

Project Name: Canada Summer Games 2021  
Meeting Date: Thursday, March 26, 2020Meeting Minutes No. 07  
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## Site Meeting Minutes

Location: 1813 Sir Issac Brock Way

Permit No. PRM-2019-0686  
PRM-2019-0574  
PRM-2019-0575**Site Super:** Mario Facciuolo [Mario.Facciuolo@site.aquicon.com](mailto:Mario.Facciuolo@site.aquicon.com)  
Erik Schmidt, [Erik.Schmidt@site.aquicon.com](mailto:Erik.Schmidt@site.aquicon.com)Cell 416-524-4217  
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### Present:

Name:	Company:
Laurie Nelson	Brock Facilities Management (BROCK)
Paul Smeltzer	Brock University (BROCK)
Eric D'Uva	UEM Consulting (UEM)
David Schram	UEM Consulting (UEM)
Brad Augustine	Raimondo + Associates Architects (RA)
Matt Lamers	MacLennan Jaunkalns Miller Arch (MJMA)
Gabriel Barnsteiner	Blackwell (BW)
Charles Gonzales	Smith & Andersen (S+A-M)
Ali Monsour	Smith & Andersen (S+A-E)
Scott Milburn	J.M.R. Electric Ltd. (JMR)
Justin Davison	Mattina Mechanical (MATTINA)
Michael Salij	Aquicon Construction Co. Ltd. (AQ)
Robert Aquino	Aquicon Construction Co. Ltd. (AQ)
Mario Facciuolo	Aquicon Construction Co. Ltd. (AQ)
Erik Schmidt	Aquicon Construction Co. Ltd. (AQ)

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### Copies to:

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Doug Hamilton	Canada Summer Games (CSG)
John Dick	Brock Facilities Management (BROCK)
Scott Johnstone	Brock University (BROCK)
Emilio Raimondo	Raimondo + Associates Architects (RA)
Dan Kronby	MacLennan Jaunkalns Miller Arch (MJMA)
Robert Allen	MacLennan Jaunkalns Miller Arch (MJMA)
Mike Cook	Upper Canada Planning (UCC)
Jason Schooley	Upper Canada Planning and Eng. (UCC)
Ian Mountfort	Blackwell (BW)
Gabriella Nuta	Blackwell (BW)
Eva Wu	Blackwell (BW)
Kineshan Sivanesarajah	Smith & Andersen (S+A-M)
James Back	Smith & Andersen (S+A-E)
Mohammad Haroon	Smith & Andersen (S+A-E)
Joel Chew	Mattina Mechanical (MATTINA)
Nino Raic	Mattina Mechanical (MATTINA)
Justin Young	J.M.R. Electric Ltd. (JMR)

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Bruce Berg  
Graham Theyers  
Mark MacLeod  
Brett Ritchie  
Douglas Sills

J.M.R. Electric Ltd. (JMR)  
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**Health & Safety:**

**SAFETY ISSUES:** It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure.

**Previous Business:**

Item	Subject	Action
4.1	<b>[Item modified, for additional detail refer to meeting minutes No.:06]</b> PC-017 and CD-003 received Wednesday, March 4, 2020. Architect will review and confirm requirement for filter cloth recommended by Wood. Wood suggests that the geotextile be available on site to address localized soft or disturbed subgrade conditions. Wood will provide recommendations on a case by case basis where geotextile is recommended. Site wide use of geotextile is not required. <b>General Contractor confirmed top soil relocation commenced on Monday March 16, 2020. CD-04 track and parking lot soils remediation received Thursday, March 26, 2020.</b>	INFO
5.1	General Contractor requested shop drawing reviews be expedited and reminded all of urgency to complete critical path items which are overdue including:	BW MJMA RA

Sub #	Description	Date Sent to Consultant	Date Returned
SUB 064R1	Balustrade Trusses & Bracing	10-Mar-20	<b>17-Mar-20</b>
SUB 075	Arch Precast Connections & Erections	27-Feb-20	<b>19-Mar-21</b>
SUB 086	Eyebrow Truss Diagrams	5-Mar-20	<b>20-Mar-20</b>
SUB 090	Arena 2 WWF	9-Mar-20	<b>20-Mar-20</b>
<b>SUB 093</b>	<b>HollowCore</b>	<b>12-Mar-20</b>	
<b>SUB 099</b>	<b>Hollow Metal</b>	<b>18-Mar-20</b>	
<b>SUB 043</b>	<b>Glazing</b>	<b>31-Jan-20</b>	
<b>SUB 061</b>	<b>Vegetated Roof</b>	<b>11-Feb-20</b>	

