

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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Date: Wednesday, December 22, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
Scott Johnstone Brock University
Geoff Holman City of Thorold

Regrets:

David Oakes City of St. Catharines
Manoj Dilwaria City of Thorold

Guests:

Wendy Kane, Lang Partnerships
Gary Comerford, Member of CGP Sponsorship Committee and Liaison to
CGP Consortium Management Committee

1. **Adoption of Agenda** – Approved
2. **Approval of Minutes** – December 15, 2021 – Approved
3. **Business** –
 - a. Sponsorship Committee Update – Closed Session

Motion by: Ron Tripp and Todd Harrison to go into closed session to discuss the Sponsorship Committee update.

Management committee returned from Closed Session.

4. Updates (Standing Items)

a. Independent Operator RFP

Ron provided an update: Nicole is meeting with Jeff to continue conversations. The consortium partners and the IO will be meeting on January 11, 2022 to review and finalize the draft operator agreement.

b. Lang Purchase Order Agreement

Ron provided a brief update. As mentioned previously, Lang is requesting additional funds for their services.

Recommended: This item will be tabled for review in the new year.

Agreed to by consensus.

c. Insurance

Todd provided a brief update – Donna Pasto continues to work with Brock’s new Risk Manager on the insurance requirements. Scott mentioned he also provided answers to questions received pertinent to the requirements.

d. Consortium Governance

Still sorting through the agreements, including a meeting scheduled for January 11, 2022 to workout and finalize the details of the draft agreement with the partners and the IO.

e. Other

Todd provided an HST update: Deloitte confirmed our need to designate one of the consortium partners as the “consortium operator” who is the operator between the Independent Operator and the Consortium Management group. The consortium operator would be responsible for the HST filings.

Action: Todd will share the document with the finance group and ask Deloitte to present to them before finalizing. Further discussions to come before finalizing governance where we are looking for maximum reduction/rebate on HST.

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Agreed to by consensus.

Next meeting: Wednesday, December 29, 2021