

Project Name: Canada Summer Games 2021
Meeting Date: Thursday, December 19, 2019Meeting Minutes No. 01
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Site Meeting Minutes

Location: 1813 Sir Issac Brock Way
Site Super: Mario Facciuolo,
Mario.Facciuolo@site.aquicon.com
Permit No. XXXXXXXX
Cell Number: 416-524-4217

Present:

| Name: | Company: | Email: |
|-----------------|---|--|
| Matt Hill | Canada Summer Games (CSG) | mhill@2021canadagames.ca ; |
| David Schram | UEM Consulting (UEM) | dschram@uemconsulting.com |
| Eric D'Uva, | UEM Consulting (UEM) | eduva@uemconsulting.com ; |
| Scott Johnston | Brock University (BROCK) | sjohnston@brocku.ca ; |
| Laurie Nelson | Brock University (BROCK) | Nelson@brocku.ca ; |
| Matt Lamers | MacLennan Jaunkalns Miller Arch. (MJMA) | mlamers@mjma.ca ; |
| Brad Augustine | Raimondo + Associates Architects (RA) | brad@raimondoarchitects.com ; |
| Jason Schooley | Upper Canada Planning and Eng (UCC) | jschooley@ucc.com ; |
| Justin Davison | Mattina Mechanical (MML) | jdavison@mattina.ca ; |
| Nino Raic | Mattina Mechanical (MML) | nraic@mattina.ca ; |
| Douglas Sills | Peters Excavating (PE) | douglas@petersgroup.ca ; |
| Michael Salij | Aquicon Construction Co. Ltd. (AQ) | Michael.salij@aquicon.com ; |
| Robert Aquino | Aquicon Construction Co. Ltd. (AQ) | Robert.aquino@aquicon.com ; |
| Mario Facciuolo | Aquicon Construction Co. Ltd. (AQ) | Mario.facciuolo@site.aquicon.com ; |

Copies to:

| Name: | Company: | Email: |
|-----------------|-----------------------------------|--|
| Doug Hamilton | Canada Summer Games (CSG) | dhamilton@2021canadagames.ca ; |
| Dan Kronby | MacLennan Jaunkalns Miller (MJMA) | dkronby@mjma.ca ; |
| Emilio Raimondo | Raimondo+Associates Architects | emilio@raimondoarchitects.com ; |
| Mike Cook | Upper Canada Planning (UCC) | Mcook@ucc.com ; |
| Ian Mountfort | Blackwell (BW) | imountfort@blackwell.ca ; |
| Gabriella Nuta | Blackwell (BW) | gnuta@blackwell.ca ; |
| Eva Wu | Blackwell (BW) | ewu@blackwell.ca ; |
| Syed Mateen | Smith & Andersen (S+A-M) | Syed.Mateen@smithandandersen.com ; |
| James Back | Smith & Andersen (S+A-E) | James.back@smithandandersen.com ; |
| Mohammad Haroon | Smith & Andersen (S+A-E) | Mohammad.Haroon@smithandandersen.com ; |
| Scott Milburn | J.M.R. Electric Ltd. (JMR) | Scott.Milburn@jmrelectric.ca |

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Health & Safety:

SAFETY ISSUES: It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure. **Group Safety Orientation is scheduled for Jan. 16, 2020 @ 10:00am, all are welcome.**

Previous Business:

| Item | Subject | Action |
|--------|---|---------------------|
| PC 3.1 | Insurances, Worker Place Safety and Insurance Board -- Certificate of Clearance, bonds & NoP. Hand delivered to Owner prior to meeting | INFO |
| PC 3.3 | Permits 1. Site Plan Approval – Received. General Contractor requested Architect provide copy of permit package for site Trailer. 2. Footing & Foundation – Received. 3. Full Building – Reapplied for with updated Snow Load. Owner/Architect advised they would follow up with the City of Thorold post meeting and request update. 4. General Contractor requested Consultants confirm if plumbing and/or civil permits will be required for connection at street. General Contractor is currently installing U/G SAN, STM & WTM. | MJMA CSG |
| PC 3.4 | Contracts - Architect is preparing contracts for execution c/w post tender. Architect will arrange to deliver signed/sealed contract docs to the next site meeting for execution. | MJMA |

New Business:

| Item | Subject | Action |
|------|--|----------------------------------|
| 1.1 | General Contractor requested a schedule update regarding Owner activities required to vacate the existing Brock works yard in order to commence contract work. Brock advised the Purchase Order to proceed with the new pad (at new location) will be issued today (Thurs. 12/19/19). As soon as the new “yard” is ready for use Brock will be responsible for relocating existing materials & equipment. | INFO PETERS BROCK |

