

# CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

**Date:** Wednesday, April 20, 2022  
**Hosted by:** Niagara Region  
**Location:** Zoom  
**Meeting Chair:** Ron Tripp, CAO, Niagara Region  
**Recorder:** Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

**Attendees:**

Todd Harrison Niagara Region  
Scott Johnstone Brock University  
Geoff Holman City of Thorold  
Manoj Dilwaria City of Thorold  
David Oakes City of St. Catharines

**Guests:**

Wendy Kane Lang Partnerships  
Gary Comerford Member of CGP Sponsorship Committee and Liaison to CGP Consortium  
Management Committee  
Jeff Dixon Meridian Centre

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**1. Adoption of Agenda – Approved**

**2. Approval of Minutes – April 13, 2022 – Approved**

**3. Business:**

- a. CGP Cleaning (T. Harrison)

Todd noted extra work was done for floor repairs with further cleaning required and currently underway. The approximate cost is \$15,000.

Recommendation:

Consortium to approve the cleaning and floor repair costs.

Agreed to by consensus.

- b. ASM Start-Up Funding Request (T. Harrison)

Todd indicated he received a draft budget from ASM. The finance team is currently reviewing the requirements for start-up amounting to \$338,000.

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On another note, Todd also mentioned the documents have been received and the bank account will be set-up within 48 hours.

Motion:

The start-up costs will be funded and paid for by the three operating partners equally.

Agreed to by consensus.

- c. Project Construction Issues (Donor Wall, Hammer Cage) (N. Wolfe)

Hammer Cage -

Nicole noted there are issues with securing a second hammer cage and what was included in the agreement. It will cost an additional \$116,000 to supply an extra cage and concrete pad. This item came forward late and there are concerns that the cage will not be ready in time for the games – earliest would be August 5.

Action:

Nicole will continue working with the Host on a solution, with a possible follow up meeting with the Host and partners.

Donor Wall -

Nicole shared an art proof of the donor wall for approval. Discussion ensued on the design and logo placement.

Action:

Nicole will provide comments to the architect. Final sign-off will be required once the finalized version is done.

#### 4. Updates:

- a. Independent Operator (IO) Transition

Jeff noted the following:

- General Manager –  
Jeff indicated Lara Verdone has been confirmed as the new General Manager. Lara has been involved with this project from the very beginning during the RFP process.
- Draft Operating Budget –  
ASM is waiting for final approval of the draft-operating budget partly required for start-up costs.

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- Jeff noted there have been struggles in dealing with the Host regarding facility and equipment usage. ASM has recommended using a general agreement for equipment use.

Action:

The consortium partners will meet to discuss strategy with a follow-up meeting with the Host and ASM.

b. Grand Opening

(T. Harrison)

The Grand Opening is set for April 22. Todd noted the invitation have been sent out. Invitations can be sent to anyone requiring an official invitation to attend.

**Other:**

1. Brock Centre for Health-Well Being

(G. Holman)

There was a brief discussion surrounding Brock's lease payment of the Brock Centre for Health-Well Being. Scott noted The Brock Centre for Health-Well Being should not include Brock to pay rent for this space due to Brock paying for original capital costs of this centre of \$4M, and are only responsible to pay for the utilities and cleaning of this space.

Action:

Todd will consult with Brian and report back to the group.

**Next meeting:      Wednesday, May 4, 2022**