

Project Name: Canada Summer Games 2021  
Meeting Date: Thursday, July 2, 2020

Meeting Minutes No. 14  
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## Site Meeting Minutes

Location: 1813 Sir Issac Brock Way  
NoP No. 19eN521037

Permit No. PRM-2019-0686  
PRM-2019-0574  
PRM-2019-0575

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### Present:

| Name:                  | Company:                               |
|------------------------|--|
| Laurie Nelson          | Brock Facilities Management (BROCK)    |
| David Schram           | UEM Consulting (UEM)                   |
| Eric D'Uva             | UEM Consulting (UEM)                   |
| Brad Augustine         | Raimondo + Associates Architects (RA)  |
| Matt Lamers            | MacLennan Jaunkalns Miller Arch (MJMA) |
| Ian Mountfort          | Blackwell (BW)                         |
| Kineshan Sivanesarajah | Smith & Andersen (S+A-M)               |
| Brett Ritchie          | Richfield                              |
| Scott Milburn          | J.M.R. Electric Ltd. (JMR)             |
| Nino Raic              | Mattina Mechanical (MATTINA)           |
| Michael Salij          | Aquicon Construction Co. Ltd. (AQ)     |
| Robert Aquino          | Aquicon Construction Co. Ltd. (AQ)     |
| Mario Facciuolo        | Aquicon Construction Co. Ltd. (AQ)     |
| Erik Schmidt           | Aquicon Construction Co. Ltd. (AQ)     |

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### Copies to:

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| Matt Hill        | Canada Summer Games (CSG)              |
| Doug Hamilton    | Canada Summer Games (CSG)              |
| Paul Smeltzer    | Brock University (BROCK)               |
| John Dick        | Brock Facilities Management (BROCK)    |
| Scott Johnstone  | Brock University (BROCK)               |
| Dan Kronby       | MacLennan Jaunkalns Miller Arch (MJMA) |
| Emilio Raimondo  | Raimondo + Associates Architects (RA)  |
| Robert Allen     | MacLennan Jaunkalns Miller Arch (MJMA) |
| Martin Wolfe     | Wood (WOOD)                            |
| Thomas Ring      | Wood (WOOD)                            |
| Mike Cook        | Upper Canada Planning (UCC)            |
| Jason Schooley   | Upper Canada Planning and Eng. (UCC)   |
| Ali Monsour      | Smith & Andersen (S+A-E)               |
| Brad Bull        | Smith & Andersen (S+A-M)               |
| Charles Gonzales | Smith & Andersen (S+A-M)               |
| Gabriella Nuta   | Blackwell (BW)                         |
| Eva Wu           | Blackwell (BW)                         |
| James Back       | Smith & Andersen (S+A-E)               |
| Mohammad Haroon  | Smith & Andersen (S+A-E)               |
| Justin Davison   | Mattina Mechanical (MATTINA)           |

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Joel Chew  
Justin Young  
Bruce Berg

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J.M.R. Electric Ltd. (JMR)  
J.M.R. Electric Ltd. (JMR)

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### Health & Safety:

**SAFETY ISSUES:** It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure. General Contractor requested all Aquicon Employees, Trades, Consultants, Suppliers, and Clients review and familiarize themselves with the "COVID-19 RESPONSE PLAN" dated April 27, 2020 for Health & Safety Protocols implemented on all sites effective immediately.

