

Project Name: Canada Summer Games 2021
Meeting Date: Thursday, January 16, 2020

Meeting Minutes No. 02
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Site Meeting Minutes

Location: 1813 Sir Issac Brock Way
Site Super: Mario Facciuolo,
Mario.Facciuolo@site.aquicon.com

Permit No. 20190686
Cell Number: 416-524-4217

Present:

Name:	Company:	Email:
Matt Hill	Canada Summer Games (CSG)	mhill@2021canadagames.ca ;
David Schram	UEM Consulting (UEM)	dschram@uemconsulting.com
Eric D'Uva	UEM Consulting (UEM)	eduva@uemconsulting.com ;
John Dick	Brock Facilities Management (BROCK)	jdick@brocku.ca
Laurie Nelson	Brock Facilities Management (BROCK)	lnelson@brocku.ca ;
Dan Kronby	MacLennan Jaunkalns Miller Arch (MJMA)	dkronby@mjma.ca ;
Matt Lamers	MacLennan Jaunkalns Miller Arch (MJMA)	mlamers@mjma.ca ;
Robert Allen	MacLennan Jaunkalns Miller Arch (MJMA)	rallen@mjma.ca
Brad Augustine	Raimondo + Associates Architects (RA)	brad@raimondoarchitects.com ;
Emilio Raimondo	Raimondo+Associates Architects	emilio@raimondoarchitects.com ;
Ian Mountfort	Blackwell (BW)	imountfort@blackwell.ca ;
Jason Schooley	Upper Canada Planning and Eng (UCC)	jschooley@ucc.com ;
Justin Davison	Mattina Mechanical (MATTINA)	jdavison@mattina.ca ;
Nino Raic	Mattina Mechanical (MATTINA)	nraic@mattina.ca ;
Scott Milburn	J.M.R. Electric Ltd. (JMR)	Scott.Milburn@jmrelectric.ca
Douglas Sills	Peters Excavating (PE)	douglas@petersgroup.ca ;
Michael Salij	Aquicon Construction Co. Ltd. (AQ)	Michael.salij@aquicon.com ;
Robert Aquino	Aquicon Construction Co. Ltd. (AQ)	Robert.aquino@aquicon.com ;
Mario Facciuolo	Aquicon Construction Co. Ltd. (AQ)	Mario.facciuolo@site.aquicon.com ;
Erik Schmidt	Aquicon Construction Co. Ltd. (AQ)	Erik.schmidt@site.aquicon.com

Copies to:

Name:	Company:	Email:
Doug Hamilton	Canada Summer Games (CSG)	dhamilton@2021canadagames.ca ;
Scott Johnston	Brock University (BROCK)	sjohnston@brocku.ca ;
Mike Cook	Upper Canada Planning (UCC)	Mcook@ucc.com ;
Gabriella Nuta	Blackwell (BW)	gnuta@blackwell.ca ;
Eva Wu	Blackwell (BW)	ewu@blackwell.ca ;
James Back	Smith & Andersen (S+A-E)	James.back@smithandandersen.com ;
Mohammad Haroon	Smith & Andersen (S+A-E)	Mohammad.Haroon@smithandandersen.com ;

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Health & Safety:

SAFETY ISSUES: It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure.

Previous Business:

Item	Subject	Action
PC 3.3	Permits	MJMA CSG
	<ol style="list-style-type: none"> 1. Site Plan Approval – Received. General Contractor requested Architect provide copy of permit package for site Trailer. 2. Full Building – Reapplied for with updated Snow Load. Owner/Architect advised they would follow up with the City of Thorold post meeting and request update. 3. General Contractor requested Consultants confirm if plumbing and/or civil permits will be required for connection at street. General Contractor is currently installing U/G SAN, STM & WTM. <i>Post Meeting Note: MECP Form 1 & Water Commissioning Plan were submitted to the City of Thorold on Jan 17/20.</i> 	
PC 3.4	Contracts - Architect is preparing contracts for execution c/w post tender. Architect will arrange to deliver signed/sealed contract docs to the next site meeting for execution. <i>Post Meeting Note: CCDC2 contracts delivered to site on Jan. 16/20. General Contractor to sign and return.</i>	AQ
1.1	General Contractor requested a schedule update regarding Owner activities required to vacate the existing Brock works yard in order to commence contract work. Brock advised the Purchase Order to proceed with the new pad (at new location) will be issued today (Thurs. 12/19/19). As soon as the new “yard” is ready for use Brock will be responsible for relocating existing materials & equipment. Work ongoing.	INFO PETERS