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- 6.1 Mechanical Contractor advised that RTU 4 and RTU 6 will require second electrical feed for split units (as per value engineering credit). Electrical Consultant to review and advise. **Architect requested Electrical Contractor and Electrical Consultant review and coordinate new requirements for preparation of formal instruction.** S+A-E  
JMR
  
- 6.2 Civil Contractor advised that due to fill requirements on site the storm water pond cannot proceed, we can no longer maintain the storm sewer system by bypass pumping or it will start flooding out the parking lot. **General Contractor advised that excavation of pond cannot continue at this time because the fill encountered during excavation (scheduled for reuse) cannot be repurposed due to the make up of the soils. Architect to review and confirm how to proceed.** RA  
MJMA
  
- 6.4 Electrical Consultant advised Electrical Contractor that the duct bank will be inspected by the Consultant prior to covering. Electrical Contractor to confirm schedule. **Electrical Contractor confirmed work is proceeding on site and inspection schedule will be coordinated with Consultants accordingly.** JMR  
S+A-E
  
- 6.5 General Contractor recommended Architect review proposed installation of Tuf-Strand SF polypropylene macro-fiber reinforcing in polished concrete areas. While fibre reinforcing is largely concealed within the concrete, some fibres may be visible at the slab surface, edges or joints. Concrete polishing may also expose embedded fibres to view. RFI to follow. **Site Instruction 025 received March 25, 2020.** INFO

**New Business:**

Item	Subject	Action
7.1	<b>Schedule was discussed, General Contractor advised all that while delays from COVID-19 to date have been avoided, it is foreseeable that material shortages and labour shortages as a result of CANAM Quebec shutdown (structural steel fabricator) will begin to impact work progress on site.</b>	INFO

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**7.2 NEXT SITE MEETING: Thursday, April 9, 2020 @ 10:00am**

**ALL**

**Site Meetings moving forward will be conducted via conference calling until further notice:**

Dial the access number: **1.877.314.1234**  
Enter Participant Pass Code: **4168460**

**Cash Allowances:**

No.	Supply and Installation:	Action
01	Testing & Inspection - Envelope: All agreed this scope of work will be tendered separately to agencies specializing in this work.	MJMA
02	Door Hardware Supply: Door Hardware Tender tentatively scheduled to close on march 6 <sup>th</sup> 2020. Bids have been submitted to Consultant for review on March 9, 2020. <b>AD-005 for door hardware received March 23, 2020.</b>	INFO
03	Gas: Enbridge application submitted Jan. 30. 2020. Enbridge (Lesley Walton <a href="mailto:Lesley.Walton@enbridge.com">Lesley.Walton@enbridge.com</a> ) advises "this is with the Network Analysis Group for gas availability. As soon as I hear I will reach out."	INFO
04	Audio Visual: To be tendered via Cash Allowance by Dec 2020 - Jan 2021.	
05	Security: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. General Contractor recommended the Security Contractor scope of work be awarded at our earliest possible date in order to facilitate a preconstruction meeting between hardware, & security contractors. Architect advised security vendors for tender are Activo, JCI & Bulldog Fire & Security.	INFO
06	Cabling: To be tendered via Cash Allowance by Dec 2020 - Jan 2021.	
08	Interior Wayfinding Signage:	

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**Two Week Schedule:**

- Backfill
- Concrete reinforcement
- Foundation
- 
- Dampproofing
- Elect/Comm Ductbank
- Soil Remediation
- **Top soil relocation**

Weather Days lost (since Jan 13/20): **10 (Ten)** working days.

**Outstanding RFI's:**

RFI #	Description	Date RFI Issued	Date Response Issued
<b>175</b>	<b>Superimposed Load</b>	<b>March 25, 2020</b>	
<b>174</b>	<b>Stair Landing</b>	<b>March 24, 2020</b>	
<b>170</b>	<b>Pre-Cast Mechanical Opening</b>	<b>March 20, 2020</b>	
160	SPD Requirements for Panelboards	March 12, 2020	<b>March 19, 2020</b>
159	Telescopic Seating	March 12, 2020	
158	Soffit Proposals	March 10, 2020	<b>March 12, 2020</b>
155	SI-011	March 9, 2020	<b>March 23, 2020</b>
123	Additional Support Detail for Interior Screens	January 31, 2020	
118	New Detail Required	January 27, 2020	
25	Storage Shed Walkway	December 10, 2019	<b>SI to be issued</b>

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