

Project Name: Canada Summer Games 2021
Meeting Date: Thursday, May 21, 2020Meeting Minutes No. 11
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Site Meeting Minutes

Location: 1813 Sir Issac Brock Way
NoP No. 19eN521037Permit No. PRM-2019-0686
PRM-2019-0574
PRM-2019-0575**Site Super:** Mario Facciuolo Mario.Facciuolo@site.aquicon.com
Erik Schmidt Erik.Schmidt@site.aquicon.comCell Number: 416-524-4217
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Present:

Name:	Company:
Laurie Nelson	Brock Facilities Management (BROCK)
Eric D'Uva	UEM Consulting (UEM)
David Schram	UEM Consulting (UEM)
Brad Augustine	Raimondo + Associates Architects (RA)
Matt Lamers	MacLennan Jaunkalns Miller Arch (MJMA)
Thomas Ring	Wood (WOOD)
Ian Mountfort	Blackwell (BW)
Charles Gonzales	Smith & Andersen (S+A-M)
Scott Milburn	J.M.R. Electric Ltd. (JMR)
Justin Davison	Mattina Mechanical (MATTINA)
Michael Salij	Aquicon Construction Co. Ltd. (AQ)
Robert Aquino	Aquicon Construction Co. Ltd. (AQ)
Mario Facciuolo	Aquicon Construction Co. Ltd. (AQ)
Erik Schmidt	Aquicon Construction Co. Ltd. (AQ)

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Copies to:

Name:	Company:
Matt Hill	Canada Summer Games (CSG)
Doug Hamilton	Canada Summer Games (CSG)
Paul Smeltzer	Brock University (BROCK)
John Dick	Brock Facilities Management (BROCK)
Scott Johnstone	Brock University (BROCK)
Dan Kronby	MacLennan Jaunkalns Miller Arch (MJMA)
Emilio Raimondo	Raimondo + Associates Architects (RA)
Robert Allen	MacLennan Jaunkalns Miller Arch (MJMA)
Martin Wolfe	Wood (WOOD)
Mike Cook	Upper Canada Planning (UCC)
Jason Schooley	Upper Canada Planning and Eng. (UCC)
Gabriel Barnsteiner	Blackwell (BW)
Ali Monsour	Smith & Andersen (S+A-E)
Brad Bull	Smith & Andersen (S+A-M)
Kineshan Sivanesarajah	Smith & Andersen (S+A-M)
Gabriella Nuta	Blackwell (BW)
Eva Wu	Blackwell (BW)
James Back	Smith & Andersen (S+A-E)
Mohammad Haroon	Smith & Andersen (S+A-E)

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Joel Chew
Nino Raic
Justin Young
Bruce Berg
Brett Ritchie
Douglas Sills

Mattina Mechanical (MATTINA)
Mattina Mechanical (MATTINA)
J.M.R. Electric Ltd. (JMR)
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Health & Safety:

SAFETY ISSUES: It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure. General Contractor requested all Aquicon Employees, Trades, Consultants, Suppliers, and Clients review and familiarize themselves with the "COVID-19 RESPONSE PLAN" dated April 27, 2020 for Health & Safety Protocols implemented on all sites effective immediately.

Previous Business:

Item	Subject	Action
4.1	[Item modified, for additional detail refer to meeting minutes No.:06] PC-017 and CD-003 received Wednesday, March 4, 2020. Architect will review and confirm requirement for filter cloth recommended by Wood. Wood suggests that the geotextile be available on site to address localized soft or disturbed subgrade conditions. Wood will provide recommendations on a case by case basis where geotextile is recommended. Site wide use of geotextile is not required. General Contractor confirmed top soil relocation commenced on Monday March 16, 2020. CD-04 track and parking lot soils remediation received Thursday, March 26, 2020. General Contractor requested Architect clarify instructions for CD-04 as per conference call on Friday April 3, 2020. Email from Wood dated Thu 5/7/2020 11:26 AM re: "Track & Field Subgrade" was discussed and all agreed work is to proceed on site as recommended by third part test & Inspection agency. Work Ongoing	INFO

5.1 General Contractor requested critical path shop drawing reviews be expedited: MJMA
RA
BW

Sub #	Description	Date Sent to Consultant	Date Returned
SUB 061	Vegetated Roof	11-Feb-20	14-May-20
SUB 130	Structural Steel	01-May-20	14-May-20
SUB 124	Hardware	20-Apr-20	
SUB 135	Structural Steel	19-May-20	

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8.3 Brock requested Consultant provide updated grading plan for new stockpile areas as a result of site generated materials (i.e.: PCN-017). Architect advised that upon completion of Cut & Fill activities the Contractor will be required to submit an as-built topo survey as part of the change notice work. **Topo has been submitted for review/records.** INFO

9.1 Mechanical Contractor advised that they will be pre-fabricating large mechanical room equipment (like storage tanks & water heater's) offsite. Overall sizes of the assembled components will be submitted for coordination, as well as, Consultants review to consider necessity of "for future" provisions (i.e.: replacements, serviceability, and accessibility). Mechanical Contractor advised details will be available for Consultant review by no later than Thurs. 5/14/2020. Architect confirmed via email dated Mon 5/11/2020 that we are not considering changing the design to include for a 'removable panel' for future boiler replacements at this time. **Mechanical Contractor proposed modified equipment layout. Proposed mechanical room arrangement will be submitted for Mechanical & Electrical consultant review.** S&A

10.2 Electrical Consultant requested Electrical Contractor submit Coordination Study Shop Drawing submission for review. JMR

New Business:

Item	Subject	Action
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11.1	Brock requested General Contractor confirm anticipated schedule to complete parking lots construction.	INFO
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11.2	General Contractor requested Mechanical Contractor expedite submission of Interference drawings for Consultant/Contractor review. Mechanical Contractor to advise.	MATTINA
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11.3 NEXT SITE MEETING: Thursday, June 4, 2020 @ 10:00am ALL

Site Meetings will be conducted via Zoom until further notice:

Join Zoom Meeting: https://zoom.us/j/422589280 Meeting ID: 422 589 280	OR	Or, dial by phone Tollfree: Canada Number: 855 703 8985 Meeting ID: 422 589 280
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Cash Allowances:

No.	Supply and Installation:	Action
03	Gas: Enbridge application submitted Jan. 30. 2020. Enbridge proposed gas main routing provided by Lesley Walton. Refer to email dated Monday, May 4, 2020 for sketch illustrating accepted routing.	INFO
04	Audio Visual: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so.	INFO
05	Security: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. General Contractor recommended the Security Contractor scope of work be awarded at our earliest possible date in order to facilitate a preconstruction meeting between hardware, & security contractors. Architect advised security vendors for tender are Activo, JCI & Bulldog Fire & Security. General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so.	INFO
06	Cabling: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so.	INFO
08	Interior Wayfinding Signage:	INFO

Two Week Schedule:

- Interior M&E U/G
- Soil Remediation
- Interior Slab on Grade Prep
- **M&E Sleeve**
- **Concrete Forming, Reinforcing & Pouring (Grid 2y)**
- **Structural Steel Division 1 & 2**
- **Track & Field**
- **Road & Parking Sub-Grade**
- **Exterior Ductbank**
- **Cimco Mains (refrigeration U/G)**

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Weather Days lost (since Jan 13/20): **10 (Ten)** working days.

Outstanding RFI's:

RFI #	Description	Date RFI Issued	Date Response Issued

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