

Project Name: Canada Summer Games 2021
Meeting Date: Thursday, April 9, 2020Meeting Minutes No. 08
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Site Meeting Minutes

Location: 1813 Sir Issac Brock Way

Permit No. PRM-2019-0686
PRM-2019-0574
PRM-2019-0575**Site Super:** Mario Facciuolo Mario.Facciuolo@site.aquicon.com
Erik Schmidt, Erik.Schmidt@site.aquicon.comCell 416-524-4217
Number: 416-420-9939

Present:

Name:	Company:
Laurie Nelson	Brock Facilities Management (BROCK)
Paul Smeltzer	Brock University (BROCK)
Eric D'Uva	UEM Consulting (UEM)
David Schram	UEM Consulting (UEM)
Brad Augustine	Raimondo + Associates Architects (RA)
Matt Lamers	MacLennan Jaunkalns Miller Arch (MJMA)
Martin Wolfe	Wood (WOOD)
Ian Mountfort	Blackwell (BW)
Kineshan Sivanesarajah	Smith & Andersen (S+A-M)
Scott Milburn	J.M.R. Electric Ltd. (JMR)
Michael Salij	Aquicon Construction Co. Ltd. (AQ)
Robert Aquino	Aquicon Construction Co. Ltd. (AQ)
Mario Facciuolo	Aquicon Construction Co. Ltd. (AQ)

Email:

lnelson@brocku.ca;
psmeltzer@brocku.ca;
eduva@uemconsulting.com;
dschram@uemconsulting.com;
brad@raimondoarchitects.com;
mlamers@mjma.ca;
martin.wolff@woodplc.com
imountfort@blackwell.ca;
Kineshan.Sivanesarajah@smithandandersen.com;
Scott.Milburn@jmrelectric.ca;
Michael.salij@aquicon.com;
Robert.aquino@aquicon.com;
Mario.facciuolo@site.aquicon.com;

Copies to:

Name:	Company:
Matt Hill	Canada Summer Games (CSG)
Doug Hamilton	Canada Summer Games (CSG)
John Dick	Brock Facilities Management (BROCK)
Scott Johnstone	Brock University (BROCK)
Emilio Raimondo	Raimondo + Associates Architects (RA)
Dan Kronby	MacLennan Jaunkalns Miller Arch (MJMA)
Robert Allen	MacLennan Jaunkalns Miller Arch (MJMA)
Mike Cook	Upper Canada Planning (UCC)
Jason Schooley	Upper Canada Planning and Eng. (UCC)
Gabriel Barnsteiner	Blackwell (BW)
Charles Gonzales	Smith & Andersen (S+A-M)
Ali Monsour	Smith & Andersen (S+A-E)
Gabriella Nuta	Blackwell (BW)
Eva Wu	Blackwell (BW)
James Back	Smith & Andersen (S+A-E)
Mohammad Haroon	Smith & Andersen (S+A-E)
Joel Chew	Mattina Mechanical (MATTINA)
Nino Raic	Mattina Mechanical (MATTINA)
Justin Davison	Mattina Mechanical (MATTINA)
Justin Young	J.M.R. Electric Ltd. (JMR)

Email:

mhill@2021canadagames.ca;
dhamilton@2021canadagames.ca;
jdick@brocku.ca;
sjohnstone@brocku.ca;
emilio@raimondoarchitects.com;
dkronby@mjma.ca;
rallen@mjma.ca;
Mcook@ucc.com;
jschooley@ucc.com;
gbarnsteiner@blackwell.ca;
Charles.Gonzales@smithandandersen.com;
Ali.Mansour@smithandandersen.com
[gnuta@blackwell.ca](mailto:gnutata@blackwell.ca);
ewu@blackwell.ca;
James.back@smithandandersen.com;
Mohammad.Haroon@smithandandersen.com;
jchew@mattina.ca;
nraic@mattina.ca;
jdavison@mattina.ca;
justin.young@jmrelectric.ca

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Bruce Berg	J.M.R. Electric Ltd. (JMR)
Graham Theyers	Niagara Rigging & Erecting (NRE)
Mark MacLeod	Niagara Rigging & Erecting (NRE)
Brett Ritchie	Richfield
Douglas Sills	Peters Excavating (PE)
Erik Schmidt	Aquicon Construction Co. Ltd. (AQ)

bruce.berg@jmrelectric.ca
graham@niagararigging.ca
mark@niagararigging.ca
brett@ritchfield.ca
douglas@petersgroup.ca;
Erik.schmidt@site.aquicon.com;

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Health & Safety:

SAFETY ISSUES: It is the Policy of Aquicon Construction Co. Ltd that all workers and visitors must wear mandatory Personal Protective Equipment (Headwear / Footwear / Hi-visibility garments) at all times on our projects. Safe Work Procedures and Job Safety Analysis must be completed and followed when conducting all work. All workers and visitors must sign in and out upon arrival and departure.

