

# CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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**Date:** Wednesday, November 24, 2021  
**Hosted by:** Niagara Region  
**Location:** Zoom  
**Meeting Chair:** Ron Tripp, CAO, Niagara Region  
**Recorder:** Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

## **Attendees:**

Todd Harrison      Niagara Region  
David Oakes        City of St. Catharines  
Scott Johnstone    Brock University  
Geoff Holman       City of Thorold  
Manoj Dilwaria     City of Thorold

## **Guests:**

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1. **Adoption of Agenda** – Approved
2. **Approval of Minutes** – November 17, 2021 – Approved
3. **Business** –

- a. **Thorold MCF Bylaw**

Dave indicated that the Thorold MCF Bylaw has been circulated to all consortium partners as Heather wanted to make sure there weren't any issues and committee is in agreement with it.

Recommendations:

Management committee to approve the Thorold MCF Bylaw, which will then go to Council on December 7.

Agreed to by consensus.

- b. **St. Catharines Athletics Request**

A formal request letter from St. Catharines Athletics was received from Dan Pilon. They are requesting to utilize the facility and make it a permanent home during the lacrosse

season and perhaps even more into the winter season with other types of lacrosse activities.

Recommendations:

1. The plan is to get the IO on board first before accepting any venue bookings.
2. Requests for facility use to be packaged and managed as part of a complete business plan from the IO.

Action:

Todd to send a response letter to Dan Pilon.

Agreed to by consensus.

#### **4. Updates (Standing Items)**

##### **a. Independent Operator RFP**

Dave and Scott represented the Consortium Management Committee at a meeting last week with the preferred candidate. There was extensive discussion clarifying a number of commercial items. It was acknowledged by both parties that the facility will not be operational until early March, as a result, we would target an agreement commencing January 1, 2022 with the preferred operator should negotiations be successful. We can supply an engagement letter if required.

Recommendation:

Pre-opening agreement as of January 1, 2022 until fully operational in early March.

Agreed to by consensus.

##### **b. Lang Agreement**

Todd provided a brief update - Still working on the GFL template with Brian. Ron will be meeting with Wendy later this morning sorting out more details.

**c. Tenant Lease Coordination (Thorold MCF Impact)**

Scott led a discussion regarding where the lease will be held and who will manage.

Action:

Scott to confirm with Brian that the IO will manage but the lease will stay with the consortium.

Agreed to by consensus.

**d. Insurance**

Todd provided an update: The insurance is still being worked on with the general providers regarding liability.

**e. Consortium Governance**

No updates.

**Next meeting:      Wednesday, December 1, 2021**