

CGP CONSORTIUM - MANAGEMENT COMMITTEE MEETING MINUTES

Date: Wednesday, February 23, 2022
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Ron Tripp, CAO, Niagara Region
Recorder: Kathy Beach, Executive Assistant, Corporate Services, Niagara Region

Attendees:

Todd Harrison Niagara Region
Scott Johnstone Brock University
Geoff Holman City of Thorold
David Oakes City of St. Catharines

Guests:

Wendy Kane Lang Partnerships
Gary Comerford Member of CGP Sponsorship Committee and Liaison to CGP Consortium
Management Committee
Jeff Dixon Meridian Centre

Regrets:

Manoj Dilwaria City of Thorold

1. Adoption of Agenda – Approved

2. Approval of Minutes – February 16, 2022 – Approved

3. Business –

- a. Closed Session – Sponsorship Committee Update (W. Kane, G. Comerford)

Motion by: Ron Tripp and Todd Harrison to go into closed session for the Sponsorship Committee Update.

Management committee returned from Closed Session.

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b. IO – ASM – Introductory Discussion

(J. Dixon)

Ron introduced Jeff Dixon as the Independent Operator (IO) contact. A discussion ensued regarding some of the items where Jeff required clarification.

Recommendations:

1. Jeff to maintain the direct contact with Nicole Wolfe and keep mobilizing.
2. To invite the IO (Jeff) as a standing guest to the consortium partners' weekly meeting to help with efficiency in decision-making.

Agreed to by consensus.

Actions:

1. Jeff will follow up on the status of the insurance and the WSIB certificate, which is required to finalize the agreement.
2. Todd will help coordinate an introductory meeting between Barry Wright (host) and Jeff Dixon for later today.
3. Jeff Dixon and Wendy Kane to meet to review sponsorship commitments.

4. Updates (Standing Items)

a. Independent Operator (IO)

i. Final Agreement

The agreement will be finalized once the insurance and WSIB are in place.

ii. Press Release

The press release went out last week.

b. Venue Use Agreement (VUA)

Scott flagged that the manner in which the VUA is currently written, shows and can be interpreted as the Host and Legacy have full rights at no cost and with no end date, which Scott said is not the consortium's intent.

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Action:

Todd to follow up with Brian Wilson regarding the end date, which Brian says, should be the end of the year, and whether the agreement is done and finalized.

d. Other

1. HST (T. Harrison)

Todd mentioned he is meeting with Deloitte this week to discuss and receive clarification on how to move forward with the HST self-assessments and allocations.

2. Grand Opening (T. Harrison)

Todd noted the Grand Opening will be held the week of April 1, 2022.

Next meeting: Wednesday, March 2, 2022