Previous Business:

Item	Subject	Action
4.1	[Item modified, for additional detail refer to meeting minutes No.:06] PC-017 and CD-003 received Wednesday, March 4, 2020. Architect will review and confirm requirement for filter cloth recommended by Wood. Wood suggests that the geotextile be available on site to address localized soft or disturbed subgrade conditions. Wood will provide recommendations on a case by case basis where geotextile is recommended. Site wide use of geotextile is not required. General Contractor confirmed top soil relocation commenced on Monday March 16, 2020. CD-04 track and parking lot soils remediation received Thursday, March 26, 2020. General Contractor requested Architect clarify instructions for CD-04 as per conference call on Friday April 3, 2020.	RA MJMA

5.1 General Contractor requested critical path shop drawing reviews be expedited: MJMA
RA
BW

Sub #	Description	Date Sent to Consultant	Date Returned
SUB 093	HollowCore	12-Mar-20	31-Mar-20
SUB 099	Hollow Metal	18-Mar-20	
SUB 043	Glazing	31-Jan-20	
SUB 061	Vegetated Roof	11-Feb-20	
SUB 052 R1	Fall Arrest System	24-Mar-20	
SUB 111	Roofing	26-Mar-20	
SUB 119	Arena 1 Trusses	03-Apr-20	
SUB 121	Track & Field	03-Apr-20	
SUB 074 R1	Metal Deck	07-Apr-20	

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- 6.1 Mechanical Contractor advised that RTU 4 and RTU 6 will require second electrical feed for split units (as per value engineering credit). Electrical Consultant to review and advise. Architect requested Electrical Contractor and Electrical Consultant review and coordinate new requirements for preparation of formal instruction. **General Contractor confirmed remote condensing units for RTU-04/06 can be located adjacent to the respective RTUs, however, it is the responsibility of the Consultant to update Issued For Construction drawings/requirements to reflect the design changes made post tender.** S+A-E

- 6.2 Civil Contractor advised that due to fill requirements on site the storm water pond cannot proceed, we can no longer maintain the storm sewer system by bypass pumping or it will start flooding out the parking lot. General Contractor advised that excavation of pond cannot continue at this time because the fill encountered during excavation (scheduled for reuse) cannot be repurposed due to the make up of the soils. Architect to review and confirm how to proceed. INFO

- 6.4 Electrical Consultant advised Electrical Contractor that the duct bank will be inspected by the Consultant prior to covering. Electrical Contractor to confirm schedule. Electrical Contractor confirmed work is proceeding on site and inspection schedule will be coordinated with Consultants accordingly. **General Contractor confirmed work is approximately 50% complete.** JMR
INFO

- 7.1 Schedule was discussed, General Contractor advised all that while delays from COVID-19 to date have been avoided, it is foreseeable that material shortages and labour shortages as a result of CANAM Quebec shutdown (structural steel fabricator) will begin to impact work progress on site. **Effective Monday April 6, 2020 site has been closed as per list of essential business places published by the government of Ontario.** <https://www.ontario.ca/page/list-essential-workplaces#section-10> INFO

New Business:

Item	Subject	Action
8.1	UEM advised of forthcoming change notice for revision of Rip-Rap spillway at storm water management pond.	UCC

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8.2 General Contractor confirmed an updated construction schedule will be prepared once site reopens, post COVID-19. INFO

8.3 Brock requested Consultant provide updated grading plan for new stockpile areas as a result of site generated materials (ie: PCN-017). Architect advised that upon completion of Cut & Fill activities the Contractor will be required to submit an as-built topo survey as part of the change notice work. INFO

8.4 Brock requested Civil Consultant confirm status of Environmental Compliance Approval for work as it relates to the construction of the storm water pond. UCC

8.5 NEXT SITE MEETING: Thursday, April 23, 2020 @ 10:00am ALL

Site Meetings moving forward will be conducted via conference calling until further notice:

Join Zoom Meeting:
<https://zoom.us/j/422589280>
Meeting ID: 422 589 280

Or, dial by phone:
Canada Tollfree Number: 855 703 8985
Meeting ID: 422 589 280

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Cash Allowances:

No.	Supply and Installation:	Action
01	Testing & Inspection - Envelope: T&I bids scheduled closing: April 17, 2020	INFO
03	Gas: Enbridge application submitted Jan. 30. 2020. Enbridge (Lesley Walton Lesley.Walton@enbridge.com) advises "this is with the Network Analysis Group for gas availability. As soon as I hear I will reach out." General Contractor requested CSG assistance by escalating application process.	INFO
04	Audio Visual: To be tendered via Cash Allowance by Dec 2020 - Jan 2021.	
05	Security: To be tendered via Cash Allowance by Dec 2020 - Jan 2021. General Contractor recommended the Security Contractor scope of work be awarded at our earliest possible date in order to facilitate a preconstruction meeting between hardware, & security contractors. Architect advised security vendors for tender are Activo, JCI & Bulldog Fire & Security.	INFO
06	Cabling: To be tendered via Cash Allowance by Dec 2020 - Jan 2021.	
08	Interior Wayfinding Signage:	

Two Week Schedule:

Effective Monday April 6, 2020 site has been closed as per list of Essential business places published by the government of Ontario.

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Weather Days lost (since Jan 13/20): 10 (Ten) working days.

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Outstanding RFI's:

RFI #	Description	Date RFI Issued	Date Response Issued
184	Anchor bolts as-built, Gr. Gxx - 2y	Apr 9, 2020	
183	PC-020	April 7, 2020	
182	Structural Precast Concrete	April 6, 2020	
180	Siemens RFI's per PC020	March 31, 2020	
174 R1	Stair Landing	Apr 8, 2020	
159	Telescopic Seating	March 12, 2020	
123	Additional Support Detail for Interior Screens	January 31, 2020	
118	New Detail Required	January 27, 2020	
25	Storage Shed Walkway	December 10, 2019	SI to be issued

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