

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

Date: Wednesday, November 30, 2022
Hosted by: Niagara Region
Location: Zoom Meeting
Meeting Chair: Ron Tripp, CAO, Corporate Services, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
Scott Johnstone Brock University
Geoff Holman City of Thorold
Manoj Dilwaria City of Thorold
David Oakes City of St. Catharines

Guests:

Jeff Dixon Meridian Centre
Ken Chan Brock University
Brian Wilson Niagara Region

Regrets:

Lara Verdone Canada Games Park

1. Adoption of Agenda – Approved

2. Business:

- a. Finance Update (T. Harrison)

Todd indicated the CGP Finance Committee met yesterday. The 2023 Draft Operating Budget was approved with a few minor adjustments. The 2023 capital contribution was also approved at the revised contribution number of \$414,000.

This budget is ratified by the Consortium partners.

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- b. Formation of a CGP Operating Committee (J. Dixon)

Jeff indicated they have been receiving various requests that impact the typical use of the venue and there is now a need to form an operating committee that overlaps with Finance that could make better recommendations to this group as we manage these requests. Discussion ensued.

Recommendations:

1. To form a new Operating Committee comprising of one representative and one back-up person from each consortium partner; and
2. Todd to be Chair of the new Operating Committee, to act as liaison between the Finance Committee and the Operating Committee, in order to bring recommendations and seek approval from the Consortium Management Committee.

Agreed to by consensus.

- c. Zamboni Invoice (J. Dixon)

Jeff indicated there is an outstanding invoice for the new Zamboni that requires payment, and was asking for direction on how to pay this invoice. Discussion ensued.

Motions:

Matters respecting the Zamboni invoice payment.

Moved by Scott Johnstone

Seconded by Dave Oakes

1. That the ASM Global purchase of the Zamboni, **BE APPROVED**; and
2. That the funding for this purchase be provided by the ASM Global capital contribution and transferred to the Canada Games Park bank account, **BE APPROVED**.

3. Updates

- a. Independent Operator (IO) Transition (J. Dixon)

No updates at this time.

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4. Other

CGP Consortium Management Committee 2023 Meeting Dates (T. Harrison)

Todd proposed continuing the committee meetings on a bi-weekly basis into 2023.

Agreed to by consensus.

Next meeting: Wednesday, December 14, 2022