

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

Date: Wednesday, April 13, 2022
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
Scott Johnstone Brock University
Geoff Holman City of Thorold
Manoj Dilwaria City of Thorold
David Oakes City of St. Catharines

Guests:

Wendy Kane Lang Partnerships
Gary Comerford Member of CGP Sponsorship Committee and Liaison to CGP Consortium
Management Committee
Jeff Dixon Meridian Centre

1. Adoption of Agenda – Approved

2. Approval of Minutes – April 6, 2022 – Approved

3. Business –

- a. Closed Session - Sponsorship Committee Update (G. Comerford, W. Kane)

Motion by: Ron Tripp and Todd Harrison to go into closed session for the Sponsorship Committee Update.

Management committee returned from Closed Session.

- b. Ice Resurfacer (T. Harrison)

The ice resurfacer is currently being tendered by the City of Thorold. Geoff noted the purchase order has been issued for approximately \$145,000 with a delivery date of later this year. Discussion ensued regarding the capital cost of \$200,000 for this equipment.

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c. Banking (T. Harrison)

Todd noted the banking documents are still in circulation for signatures. The CGP Finance Group is hoping to finalize the set-up of the bank account by next week..

ASM provided a list of additional start-up costs to be considered as part of the draft operating budget.

4. Updates

a. Independent Operator (IO) Transition

Jeff noted the following:

- General Manager Candidate –

Recommendation:

Jeff presented Lara Verdone as the recommended candidate to the consortium as the General Manager of Canada Games Park.

Agreed to by consensus.

- Ice -
Ice is in both rinks and the ice slab temperature is holding well.
- Programming –
ASM will be developing a utilization strategy with the consortium partners focusing on usage post-games.
- Staffing –
Hiring continues with full time positions posted for Events Coordinator, Finance Coordinator, Marketing Coordinator, operators and janitorial staff.

b. Grand Opening (T. Harrison)

Todd noted the invitation has been sent out. Work continues with the host and the Region's communication team on several items including the speakers list and the event agenda.

Other:

1. Documents (S. Johnstone)

The draft operating budget includes line items referring to rental use – Scott noted the Brock Centre for Health-Well Being should not include Brock to pay rent for this space due to Brock paying for original capital costs of this centre of \$4M, and are only responsible to pay for the utilities and cleaning of this space.

Action:

Todd mentioned he, Jeff and Lara are meeting with financial partners later this week to review the revenue projections and utilizations and will bring this item forward for discussion.

Next meeting: Wednesday, April 27, 2022