

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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Date: Wednesday, November 3, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
David Oakes City of St. Catharines
Scott Johnstone Brock University
Geoff Holman City of Thorold
Manoj Dilwaria City of Thorold

Guests: Brian Wilson, Niagara Region

1. **Adoption of Agenda** – Approved
2. **Approval of Minutes** – October 20, 2021 – Approved
3. **Business** –

- a. **IO RFP/Contract Update**

Brian circulated the document to the team for review and discussion. Note: The draft agreement will also incorporate comments from Cassles and will then be recirculated to make sure everyone is comfortable with it. All consortium partners will sign the final agreement and the management committee will act as “contract administrator”.

Brian also provided a general procurement update:

1. The operations team are meeting with the highest scoring proponent this week to discuss a list of questions they are sending ahead of time.
2. The highest scoring proponent has sent a letter outlining their desire for an agreement for the pre-opening period.

In relation to the IO, Todd provided an update on the HST advice being received: Todd met with the treasurers of the two municipalities (St. Catharines and Thorold), Josh Tonnos (Brock) and Beth Brens (Niagara Region) to review GCP financial matters.

Deloitte has been engaged to provide further clarity of HST reporting requirements of all consortium partners and the IO. It was agreed that all consortium partners would share in the cost of this opinion.

b. Signage

Scott raised concerns about signage at the Third Campus Entrance. This is not the entrance to the Canada Summer Games Park. Brock is concerned with the signage on their property at the campus entrance as it is wasted funds for expensive signage that Brock will ultimately take down.

Recommendation:

Scott has talked to Brock senior management who have agreed to leave the signage up until the games are done at which time it will change to Brock signage as per the Brock district plan.

Agreed to by consensus.

c. Ice Resurfacer Purchase

Geoff inquired with the team on behalf of the working committee who would like to purchase an ice resurfacer. The City of Thorold has gone out to tender for an ice resurfacer and are about to negotiate with Olympia on delivery of a piece of equipment with the cost of approximately \$177,000.

A couple of options to consider:

1. we could negotiate with Olympia; or
2. go back out to tender; or
3. talk to the IO to find out what their preferred equipment is.

With delivery of the equipment to take approximately 8 months, Geoff is asking the team for their preference to expedite this order.

Recommendation:

Ask the highest scoring proponent at the meeting on Friday what their preference is and this will be tabled to make a decision at next week's consortium follow-up meeting.

Agreed to by consensus.

4. Updates (Standing Items)

a. Lang Agreement Updates

No updates.

b. Tenant Lease Coordination (Thorold MCF Impact)

No updates.

c. Independent Operator RFP

No updates.

d. Insurance

Todd updated the team – the group is still working on getting a final insurer.

e. Consortium Governance Update

No updates.

Next meeting: Wednesday, November 17, 2021