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- 1.2 **Brock requested confirmation regarding size of Temporary Parking lot currently under construction. General Contractor confirmed the extents are as per the layout provided on Mon. 12/2/19 and is tentatively scheduled for completion on Sat. 01/04/20. General Contractor recommended site lighting, as well as, jersey barriers where slope is approximately 4:1. Owner advised the Temp parking lot will be controlled by a Parking Authority.** INFO
- 1.3 **General Contractor requested Consultants prioritize response / direction regarding RFI-010 “Rubble Berm” as it relates to the removals of surplus materials found on site (not indicated in the contract docs). Existing “berms” appear to contain rubble & debris and is not suitable for re-use. A change directive is recommended, whereby, a third party could be retained to monitor/verify and record tasks (ex: trucks, hours, and loads). Architect to confirm how to proceed.** MJMA
- 1.4 **General Contractor requested clarification regarding (RFI-023 “Inverts”) discrepancies between Mechanical site plan which indicates incoming services @ 90 degrees to the foundation; Civil indicates the same services entering on an angle. Architect stated the preferred installation is as per the Civil drawing in order to avoid adding an additional clean-out. Mechanical Contractor to review and confirm.** MATTINA
- 1.5 **UEM Project Managers requested a cash flow to be provided. General Contractor advised a cash flow projection will be provided prior to the next certificate of payment.** AQ
- 1.6 **General Contractor advised all present that concrete mix design SUB-04R1 has been resubmitted for Consultant review. Changes include the removal of air from the rink slab concrete as per CSA’s recommendation.** BW
- 1.7 **NEXT SITE MEETING: Thursday, January 16, 2020 @ 10:00am** ALL

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Cash Allowances:

No. Supply and Installation:

Action

| | | |
|----|--|-------|
| 01 | Testing & Inspection - Below Grade: Awarded Above Grade: General contractor recommended this package be prioritized in order to make arrangements for steel inspections during fabrication. Architect advised Terms of Reference will be provided for tender in the near future. Roof: All agreed this scope of work will be tendered separately to agencies specializing in this work. | MJMA |
| 02 | Door Hardware Supply: Architect advised revised door/hardware schedule is being revised as per V.E. Distribution is tentatively scheduled for January 13, 2020. | MJMA |
| 03 | Gas: General Contractor advised a Mechanical RFI-051 is forthcoming which will contain a Commercial Gas Application for Mechanical Contractors review. | S+A-E |
| 04 | Audio Visual: | |
| 05 | Security: | |
| 06 | Cabling: | |
| 07 | Commissioning: | |
| 08 | Interior Wayfinding Signage: | |

Two Four Week Schedule:

- Temporary parking lot
- Cut & fill
- Site services
- Concrete reinforcement
- Footings & Foundation
- Dampproofing (weather permitting)

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Outstanding RFI's:

| RFI # | Description | Date RFI Issued | Date Response Issued |
|-------|---|-------------------|----------------------|
| 52 | Dwg S312 - Sec 2 - GLBx | December 19, 2019 | |
| 51 | Commercial Gas Application | December 19, 2019 | |
| 50 | Dwg S312 - Sec 1 - GL5x | December 19, 2019 | |
| 49 | Dwg S311 - Sec 2 - GL2y | December 19, 2019 | |
| 48 | Dwg S311 - Section 1 - GL9x | December 19, 2019 | |
| 47 | Dwg S3120 - Section 2 - GL9 | December 19, 2019 | |
| 46 | Dimensions & Elevations for Dwg S301 & S310 | December 19, 2019 | |
| 45 | Dwg A314 & Dwg S421 - Sec.1 | December 18, 2019 | |
| 44 | Dwg S303 - Elev.2 - GL 14x | December 18, 2019 | |
| 43 | Manhole Removals | December 18, 2019 | |
| 42 | Dwg S313 - Elev. Gx - GL9x & 11x | December 18, 2019 | |
| 41 | Dwg S302 - Elev3 - GL 1x | December 17, 2019 | |
| 40 | Dwg S302 - Elev.2 - GL 1y & 2y | December 17, 2019 | |
| 39 | Grid Line Location | December 17, 2019 | |
| 37 | Split Well | December 17, 2019 | |
| 36 | Dwg S303 - Grid Line Ux | December 17, 2019 | |
| 35 | Dwg S103 | December 17, 2019 | |
| 34 | Detail 2/S542 | December 17, 2019 | |
| 33 | Required Dimensions | December 16, 2019 | |
| 31 | Dwg S521 Rev16 - Detail 3 | December 16, 2019 | |
| 27 | Drawing A601-Stair D | December 11, 2019 | Dimesions req'd |
| 25 | Storage Shed Walkway | December 10, 2019 | SI to be issued |

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