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- 1.2 Brock requested confirmation regarding size of Temporary Parking lot currently under construction. General Contractor confirmed the extents are as per the layout provided on Mon. 12/2/19 and is tentatively scheduled for completion on Sat. 01/04/20. General Contractor recommended site lighting, as well as, jersey barriers where slope is approximately 4:1. Owner advised the Temp parking lot will be controlled by a Parking Authority. **Temporary parking lot was turned over for use on Jan 6, 2020, jersey barriers were placed as per PCN-004. Balance of lot is under construction and expected completion is in 3 weeks (week of Feb 7/20). General Contractor confirmed the temporary parking area is to be extended additional costs will be incurred to repair and/or replace sacrificial layer at a later date.** INFO
- 1.3 General Contractor requested Consultants prioritize response / direction regarding RFI-010 "Rubble Berm" as it relates to the removals of surplus materials found on site (not indicated in the contract docs). Existing "berms" appear to contain rubble & debris and is not suitable for re-use. A change directive is recommended, whereby, a third party could be retained to monitor/verify and record tasks (ex: trucks, hours, and loads). Architect to confirm how to proceed. **CD-002 received Jan 10, 2020. Work commenced yesterday (Jan 15/20), expected completion is Jan 22, 2020.** INFO
PETERS
- 1.4 General Contractor requested clarification regarding (RFI-023 "Inverts") discrepancies between Mechanical site plan which indicates incoming services @ 90 degrees to the foundation; Civil indicates the same services entering on an angle. Architect stated the preferred installation is as per the Civil drawing in order to avoid adding an additional clean-out. Mechanical Contractor to review and confirm. **Mechanical Contractor confirmed installation will be as per civil, no issues.** INFO
PETERS
- 1.5 UEM Project Managers requested a cash flow to be provided. General Contractor advised a cash flow projection will be provided prior to the next certificate of payment. **Cash flow projection submitted on Jan 14/20.** INFO

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1.6 General Contractor advised all present that concrete mix design SUB-04R1 has been resubmitted for Consultant review. Changes include the removal of air from the rink slab concrete as per CSA's recommendation. **Dec 18, 2019.** BW

New Business:

Item	Subject	Action
2.1	Mechanical Consultant attendance at site meeting was requested for future meetings.	S&A-M
2.2	Mechanical Contractor requested response to RFI-087 be expedited. Underground installations/interference (including floor drain, mop sink, refrig.) will make it difficult to locate the pit inside the janitors room as per the architectural drawing. Architect to confirm location.	MJMA S&A-M
2.3	General Contractor requested Mechanical Contractor provide RTU details (including weights, curb locations, & opening details) for structural coordination urgently. High Importance.	MATTINA
2.4	General Contractor requested Mechanical and Electrical Contractors confirm status of Shop drawing log.	MATTINA JMR
2.5	Clean out locations were discussed at the south-east corner. Location to be confirmed post meeting, drawing review.	MJMA
2.6	Brock requested General Contractor advise status of work as it relates to decommissioning the existing storm water management pond. General Contractor confirmed work in ongoing.	INFO

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2.7 Brock advised of requirement to submit access permit application for removal of existing jersey barriers at Merrittville and Schmon ("Gate 2"). General Contractor provided Signage plan on Jan. 19/20 for Brock use. INFO

2.8 General Contractor requested response to RFI-103 (size of refrigeration room/package) be expedited. MJMA

2.9 NEXT SITE MEETING: Thursday, January 30, 2020 @ 10:00am ALL

Cash Allowances:

No. Supply and Installation:

Action

01	Testing & Inspection - Above Grade: General contractor recommended this package be prioritized in order to make arrangements for steel inspections during fabrication. Architect advised Terms of Reference will be provided for tender in the near future. Roof: All agreed this scope of work will be tendered separately to agencies specializing in this work.	MJMA
02	Door Hardware Supply: Architect advised revised door/hardware schedule is being revised as per V.E. Distribution is tentatively scheduled for January 13, 2020 . Jan 24, 2020	MJMA
03	Gas: General Contractor advised a Mechanical RFI-051 is forthcoming which will contain a Commercial Gas Application for Mechanical Contractors review.	S+A-E
04	Audio Visual:	
05	Security:	
06	Cabling:	
07	Commissioning:	
08	Interior Wayfinding Signage:	

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Two Week Schedule:

- Cut & fill
- Site services
- **Backfill**
- **Pond**
- Concrete reinforcement
- Footings & Foundation
- Dampproofing
- **Rubble berms**

Weather Days lost (since Jan 13/20): 3 (Three) working days.

Outstanding RFI's:

RFI #	Description	Date RFI Issued	Date Response Issued
104	CCN 03-Sect2S542	January 16, 2020	
103	Refrigeration Room Size	January 15, 2020	
102	Dwg A503, S521 & A342	January 15, 2020	
101	HSS Stubs for Green Roof Retention System	January 15, 2020	
100	Dwg S104A	January 15, 2020	
99	Edge of Deck Measurements	January 15, 2020	
98	Truss Connections	January 13, 2020	
96	Dwg S103 & S550	January 10, 2020	
91	Locker Bench Detail	January 9, 2020	
88	Location for TSP Stations	January 9, 2020	
87	Janitors Room	January 9, 2020	
82	Precast Corner Detail	January 8, 2020	
81	Dwg S104A-Backstop Supports	January 7, 2020	
79	Detail 1 & 2 on Dwg S522	January 7, 2020	
057 R1	Exposed Bracing Plates	January 15, 2020	
51	Commercial Gas Application	December 19, 2019	
25	Storage Shed Walkway	December 10, 2019	SI to be issued

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