

Project Name: Canada Summer Games 2021  
Meeting Date: Thursday, May 07, 2020Meeting Minutes No. 10  
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## Site Meeting Minutes

Location: 1813 Sir Issac Brock Way

Permit No. PRM-2019-0686  
PRM-2019-0574  
PRM-2019-0575**Site Super:** Mario Facciuolo [Mario.Facciuolo@site.aquicon.com](mailto:Mario.Facciuolo@site.aquicon.com)  
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### Present:

Name:	Company:
Laurie Nelson	Brock Facilities Management (BROCK)
Paul Smeltzer	Brock University (BROCK)
Eric D'Uva	UEM Consulting (UEM)
David Schram	UEM Consulting (UEM)
Brad Augustine	Raimondo + Associates Architects (RA)
Matt Lamers	MacLennan Jaunkalns Miller Arch (MJMA)
Martin Wolfe	Wood (WOOD)
Thomas Ring	Wood (WOOD)
Ian Mountfort	Blackwell (BW)
Charles Gonzales	Smith & Andersen (S+A-M)
Scott Milburn	J.M.R. Electric Ltd. (JMR)
Justin Davison	Mattina Mechanical (MATTINA)
Michael Salij	Aquicon Construction Co. Ltd. (AQ)
Robert Aquino	Aquicon Construction Co. Ltd. (AQ)
Mario Facciuolo	Aquicon Construction Co. Ltd. (AQ)
Erik Schmidt	Aquicon Construction Co. Ltd. (AQ)

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### Copies to:

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Doug Hamilton	Canada Summer Games (CSG)
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Scott Johnstone	Brock University (BROCK)
Dan Kronby	MacLennan Jaunkalns Miller Arch (MJMA)
Emilio Raimondo	Raimondo + Associates Architects (RA)
Robert Allen	MacLennan Jaunkalns Miller Arch (MJMA)
Mike Cook	Upper Canada Planning (UCC)
Jason Schooley	Upper Canada Planning and Eng. (UCC)
Gabriel Barnsteiner	Blackwell (BW)
Ali Monsour	Smith & Andersen (S+A-E)
Brad Bull	Smith & Andersen (S+A-M)
Kineshan Sivanesarajah	Smith & Andersen (S+A-M)
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Joel Chew                      Mattina Mechanical (MATTINA)  
Nino Raic                      Mattina Mechanical (MATTINA)  
Justin Young                 J.M.R. Electric Ltd. (JMR)  
Bruce Berg                    J.M.R. Electric Ltd. (JMR)  
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### Health & Safety:

**SAFETY ISSUES:** It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure. **General Contractor requested all Aquicon Employees, Trades, Consultants, Suppliers, and Clients review and familiarize themselves with the “COVID-19 RESPONSE PLAN” dated April 27, 2020 for Health & Safety Protocols implemented on all sites effective immediately.**

### Previous Business:

Item	Subject	Action
4.1	[Item modified, for additional detail refer to meeting minutes No.:06] PC-017 and CD-003 received Wednesday, March 4, 2020. Architect will review and confirm requirement for filter cloth recommended by Wood. Wood suggests that the geotextile be available on site to address localized soft or disturbed subgrade conditions. Wood will provide recommendations on a case by case basis where geotextile is recommended. Site wide use of geotextile is not required. General Contractor confirmed top soil relocation commenced on Monday March 16, 2020. CD-04 track and parking lot soils remediation received Thursday, March 26, 2020. General Contractor requested Architect clarify instructions for CD-04 as per conference call on Friday April 3, 2020. <b>Email from Wood dated Thu 5/7/2020 11:26 AM re: “Track &amp; Field Subgrade” was discussed and all agreed work is to proceed on site as recommended by third part test &amp; Inspection agency.</b>	INFO

5.1 General Contractor requested critical path shop drawing reviews be expedited:

MJMA  
RA  
BW

Sub #	Description	Date Sent to Consultant	Date Returned
SUB 043	Glazing	31-Jan-20	<b>06-May-20</b>
SUB 061	Vegetated Roof	11-Feb-20	
SUB 111	Roofing	26-Mar-20	<b>05-May-20</b>
SUB 121	Track & Field	03-Apr-20	<b>04-May-20</b>
SUB 120	Engineered Wall Sections	03-Apr-20	<b>28-Apr-20</b>
<b>SUB 130</b>	<b>Structural Steel</b>	<b>01-May-20</b>	

