

# CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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**Date:** Wednesday, October 6, 2021  
**Hosted by:** Niagara Region  
**Location:** Zoom  
**Meeting Chair:** Ron Tripp, CAO, Niagara Region  
**Recorder:** Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

**Attendees:**

Todd Harrison Niagara Region  
David Oakes City of St. Catharines  
Scott Johnstone Brock University  
Geoff Holman City of Thorold  
Manoj Dilwaria City of Thorold

**Guests:** Bart Menage, Niagara Region  
Brian Wilson, Niagara Region

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**1. Adoption of Agenda** – Approved (with order change in agenda item 3. Business)

**2. Approval of Minutes** – September 22, 2021 – Approved

**3. a. Independent Operator RFP Update –**

Bart provided a brief update on the Independent Operator RFP process. Three submissions were received on Monday, October 4, 2021, with everything being provided to the evaluators. The deadline for submissions is Friday, October 8, 2021 followed by a consensus meeting to do the final ranking of proponents by Tuesday, October 12, 2021. We will then start negotiations with the top proponent.

**b. Legacy Lease Agreement – Partners' Input**

Brian led the team in a review of the Venue Use Agreement where some items needed clarification.

Action:

Brian will make the changes and add the pieces based on the team's comments including adding the insurance section and working with the same broker used for the IO insurance. The revised agreement will then be shared with the group.

Agreed to by consensus.

## 4. Updates (Standing Items)

### a. Lang Purchase Order Agreement

No updates provided.

### b. Tenant Lease Coordination (Thorold MCF Impact)

No updates provided.

### c. Other

- Insurance Update:
  - Todd provided a brief update to the team. Donna Pasto, Niagara Region has been working with the partners to determine which deduction levels we should be asking for.

Recommendation: Seek quotes with deductions of \$50,000, \$100,000 and \$150,000 respectively for property loss.

Agreed to by consensus.

- Fundraising Update:
  - Dave provided a brief update to the team. The David S. Howes Foundation, through the Niagara Community Foundation, is interested and willing to pay for all of the equipment required for the high performance space (previously allocated to the CSIO) at an approximate amount of \$650,000. They are requesting a trustee to assume the responsibility of handling the funds on behalf of the Consortium.

Questions from Dave –

1. Would the Region be the holder of the funds?  
Todd confirmed the Region would hold the funds.
2. What is the obligation on the requested naming of that space after the David S. Howes Foundation and how that implicates other components?  
Scott will be meeting with his internal stakeholders to discuss a proposal Brock wants to make regarding the naming of this CSIO space. An update will be provided at a later time.

**Next meeting:        Wednesday, November 3, 2021**