
Eric D'Uva	UEM Consulting (UEM)	eduva@uemconsulting.com
Paul Smeltzer	Brock University (BROCK)	psmeltzer@brocku.ca
Laurie Nelson	Brock Facilities Management (BROCK)	lnelson@brocku.ca
Dan Kronby	MacLennan Jaunkalns Miller Arch (MJMA)	dkronby@mjma.ca
Matt Lamers	MacLennan Jaunkalns Miller Arch (MJMA)	mlamers@mjma.ca
Robert Allen	MacLennan Jaunkalns Miller Arch (MJMA)	rallen@mjma.ca
Brad Augustine	Raimondo + Associates Architects (RA)	brad@raimondoarchitects.com
Emilio Raimondo	Raimondo + Associates Architects (RA)	emilio@raimondoarchitects.com
Charles Gonzales	Smith & Andersen (S+A-M)	Charles.Gonzales@smithandandersen.com
Jason Schooley	Upper Canada Planning and Eng. (UCC)	jschooley@ucc.com
Justin Davison	Mattina Mechanical (MATTINA)	jdavison@mattina.ca
Nino Raic	Mattina Mechanical (MATTINA)	nraic@mattina.ca
Scott Milburn	J.M.R. Electric Ltd. (JMR)	Scott.Milburn@jmrelectric.ca
Douglas Sills	Peters Excavating (PE)	douglas@petersgroup.ca
Michael Salij	Aquicon Construction Co. Ltd. (AQ)	Michael.salij@aquicon.com
Robert Aquino	Aquicon Construction Co. Ltd. (AQ)	Robert.aquino@aquicon.com
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Copies to:

Name:	Company:	Email:
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Joel Chew	Mattina Mechanical (MATTINA)	jchew@mattina.ca

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Health & Safety:

SAFETY ISSUES: It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure.

Previous Business:

Item	Subject	Action
PC 3.3	Permits	MJMA CSG
	<ol style="list-style-type: none"> 1. Site Plan Approval – General Contractor requested Architect provide copy of permit package for site Trailer. Thorold Planning confirmed via email dated Jan 20 that SPA has been granted. 2. Full Building – Reapplied for with updated Snow Load. Owner/Architect advised they would follow up with the City of Thorold post meeting and request update. UEM confirmed SPA agreement has been executed Building Permit issuance is imminent. 3. General Contractor requested Consultants confirm if plumbing and/or civil permits will be required for connection at street. General Contractor is currently installing U/G SAN, STM & WTM. MECP Form 1 & Water Commissioning Plan were submitted to the City of Thorold on Jan 17/20. Civil Consultant advised connection permit issuance is imminent. 	
PC 3.4	Contracts - Architect is preparing contracts for execution c/w post tender. Architect will arrange to deliver signed/sealed contract docs to the next site meeting for execution. CCDC2 contracts delivered to site on Jan. 16/20. General Contractor to sign and return.	AQ
1.1	General Contractor requested a schedule update regarding Owner activities required to vacate the existing Brock works yard in order to commence contract work. Brock advised the Purchase Order to proceed with the new pad (at new location) will be issued today (Thurs. 12/19/19). As soon as the new “yard” is ready for use Brock will be responsible for relocating existing materials & equipment. Work ongoing. Brock work pad schedule for completion on Feb 5/20.	INFO PETERS
2.3	General Contractor requested Mechanical Contractor provide RTU details (including weights, curb locations, & opening details) for structural coordination urgently. High Importance. SUB-027 (RTU) submitted Jan. 22/20 for Consultant review. Mechanical Contractor advised RTU coordination drawing will be provided by the end of day tomorrow (Jan 31/20).	MATTINA

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- 2.4 General Contractor requested Mechanical and Electrical Contractors confirm status of Shop drawing log. JMR
MATTINA
 - 1. **Electrical Contractor shop drawing log submitted does not indicate equipment lead-time, Electrical Contractor to revise & resubmit.**
 - 2. **Mechanical shop drawing log is pending.**

- 2.5 Clean out locations were discussed at the south-east corner. Location to be confirmed post meeting, drawing review. **All agreed location of clean outs will be determined on site to suit accessibility/serviceability and in accordance with OBC requirements.** INFO

- 2.6 Brock requested General Contractor advise status of work as it relates to decommissioning the existing storm water management pond. General Contractor confirmed work in ongoing. **Work complete.** INFO

- 2.7 Brock advised of requirement to submit access permit application for removal of existing jersey barriers at Merrittville and Schmon ("Gate 2"). General Contractor provided Signage plan on Jan. 19/20 for Brock use. **Temporary construction entrance permit (for gate 2) has been received.** INFO

- 2.8 General Contractor requested response to RFI-103 (size of refrigeration room/package) be expedited. **Response received Jan. 20/20.** INFO

New Business:

Item	Subject	Action
	None.	

3.1 **NEXT SITE MEETING: Thursday, February 13, 2020 @ 10:00am** **ALL**

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Cash Allowances:

No. Supply and Installation:

Action

01	Testing & Inspection - Above Grade: Tender Closing Friday, Jan. 31.2020. Roof: All agreed this scope of work will be tendered separately to agencies specializing in this work.	MJMA
02	Door Hardware Supply: Architect confirmed hardware schedule will be revised prior to tender to accommodate reverse swings at refrigeration room. Distribution is tentatively scheduled for Jan 24, 2020. List of bidders to be confirmed by UEM.	MJMA UEM
03	Gas: General Contractor advised a Mechanical RFI-051 is forthcoming which will contain a Commercial Gas Application for Mechanical Contractors review. Response to RFI received Jan. 29/20.	INFO
04	Audio Visual: To be tendered via Cash Allowance by February 28, 2020.	
05	Security: To be tendered via Cash Allowance by February 28, 2020.	
06	Cabling: To be tendered via Cash Allowance by February 28, 2020.	
07	Commissioning: To be tendered via Cash Allowance by February 28, 2020.	
08	Interior Wayfinding Signage:	

Two Week Schedule:

- Cut & fill
- Site services
- Backfill
- Pond
- Concrete reinforcement
- Footings & Foundation
- Dampproofing
- **Mech Deep U/G**

Weather Days lost (since Jan 13/20): 3 (Three) working days.

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RFI #	Description	Date RFI Issued	Date Response Issued
120	PC-009, DWG Rev S542	January 27, 2020	
119	DWG S102B	January 27, 2020	
118	New Detail Required	January 27, 2020	
116	Ceiling Mounted FF Heater	January 24, 2020	
79	Detail 1 & 2 on Dwg S522	January 7, 2020	Mattina to advise
25	Storage Shed Walkway	December 10, 2019	SI to be issued

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