### Previous Business:

| Item           | Subject  | Action                  |               |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
|----------------|--|-------------------------|---------------|-------------------------|---------------|---------|----------|-----------|--|----------|--------------------------------|----------|----------|---------|----------------------|-----------|----------|----------------|-----------------|------------------|--|--|
| 5.1            | General Contractor requested critical path shop drawing reviews be expedited:  | MJMA<br>RA<br>BW        |               |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
|                | <table border="1"> <thead> <tr> <th>Sub #</th> <th>Description</th> <th>Date Sent to Consultant</th> <th>Date Returned</th> </tr> </thead> <tbody> <tr> <td>SUB 140</td> <td>Cladding</td> <td>25-May-20</td> <td></td> </tr> <tr> <td>SUB 71R1</td> <td>Automatic Load Transfer Equip.</td> <td>4-Jun-20</td> <td>4-Jun-24</td> </tr> <tr> <td>SUB 155</td> <td>Canopy Joist Framing</td> <td>11-Jun-20</td> <td>4-Jun-29</td> </tr> <tr> <td><b>SUB-160</b></td> <td><b>Lighting</b></td> <td><b>18-Jun-20</b></td> <td></td> </tr> </tbody> </table>  | Sub #                   | Description   | Date Sent to Consultant | Date Returned | SUB 140 | Cladding | 25-May-20 |  | SUB 71R1 | Automatic Load Transfer Equip. | 4-Jun-20 | 4-Jun-24 | SUB 155 | Canopy Joist Framing | 11-Jun-20 | 4-Jun-29 | <b>SUB-160</b> | <b>Lighting</b> | <b>18-Jun-20</b> |  |  |
| Sub #          | Description  | Date Sent to Consultant | Date Returned |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
| SUB 140        | Cladding   | 25-May-20               |               |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
| SUB 71R1       | Automatic Load Transfer Equip.   | 4-Jun-20                | 4-Jun-24      |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
| SUB 155        | Canopy Joist Framing   | 11-Jun-20               | 4-Jun-29      |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
| <b>SUB-160</b> | <b>Lighting</b>  | <b>18-Jun-20</b>        |               |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
| 10.2           | Electrical Consultant requested Electrical Contractor submit Coordination Study Shop Drawing submission for review. Electrical Contractor stated they would follow up with Schneider for submission. Electrical Contractor advised submission status remains as "pending". General Contractor advised all that Permanent Power is required for September 2020. <b>Electrical Contractor advised submission is expected next week (week of July 6).</b>   | JMR                     |               |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |
| 11.1           | Brock requested General Contractor confirm anticipated schedule to complete parking lots construction. Granular B will be complete by Friday June 5, 2020. General Contractor confirmed Granular B sub base has been completed in the South half of the <b>West</b> parking lot. General Contractor advised all that the sacrificial top layer (.15M) at the "temporary parking lot" (North half of the <b>West</b> parking lot) has been stripped. Test & Inspection Consultant stated that there are some localized areas of rutting and soft spots in the temporary lot which require remediation as per CD04. <b>Work ongoing.</b> | INFO                    |               |                         |               |         |          |           |  |          |                                |          |          |         |                      |           |          |                |                 |                  |  |  |

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- 11.2 General Contractor requested Mechanical Contractor expedite submission of Interference drawings for Consultant/Contractor review. Mechanical Contractor to advise. Mechanical Contractor requested Architectural provide base (BIM) model in order to coordinate clash detection. Architect advised model will not be furnished. General Contractor requested Architect identify foreseeable problematic areas for further review. Review ongoing. **Mechanical Contractor advised additional sections will be provided next week (week of July 6) for Electrical Contractor/Sprinkler review.** MATTINA
- 12.2 General Contractor requested Brock University confirm acceptable schedule to install driveway out to Sir Isaac Brock (outside of construction fencing). Installation will require temporary lot and parking lot T shutdown. Brock University stated there were no objections to proceeding with work, Site Services Contractor to confirm schedule/duration. Road construction (driveway out to Sir Isaac Brock) ongoing. PETERS
- 12.4 Location of Rain Water Leader penetrations through Hollow Core slab in Arena 1 were discussed. Hollow Core Contractor and Mechanical Contractor to review and confirm/comment on proposed locations. Mechanical Contractor will review RWL opening locations as per SUB-93R1. Mechanical Contractor reminded all that the RWL is not paintable because the material type was changed to XFR (grey in colour) during the value-engineering phase. **Mechanical Contractor confirmed RWL locations identified in SUB-93R1 are acceptable for use.** INFO
- 12.5 Hardware Coordination meeting to be scheduled. Architect advised of a forthcoming Change Notice to complete the Hardware Coordination. General Contractor requested this item be prioritized in order to release the order for Hollow Meal frames. **Proposed Change No.:30 received June 22, 2020. General Contractor reminded all that this is an urgent item.** INFO
- 13.1 General Contractor advised all of tentative schedule to asphalt pave the East parking lot and road in September 2020. General Contractor requested all trades finalize submittals for any/all required materials, and/or equipment. INFO
- 13.2 Mechanical Consultant requested Refrigeration Contractor submit formal paperwork to document completion of pressure test for the U/G refrigeration mains. **Refrigeration Contractor confirmed pressure test report will be provided.** CIMCO

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- 13.3 Infield Irrigation was discussed (refer to RFI-211). Track & Field Contractor advised a 100mm water main would be ideal to properly operate Track & Field Irrigation system. The existing 50mm watermain is not recommended. Options and limitations of a 75mm main were discussed and it was determined that Consultants would need to consider requirements for Flow Rate & booster pump. Architect, Mechanical Consultant, Civil Engineer & Owner to confirm suitable point of connection & size. **Proposed Change No.:32 received June 26, 2020. Track & Field Contractor advised they will be proceeding with the installation of the 100mm dia. mainline at the new point of connection location and across the track into the field envelope next week (week of July 6) prior to pour of slot drain curb.** INFO
  
- 13.4 Track & Field Contractor requested Architect confirm location to mount the controller for the irrigation system. An indoor room or outdoor cabinet approx. 610mmX610mm complete with an outlet for power is required. **Irrigation controller to be located in room 1045 as per SUB-147r1. Architect to confirm the housekeeping receptacle at this location is to be dedicated for use and clarify height.** MJMA

