

# CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

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**Date:** Wednesday, March 2, 2022  
**Hosted by:** Niagara Region  
**Location:** Zoom  
**Meeting Chair:** Ron Tripp, CAO, Niagara Region  
**Recorder:** Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

## **Attendees:**

Todd Harrison Niagara Region  
Scott Johnstone Brock University  
Geoff Holman City of Thorold  
David Oakes City of St. Catharines

## **Guests:**

Jeff Dixon Meridian Centre  
Doug Hamilton Canada Summer Games  
Matt Hill Canada Summer Games  
Mario D'Uva Canada Summer Games  
Brian Wilson Niagara Region  
Nicole Wolfe Niagara Region

## **Regrets:**

Manoj Dilwaria City of Thorold

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### **1. Adoption of Agenda – Approved**

### **2. Approval of Minutes – February 23, 2022 – Approved**

### **3. Business –**

- a. Regional Transition Update (N. Wolfe)

Nicole provided a transition update including a review of certain deficiencies and subsequent work timelines, and next steps for project completion. Nicole noted electrical, mechanical and interior design contractors have been on-site full-time.

b. Independent Operator (IO) Transition Update (J. Dixon)

Jeff noted the following:

- The IO has been in the building for a week. There is lots of movement with contractors and sub-trades on-site and are expected to be there for some time.
- Met with the host to get a better understanding of their requirements and to figure out a transition period on how to get them in the building as soon as possible.
- Met with Lacrosse to discuss their timeline and some of the opportunities and challenges we will have to hurdle to get them in the building. The IO is putting together strategies for users to start using the building and working with the contractors and sub-trades to get those spaces ready for use.
- Hiring currently underway for operations managers and supervisors.
- Network stability is still a concern. Working in synergy with SkyComp who are already tech providers to Canada Summer Games to find technical solutions.

c. Venue Use Agreement (VUA) – Finalization of Agreement (T. Harrison)

- i. Dave noted the timing of the exclusive use of the sport performance centre post-games is not clear in the agreement.

Actions:

1. Brian will update the VUA to include a line clarifying the details and timing for exclusive post games use by the host, and will send to all partners for final sign-off today.
- ii. Jeff mentioned there is a delay in the timing for the host to move into the building due to the network connectivity and stability issues. They are currently working on solutions with the intent of getting the host moved in at the earliest opportunity.

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d. Lang Contract – Motion Required

(T. Harrison)

Not addressed at this meeting.

d. Other

No other items.

**Next meeting:      Wednesday, March 9, 2022**