



CITY OF THOROLD Parks & Cemetery Supervisor

Reporting to the Manager of Community Services, the Parks and Cemetery Supervisor position is responsible for leading, Supervising and motivating the Parks and Cemetery department. This position acts as part of the Management Team involved in the execution of the City's strategic plan. Specifically, this position is responsible for the oversight of parks and cemetery services.

The City of Thorold invites you to submit your resume if you possess:

- University Degree or Community College diploma in Parks Maintenance or related discipline; I.S.A. Certified Arborist preferred
- Excellent public relations in the funeral services including knowledge of the Funeral, Burial and Cremation Services Act and other legislation relevant to the funeral services industry
- A clear understanding of Cemetery by-law, City policies, and Provincial regulations as it relates to cemeteries, monuments and health & safety
- Basic computer skills including Microsoft Word and Excel and cemetery record management applications
- Valid Class "G" Drivers Licence
- Three (3) years of experience in funeral services industry including supervision
- Minimum 5 years demonstrated experience in parks maintenance and operations in urban growth environment, and supervisory experience in a unionized environment
- ORFA Designation for Certified Grounds Technician (CGT)
- ORFA Buildings and Grounds Courses
- Certified Playground Practitioner or ability to obtain
- Certified Pool Operator Designation or ability to obtain
- Membership or eligibility for membership in the Ontario Cemetery Association
- Membership or eligibility for membership in the Ontario Parks Association
- Excellent interpersonal, project/time management, analytical, communication, problem-solving, facilitation, negotiation, and staff leadership and supervisory skills
- Ability to think and act strategically in a political and corporate service environment, to foster corporate thinking and a healthy workplace environment, to build strong and enthusiastic staff teams and external alliances/partnerships
- Thorough knowledge of municipal operations and sufficient knowledge of Parks and Cemeteries to provide effective overall leadership for these functions and to represent service needs to the Leadership Team, Council and the Community

ADDITIONAL INFORMATION

- Required to move about the community supervising projects
- Required to move about the community to ensure proper policy and procedures are being followed
- Work outside of normal working hours and days, as required
- Responder for Parks/ Cemetery / Facility emergencies 24/7
- Occasional exposure to dust, noise, dirt, odours and adverse weather

The salary range for this position is **\$71,982 - \$83,328** and includes a comprehensive benefits package. A job description is available on the City website at www.thorold.ca .

Interested candidates are invited to submit their detailed resume and cover letter to the Manager of Human Resources at hr@thorold.ca no later than **April 18, 2021**. Please indicate the position you are applying to in the email subject line. Only those applicants selected for an interview will be contacted.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City will provide accommodation to applicants with disabilities throughout the recruitment, selection and/or assessment process. Please inform staff of the nature of any accommodation(s) that you may require.

Information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes.