



CITY OF THOROLD CAPITAL ASSET CO-ORDINATOR

Working for City of Thorold

By joining the City of Thorold team, you will be choosing to become part of the fastest growing municipality in the beautiful Niagara region.

Working with us means a great pension, superb benefits package and a supportive and collaborative team environment. We invest in our people and prioritize creating opportunities for our employees to learn and grow in their roles.

We are proudly home to Canada Games Park, an internationally recognized and certified athletics and wellness facility. Our 300+ acres of parks and trails, two community centers, two arenas and outdoor pool are what makes Thorold the ideal place to build your career.

Position Summary

The City of Thorold is accepting applications for the position of Capital Asset Co-ordinator. This is a non-unionized position reporting to the Manager of Finance. The Capital Asset Co-ordinator is responsible for leading the City's Capital Asset Team in meeting all legislative requirements towards the development of Asset Management Plans, including, the maintenance, monitoring, reporting and recording of the City's tangible capital asset (TCA) accounting program, consolidation of various departmental databases and ensuring compliance with the Public Sector Accountant Board (PSAB) standards, applicable legislation, and City policies and procedures.

The City of Thorold invites you to submit your resume if you possess:

- Bachelor of Accounting or equivalent
- 3 years progressive experience in accounting with an emphasis on cost accounting, maintenance and capital asset recording
- Experience in public sector or municipal environment is an asset
- Chartered Professional Accountant designation required

CONDITIONS OF EMPLOYMENT

This is a full time position 35 hours per week, Monday to Friday 8:30 am to 4:30 pm. The salary range for this position is **\$78,427.00 - \$90,790.00**, includes a

comprehensive pension and benefits package as well as a hybrid work policy. A job description is available on the City website at www.thorold.ca.

Interested candidates are invited to submit their detailed resume and cover letter to the Manager of Human Resources at hr@thorold.ca no later than **February 25, 2024**. Please indicate the position you are applying to in the email subject line. Only those applicants selected for an interview will be contacted.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City will provide accommodation to applicants with disabilities throughout the recruitment, selection and/or assessment process. Please inform staff of the nature of any accommodation(s) that you may require.

Information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes.