

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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Date: Wednesday, September 22, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
David Oakes City of St. Catharines
Scott Johnstone Brock University
Geoff Holman City of Thorold
Manoj Dilwaria City of Thorold

Guests: Wendy Kane, Lang Partnerships

1. Adoption of Agenda – Approved

2. Approval of Minutes – August 25, 2021 and September 8, 2021 – Approved

3. A) Lang Purchase Order Agreement Update –

Each committee member has received their own signed copy of the Lang Purchase Order Agreement.

Recommendation:

This agenda item will be added dependant on the frequency of updates from Lang in terms of the work that they are doing.

Agreed to by consensus.

Closed Session

An update on the Lang Purchase Order Agreement was provided by Wendy Kane.

B) Independent Operator RFP

There have been successful meetings with the three vendors that have made it through the second stage. There has also been discussion with the vendors surrounding pro forma details and projections.

Recommendation:

Each vendor to provide their own pro forma analysis based on their plans as part of the next steps.

Agreed to by consensus.

Action:

Todd and Ron to meet with Bart and Kristine today to discuss process to incorporate in terms of an analysis, for all three applicants.

C) Insurance for Canada Summer Games Park

The team led by Donna Pasto met with all of the partners. The team decided Brock will be the lead on going to get the insurance however, both Thorold and St. Catharines, who use the same insurer, were also going to go out to get quotes.

D) Tenant Lease Coordination (Thorold MCF Impact)

There is a meeting scheduled on September 28, 2021 with Ron and the Host to discuss and advance a few items including the transfer of tenants. Further direction will be provided after this meeting.

Scott has been pushing back internally and sticking with the original plan as the original tenant, and any new asks or business cases coming from Brock go to the Independent Operator then to the Consortium to make a proposal on use of space.

E) Other

- Todd asked the CSG Operating Committee to reconvene since they haven't met in a few weeks due to being focused on the Independent Operator RFP. There are a lot of timely logistical and operating items that will need to be in place.
- Todd also advised the team that staff is starting to work on a council report going to Committee in October to update Council on the budget amendment for the capital costs of the project.
- Brian Wilson will be invited to the next meeting to discuss governance matters and structure and what is needed.
- Scott reminded the team to support Nicole Wolfe as much as possible with managing some of the building issues so far.

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- Geoff pointed out there are issues with the Canada Games Host Society regarding payment of some of the outstanding invoices related to the offsite sewer works. Bringing it to the attention of the team as the only security is to deduct it from their contribution which would affect everyone else.

Next meeting: Wednesday, October 6, 2021