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- 6.1 Mechanical Contractor advised that RTU 4 and RTU 6 will require second electrical feed for split units (as per value engineering credit). Electrical Consultant to review and advise. Architect requested Electrical Contractor and Electrical Consultant review and coordinate new requirements for preparation of formal instruction. General Contractor confirmed remote condensing units for RTU-04/06 can be located adjacent to the respective RTUs, however, it is the responsibility of the Consultant to update Issued For Construction drawings/requirements to reflect the design changes made post tender. Mechanical Contractor confirmed recommended location for remote condensers will be identified on a sketch and submitted for Consultant review before end of day Mon 4/27/2020. **Structural Steel Contractor requested Consultant review and confirm a CCN will be provided for Structural supports as per SUB-129 (Proposed locations for RTU condensing units) returned Tues. 5/5/2020.** MJMA  
RA  
BW
- 7.1 Schedule was discussed, General Contractor advised all that while delays from COVID-19 to date have been avoided, it is foreseeable that material shortages and labour shortages as a result of CANAM Quebec shutdown (structural steel fabricator) will begin to impact work progress on site. Effective Monday April 6, 2020 site has been closed as per list of essential business places published by the government of Ontario. <https://www.ontario.ca/page/list-essential-workplaces#section-10>  
General Contractor confirmed an updated construction schedule will be prepared once site reopens, post COVID-19. **Site has reopened effective Mon. May 4, 2020. Construction Schedule update will be distributed week of May 11/20.** INFO
- 8.3 Brock requested Consultant provide updated grading plan for new stockpile areas as a result of site generated materials (ie: PCN-017). Architect advised that upon completion of Cut & Fill activities the Contractor will be required to submit an as-built topo survey as part of the change notice work. PETERS
- 9.1 Mechanical Contractor advised that they will be pre-fabricating large mechanical room equipment (like storage tanks & water heater's) offsite. Overall sizes of the assembled components will be submitted for coordination, as well as, Consultants review to consider necessity of "for future" provisions (ie: replacements, serviceability, and accessibility). **Mechanical Contractor advised details will be available for Consultant review by no later than Thurs. 5/14/2020. *Post Meeting Note:* Architect confirmed via email dated Mon 5/11/2020 that we are not considering changing the design to include for a 'removable panel' for future boiler replacements at this time.** MATTINA

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**New Business:**

Item	Subject	Action
10.1	<b>UEM requested contractor confirm status/schedule to complete Watermain and commissioning. <u>Post Meeting Note:</u> As per General Contractor email dated Mon 5/7/2020 all watermains have been installed, commissioned, tested, passed (by City of Thorold) and connected. Civil Contractor advises that Thorold does not issue any paperwork on their side, however, they did witness the commissioning and confirm test results were positive and it was acceptable to make final connection prior to doing so. The water commissioning plan was submitted to Thorold for review on Friday, 1/17/2020.</b>	INFO
10.2	<b>Electrical Consultant requested Electrical Contractor submit Coordination Study Shop Drawing submission for review.</b>	JMR
10.3	<b>General Contractor requested Architect &amp; Consultants confirm schedule to conduct Field Review.</b>	ALL
10.	<b><u>NEXT SITE MEETING:</u> Thursday, May 21, 2020 @ 10:00am</b>	ALL

**Site Meetings will be conducted via Zoom until further notice:**

Join Zoom Meeting: <a href="https://zoom.us/j/422589280">https://zoom.us/j/422589280</a> Meeting ID: 422 589 280	<b>OR</b>	Or, dial by phone Tollfree: Canada Number: 855 703 8985 Meeting ID: 422 589 280
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### Cash Allowances:

No.	Supply and Installation:	Action
01	Testing & Inspection – <b>Purchase Order issued as per Cash Allowance Authorization 07.</b>	INFO
03	Gas: Enbridge application submitted Jan. 30. 2020. <b>Enbridge proposed gas main routing provided by Lesley Walton. Refer to email dated Monday, May 4, 2020 for sketch illustrating accepted routing.</b>	INFO
04	Audio Visual: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. <b>General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so.</b>	INFO
05	Security: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. General Contractor recommended the Security Contractor scope of work be awarded at our earliest possible date in order to facilitate a preconstruction meeting between hardware, & security contractors. Architect advised security vendors for tender are Activo, JCI & Bulldog Fire & Security. <b>General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so.</b>	INFO
06	Cabling: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. <b>General Contractor recommended scope of work be awarded prior to wall construction. Architect to confirm acceptable to do so.</b>	INFO
08	Interior Wayfinding Signage:	INFO

### Two Week Schedule:

- Interior M&E U/G
- Soil Remediation
- Interior Slab on Grade Prep

Weather Days lost (since Jan 13/20): 10 (Ten) working days.

### Outstanding RFI's:

RFI #	Description	Date RFI Issued	Date Response Issued
159	Telescopic Seating	March 12, 2020	
123	Additional Support Detail for Interior Screens	January 31, 2020	
118	New Detail Required	January 27, 2020	

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