

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

Date: Thursday, July 26, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
David Oakes City of St. Catharines
Geoff Holman City of Thorold
Scott Johnstone Brock University
Nicole Wolfe Niagara Region

1. Adoption of Agenda – Approved

2. Approval of Minutes – June 18, 2021 – Approved

3. A) Lang Purchase Order Agreement

The feedback from each party - City of Thorold, City of St. Catharines, Brock University and the Niagara Region was incorporated into the final document.

Committee reviewed and confirmed final comments of the Lang Purchase Order Agreement, specifically surrounding the following two issues:

- i. Due to Term Clause in Section 3 – Seeking confirmation of the Term end date which is currently showing as July 31, 2023.

Recommendation: Confirming July 31, 2023 Term end date.

Agreed to by consensus.

- ii. Section 6 – Tightening of Language – To avoid any confusion surrounding payments, Committee reviewed the wording in the agreement as it relates to expense reimbursements.

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Recommendation: Itemizing Eligible Expenses for Lang – Required to be specific about approved disbursements – confirmed wording: “all eligible expenses shall be defined by the Consortium in advance of billing”.

Agreed to by consensus.

Recommendation: Subject to one final review and receipt of said document, the Consortium Management Committee approves this agreement and will proceed forth with execution.

Agreed to by consensus.

B) Sports and Ability Centre Sponsorship

Team discussed approval of the agreement between the Region and Walker. Ron to send letter and term sheet attachment sent to Geordie Walker confirming terms that had been solidified by the Sponsorship Committee. Due process indicates any recommendations or proposals from the Sponsorship Committee must be endorsed by the Consortium Management Committee.

This above-mentioned term sheet is the result of the culmination of various interactions of all partners (Management Committee partners and Sponsorship Committee).

Recommendations: Committee to endorse the donation from Walkers to the Region in support of the capital project.

Agreed to by consensus.

C) Independent Operator RFP

There was further discussion regarding the details of the bid document and process of the RFP.

Actions:

1. Nicole to reach out to Bart to coordinate a mandatory walk-thru visit with Aquicon. This item will be added to the RFP.

Next meeting: Wednesday, August 4, 2021