**New Business:**

- | Item | Subject  | Action |
|------|--|--------|
| 14.1 | General Contractor requested Architect clarify/confirm location requirements for the Foot wash station(s) at the volleyball court.   | MJMA   |
| 14.2 | General Contractor requested Architect clarify/confirm requirements for infrastructure at all scoreboards which were removed from contract as part of Value-Engineering.   | MJMA   |
| 14.3 | General Contractor requested Architect review and confirm selections for Colour schedule RE: RFI-220, specifically for columns which are located adjacent to exterior curtain wall and require paint prior to window installation. | MJMA   |
| 14.4 | General Contractor requested Electrical Contractor expedite resubmission of SUB-158 (Lighting Fixtures - Site, Parking Lot) to include the photometric lighting calculations from the supplier.                                    | JMR    |

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14.5 Hardware supplier requested Client review and confirm Keying requirements RE:RFI-224. Medeco High Security cores, as specified, are not interchangeable. This means that in order to install hardware permanent cylinders and keys will be required. **CSG**

14.6 Protocols for “For Records” submission was discussed, all agreed if any Contractors provide a submittal for records Consultants will return response acknowledging receipt for files. **INFO**

14.7 **NEXT SITE MEETING: Thursday, July 16, 2020 @ 10:00am** **ALL**  
**Site Meetings will be conducted via Zoom until further notice:**

|  |           |  |
|--|-----------|--|
| Join Zoom Meeting:<br><a href="https://zoom.us/j/422589280">https://zoom.us/j/422589280</a><br>Meeting ID: 422 589 280 | <b>OR</b> | Or, dial by phone Toll-free:<br>Canada Number: 855 703 8985<br>Meeting ID: 422 589 280 |
|--|-----------|--|

### Cash Allowances:

| No. | Supply and Installation:   | Action     |
|-----|--|------------|
| 03  | Gas: Refer to email dated Monday, May 4, 2020 for sketch illustrating accepted routing. Enbridge advises that the design from Lakeside for the 2PSI station is pending. Also, that 2 – 6” concrete pad’s will be required for the station. One close to the road which will need to have the dimensions of 4ft by 4ft and the other at the building which will need to be 4ft by 10ft. Additioanl details from Enbridge to follow. <b>NPL advises they will be on site on Monday July 6, 2020 to review scope.</b>   | INFO       |
| 04  | Audio Visual: Tender is scheduled to close 3:00:00 p.m. local time, Friday, July 10, 2020.   | INFO       |
| 05  | Security: General Contractor recommended the Security Contractor scope of work be awarded at our earliest possible date in order to facilitate a preconstruction meeting between hardware, & security contractors. Architect advised security vendors for tender are Activo, JCI & Bulldog Fire & Security. General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so. General Contractor requested final vendor list by confirmed ASAP. <b>UEM advises preferred vendor list is required from Brock. Architect will forward tender package before end of day (July 2, 2020).</b> | MJMA<br>RA |

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| 06 | Cabling: To be tendered via Cash Allowance by Dec 2020 - Jan 2021.<br>Tender is scheduled to close 3:00:00 p.m. local time, Friday, July 10, 2020. <b>Architect confirmed 1 week extension as requested be vendors is acceptable. Revised closing date is: 3:00:00 p.m. local time, Friday, July 17, 2020.</b> | INFO |
| 08 | Interior Wayfinding Signage:   | INFO |

### Two Week Schedule:

- Interior M&E U/G
- Interior Slab on Grade Prep
- M&E Sleeve
- Exterior U/G Lighting Conduit
- Structural Steel Division 1 & 2
- Metal Deck
- **Structural Steel Division 3 (commencing)**
- Track & Field
- Sidewalk Sub-Grade Prep
- Masonry Bearing Walls
- **Pond Excavation**

Weather Days lost: ½ day on June 23, 2020.

Total (since Jan 13/20): **12 (Twelve)** working days.

### Outstanding RFI's:

| RFI #      | Description                      | Date RFI Issued      | Date Response Issued          |
|------------|----------------------------------|----------------------|-------------------------------|
| 208        | Masonry                          | June 9, 2020         | <b>June 30, 2020</b>          |
| 211        | Watermain @ Storage Building     | June 12, 2020        | <b>June 29, 2020</b>          |
| 212        | Beam and Fdn Wall Conflict       | June 12, 2020        | <b>July 7, 2020</b>           |
| <b>224</b> | <b>Key System</b>                | <b>June 29, 2020</b> |                               |
| <b>223</b> | <b>Pump Out Box</b>              | <b>June 29, 2020</b> |                               |
| <b>221</b> | <b>Detail 4 - S543</b>           | <b>June 25, 2020</b> |                               |
| <b>220</b> | <b>Colour Schedule</b>           | <b>June 23, 2020</b> |                               |
| <b>219</b> | <b>Electrical Site Equipment</b> | <b>June 23, 2020</b> | <b>Partial received</b>       |
| <b>218</b> | <b>Beach Volleyball</b>          | <b>June 23, 2020</b> | <b>Site Instruction Req'd</b> |

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