



CITY OF THOROLD

Supervisor, Building Inspections

Working for City of Thorold

By joining the City of Thorold team, you will be choosing to become part of the fastest growing municipality in the beautiful Niagara region.

Working with us means a great pension, superb benefits package and a supportive and collaborative team environment. We invest in our people and prioritize creating opportunities for our employees to learn and grow in their roles.

We are proudly home to Canada Games Park, an internationally recognized and certified athletics and wellness facility. Our 300+ acres of parks and trails, two community centers, two arenas and outdoor pool are what makes Thorold the ideal place to build your career.

Position Summary

Under the direction of the Manager of Building Services, the Supervisor, Building Inspections is responsible for the supervision of the Building Inspector-Plans Examiners; monitor the inspection program to ensure proper and consistent application of technical standards and divisional practices; make recommendations for improvements in procedures, methods and policies. This position acts as an expert resource and as a leader provides complex technical support to staff, industry partners and customers.

The City of Thorold invites you to submit your resume if you possess:

- Diploma in a minimum three (3) year college or university program related to construction management, construction engineering or architectural technology or a combination of equivalent related education and relevant work experience.
- A minimum of five (5) years related building inspections and/or plans examination experience related to residential, institutional, commercial and industrial construction.
- Experience using and interpreting the Building Code Act, Ontario Building Code as well as referenced documents and standards.
- Supervisory or managerial experience in a municipal setting considered an asset.
- Experience with zoning review and interpretations.
- Experience with a Windows based operating system and Microsoft Office Suite.
- Data entry experience and electronic plans examination experience considered an asset.
- Demonstrate an aptitude for team leadership and an ability to positively inspire others.
- Ability to accurately interpret complex construction plans from various design professions.
- Ability to understand and explain municipal and provincial regulations.
- Excellent verbal and written communication skills required.

- Excellent customer service skills required.
- Ability to manage time effectively to meet tight deadlines.
- Capacity to use a wide range of procedures or techniques occasionally devising new methods to new situations.
- Effective organization skills.
- Must possess numerical aptitude and computer literacy skills.
- Must possess a high degree of tact, courtesy and judgement to be able to deal effectively with the general public, industry stakeholders and staff.
- Excellent critical thinking and decision-making skills required.
- Ability to focus on a large volume of work within a limited time with frequent interruptions.
- Intermediate knowledge and skills on Microsoft Office programs (e.g. creation and manipulation of excel spreadsheets and advanced letter formatting).
- Must possess a Ministry of Municipal Affairs Building Code Identification Number (BCIN) and be qualified in 'General Legal', 'Small Buildings', 'Building Services', 'Building Structural', 'Plumbing – All Buildings', ' Large Buildings', and 'Complex Buildings'.
- Advanced knowledge of complex building, mechanical, plumbing and fire and life safety systems, including advanced fire stopping systems installation.
- Extensive knowledge of the Building Code Act, Ontario Building Code, referenced documents and standards.
- Knowledge of health and safety regulations under the Occupational Health and Safety Act.
- Knowledge of the legislative, legal and administrative aspects of the building permit and building inspection processes.
- Valid Class G driver's license required for the operation of corporate vehicles and occasional use of personal vehicle.
- 'CBCO' designation by the Ontario Building Officials Association is considered an asset.

ADDITIONAL INFORMATION

- Required to work under the general supervision of the Manager of Building Services in an office environment involving constant close concentration on a large and varied volume of work where attention must be shifted from one task to another with frequent interruptions
- Required to carry out onsite field inspections/investigations over rough terrain, climbing ladders and scaffolds and/or in all weather conditions as needed.
- Assigned tasks require a wide range of complex techniques within the building regulatory industry and involves the careful analysis of facts and details to determine the appropriate action.
- Special care is required to avoid serious errors that could result in adverse public relations and the reduction of service to the public.
- Supervision is general and work is seldom checked.
- Some overtime may be required

The salary range for this position is **\$86,993.00 - \$100,706.00**, is a 35 hour per week work schedule, includes a comprehensive pension and benefits package as well as a hybrid work policy. A job description is available on the City website at www.thorold.ca .

Interested candidates are invited to submit their detailed resume and cover letter to the Manager of Human Resources at hr@thorold.ca no later than **Sunday April 14, 2024**.

Please indicate the position you are applying to in the email subject line. Only those applicants selected for an interview will be contacted.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City will provide accommodation to applicants with disabilities throughout the recruitment, selection and/or assessment process. Please inform staff of the nature of any accommodation(s) that you may require.

Information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes.