



CITY OF THOROLD ACCOUNTANT

The City of Thorold is accepting applications for the position of Accountant. This is a non-unionized position reporting to the Manager of Revenues and Accounting. The Accountant position is responsible for providing support to the operation of the Financial Management Information System and to the management of revenue; taxes, water and accounts receivable. The Accountant supervises the Cashier and Accounts Payable positions as well as assumes supervisory role for the Finance department in the absence of the Manager of Revenues & Accounting.

REQUIRED QUALIFICATIONS AND EXPERIENCE

- A minimum of a three (3) year Community College diploma or University degree in Accounting.
- A minimum two (2) years' experience in accounting, preferably municipal
- Demonstrated knowledge in the operation of financial computer systems with superior skills in Microsoft Office suite.
- Must be presently enrolled in an accredited Accounting designation program (CA, CMA, CGA) and at mid-level of program.

CONDITIONS OF EMPLOYMENT

Required to work under the general direction of the Manager of Revenues and Accounting in an office environment involving mental and visual concentration with frequent interruptions. Some overtime may be required.

The salary range for this position is **\$71,982.00- \$83,328.00** and includes a comprehensive benefits package. A job description is available on the City website at www.thorold.ca .

Interested candidates are invited to submit their detailed resume and cover letter to the Manager of Human Resources at hr@thorold.ca no later than **Sunday January 30, 2022**. Please indicate the position you are applying to in the email subject line. Only those applicants selected for an interview will be contacted.

Please be aware that the City has a COVID-19 Vaccination Policy. Under that Policy, as a condition of employment, all new hires must be fully vaccinated (subject only to a bona fide human rights exemption).

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City will provide accommodation to applicants with disabilities throughout the recruitment, selection and/or assessment process. Please inform staff of the nature of any accommodation(s) that you may require.

Information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes.