

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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Date: Wednesday, October 20, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
David Oakes City of St. Catharines
Scott Johnstone Brock University
Geoff Holman City of Thorold
Manoj Dilwaria City of Thorold

Guests: Doug Hamilton, Canada Summer Games
Matt Hill, Canada Summer Games
Mike Lang, Lang Partnerships

1. Adoption of Agenda – Approved

2. Approval of Minutes – October 6, 2021 – Approved

3. Business –

a. GSG Host Society Discussion Regarding the David S. Howe Foundation Opportunity

Matt Hill and Doug Hamilton provided an overview of the status with the host society and the David S. Howe Foundation.

The host has been working with the community foundation and the David S. Howe's fund to try and find an opportunity that they've expressed interest in supporting something that the games is undertaking, and something that aligns with what David's wishes would have been. They have identified an opportunity with respect to the Sport Performance Centre at Canada Games Park. They are looking to come in and support some of our capital expenses at that venue for approximately \$650,000 (based on the budget for sports performance equipment that the CSIO and the host are previously working on) and they are asking for a couple of things from us.

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1. Sponsorship over a 2-year term, which the host society is agreeable to doing. We are currently working through who these dollars would go to because they have to flow through to a qualified donee. The host's primary plan is that they would flow through the Legacy organization as that is currently pursuing charitable status.
2. Looking for some type of recognition and have asked about the naming opportunity to recognize David's contribution in the centre with some type of variation of the "David S. Howe's Niagara Sport Performance Centre".

Recommendation: The host is looking for this committee's support in moving forward with those discussions with the house fund.

Agreed to by consensus.

b. Lang Commission Discussion – Closed Session

Motion by: Dave Oakes and Scott Johnstone to go into closed session to discuss the commission structure.

Management committee returned from Closed Session.

4. Updates (Standing Items)

a. Lang Purchase Order Agreement

No updates provided.

b. Tenant Lease Coordination (Thorold MCF Impact)

Thorold is submitting to their lawyers for their information and will be going to Council on November 16 with the Municipal Capital Facility By-law. Heather will provide the bylaw St. Catharines had passed with the Meridian Centre for the tenanted space and the municipal capital facility and how that was sorted out.

c. Independent Operator RFP

Todd provided an update – Bart has confirmed that the RFP for the successful operator is on schedule for completion on December 1. On a separate, a sub-committee has been established with partner Treasurers to discuss financial matters, including those relating to the IO contract. These meetings will be held before the IO contract agreement is finalized.

d. Insurance

Todd provided an update on the insurance. As previously indicated, we gave them different levels of deductions \$50k, \$100k and \$150k. According to Donna Pasto, Brock was given a cost for just the \$50k. Thorold and St. Catharines use the same insurance broker and are currently looking at it. Insurance will be in place in time for the transfer.

e. Other:

- **Operations Set-Up:**

- Todd provided a brief update to the team on the governance issues related to operating Canada Games Park. Will be meeting with the Area Treasurers next week to discuss some items with Brian and will update at the next management meeting.
- Dave confirmed that at the meeting on Friday, he will ask to see what a draft agreement will look like. As was done with the Meridian Centre, they provided a draft agreement, which was then amended to what was needed from our perspective.
- Geoff had asked about the Venue Use Agreement and how it is being handled and whether or not it needs to be brought back to our respective board or councils. Dave confirmed St. Catharines is dealing with it as an internal management consortium issue and then once the operator is engaged, they are going to transition to it. The Region is working with the host to finalize the agreement on behalf of this consortium management group and would then transfer it over to the IO.
- Dave provided a St. Catharines delivered their operating budget to Council last night where we had presented the pro-forma cost for what the St. Catharines contribution will be to the facility. There was a question whether a partner could reduce its contributions towards the capital reserves. Staff responded in the negative as this responsibility was agreed to in the Consortium Agreement.

Next meeting: Wednesday, November 3, 2021