

# CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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**Date:** Wednesday, December 8, 2021  
**Hosted by:** Niagara Region  
**Location:** Zoom  
**Meeting Chair:** Ron Tripp, CAO, Niagara Region  
**Recorder:** Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

**Attendees:**

Todd Harrison Niagara Region  
David Oakes City of St. Catharines  
Scott Johnstone Brock University  
Geoff Holman City of Thorold  
Manoj Dilwaria City of Thorold

**Guests:** Doug Hamilton, Canada Summer Games  
Matt Hill, Canada Summer Games

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**1. Adoption of Agenda – Approved**

**2. Approval of Minutes – December 1, 2021 – Approved**

**3. Business –**

a. CSG Host Society Update (Matt Hill)

Matt provided an update on the following items:

1. Venue Use Agreement (VUA) – A revised version of the agreement is being compiled to include new detailed schedules and is expected to be sent to the partners by early next week with the hopes of closing the agreement prior to the holidays. The VUA will likely include a reference to both the Legacy Use Agreement and the Facility Programming Agreement, which will take effect once the games are complete.
2. The Niagara Community Foundation has confirmed that the David S. Howes Foundation will fully fund all of the equipment for the sports performance centre. We are currently working through a grant agreement with them, with an announcement to follow in January. That space will be referred to as the David S. Howes Sports Performance Centre.

3. Indoor Legacy Planning – The host received a grant from the Ontario Trillium Foundation to support the development of the legacy plan. We have been working through a project plan and work plan for this grant, with PWC likely to be retained to assist with the preparation of the Niagara Business Plan, which is a component of that piece. We will also include the relevant sections for the sports performance centre into that plan, including Brock's involvement in that conversation. Both Todd and Ron referenced that any conversation to that business plan should include market rates.

The host is looking to announce that partnership sometime mid-January. Ron mentioned the announcement of the IO along with the opening dates would also happen around that time.

4. Signage Plan – The host has been working on the signage plans including the recognition sign that is required as part of the games. The suggested location is at the north entrance on the right hand side, on the concrete block wall that continues along the interior. They are going through a design process with their team to design a standard recognition wall that will include names, letters and logos. A mock-up of the design will be shared with the partners for final approval.

- b. Brock/Sponsorship Committee – Closed Session

Motion by: Ron Tripp and Todd Harrison to go into closed session to discuss Brock / Sponsorship Committee.

Management committee returned from Closed Session.

#### **4. Updates (Standing Items)**

- a. Independent Operator RFP

Ron provided a brief update on the IO. Ideally, the agreement will be executed before Christmas however likely in the new year.

- b. Lang Agreement

No updates provided.

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c. Tenant Lease Coordination (Thorold MCF Impact)

Manoj provided an update - The Municipal Capital Facility resolution was passed at council last night.

d. Insurance

No updates provided.

e. Consortium Governance

No updates provided.

**Next meeting:      Wednesday, December 15, 2021**