

Date: Friday, September 17, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Nicole Wolfe, Director of CE&FM, Niagara Region
Recorder: Ava Morris, Administrative Assistant, Corporate Services, Niagara Region

Attendees:

Eric D’Uva	UEM
David Schram	UEM
Matt Hill	Canada Summer Games
Tom Arkell	Canada Summer Games
Geoff Holman	City of Thorold
Ken Noakes	Knowledge North Consulting
Todd Harrison	Niagara Region
Ron Tripp	Niagara Region
David Oakes	City of St. Catharines
Councillor Phillips	City of St. Catharines
Scott Johnstone	Brock University

Regrets:

Mario D’Uva	Canada Summer Games
Doug Hamilton	Canada Summer Games
Manoj Dilwaria	City of Thorold
Councillor Kenny	City of Thorold

1. Review of Meeting Minutes

Minutes approved as presented. Ongoing action item spreadsheet will be reviewed at the next meeting.

2. Construction Update/Status Report

See *UEM Monthly Report CGP 20 – August* for full details, section 23 includes site photos. The following construction updates were given:

- Gym lighting is complete, basketball nets for the four courts are installed
- Wood finish on the balustrade in the hallways is about 80% complete
- Arena 1 is painted, Arena 2 ceiling is now painted
- The green roof is installed in the North and South canopies, the East side is to be completed today

- There is no maintenance required for the roof, the vegetation only grows to 4 inches tall
- There is a roof irrigation system, but it is maintained from the ground
- The trays are mechanically fastened to the roof so nothing should fall off, but we have a 1-year warranty to work with
- The concrete sidewalks around the exterior are about 70% complete
- Dasher board installation in rink 1 is starting early next week
- Final paving of the parking lot and Flora Egerter Way to start next week, this should take about a week and a half
- Begun hanging doors in the facility
- IT cabling has been pulled and installed in some of the mechanical works
- Site visits are still available, register using the doodle link in 7.1 to tour

Monthly report:

- A new schedule has not been received yet, the last one being on August 3rd
- UEM has been in constant contact with the contractor regarding the schedule update. The contractor received an updated commissioning schedule Wednesday morning and plan to have an updated schedule by mid week next week (Thursday).
- There is a lot of work to be done on the schedule, the hope is that by next meeting there should be an update to bring forward. There has been no indication that the substantial competition date will change.
- Potential Changes of Significance - Section 8 page 31
 - CD 6 is complete. The structural engineer inspection is underway with all costs expected in by early October
 - A CO is expected to be issued early October for consideration
- Not captured in the report, a significant change item in terms of dollars was brought forward yesterday to provide power to score board and clocks.
 - OES scoreboards were a part of the original design but they were deleted through VE with the intent that they would be brought back through sponsorship
 - OES was brought back into the project through the host on a sponsorship agreement. From the time when the design was complete and when they were brought back in, there were some changes in the packages. The design team reviewed the additional criteria and the questions brought forward by OES for clarification
 - OES received these responses and put together their final shop drawing package in mid August for submission to the design team. These drawings clearly defined what was required and have an estimate up to \$50,000.

- This revision will include new conduits and power and data – some of which will be rework due to delay in getting CCN ready for pricing.
- A CO will come either next meeting or the one after for these scoreboards and clocks.

Action	Who	Time Frame
Eric D to bring formal CO for CD-06 with final costs	Eric D’Uva	Early October 2021
David S to bring forward an updated schedule from the contractor	David Schram	October 1, 2021
Eric D to bring forward the CO for the scoreboard and clocks once received	Eric D’Uva	October 1, 2021

3. Change Summary

See *Summary of Changes 41* document for full details

3.1 Change Order 182 – This change revises the location of two exterior security cameras on the east side of the gymnasium – Design Error – Approved

3.2 Change Order 183 – This change revises the HVAC layout and grilles at the north end of Arena 2 – Design Error – Approved

3.3 Change Order 184 – This change is to supply and install the electric Vehicle charging station infrastructure, including transformer – Design Error

- As the existing transformer has been received and mounted, the manufacturer will not take it back as it is considered a used unit. It can be turned over to the Consortium
- Scott brought forward the following suggestion: leave the 75 KVA in place with the proper breaker sizing and install the heavier conductor. The difference between 75 KVA and 150 KVA is not much so we could look at upgrading to a 300 KVA if we receive these rapid chargers. It needs to address future upgradability as well
- Concern was raised surrounding the 4-week lead time on a new transformer as we are only 2 and a half months from substantial completion, the decision needs to be made by Monday at the latest

Action	Who	Time Frame
Eric D to set up a meeting with Nicole M, Patrick T, Scott J, and the design team surrounding the suggestions and options Scott presented	Eric D’Uva	Week of Sept 20 th , 2021
Eric D to send Scott the contemplated change order 184 to pull out the single line	Eric D’Uva	September 17, 2021

4. Interior Signage and Leased Space

4.1 The architects are requesting some clarity on the internal signage plan as the Host, CSIO and Brock are currently developing a business case with respect to use of the full CSIO space on the 2nd floor. The suggestion was to refer to the spaces as “Sport Performance Centre” and “Office Space” allowing for flexibility during the first year. This would be the main directional signage throughout the building with the up stairs tenant spaces being particular to whomever is occupying it. Approved to proceed as indicated.

4.2 Niagara 2022 Logo

The game lines have been approved by the appropriate NSO’s as presented, the architects can now move forward with this.

The signage that is currently presented includes the Niagara 2022 logo at center court, it was requested to leave this as a recognition piece of the games involvement in bringing this facility to bear. The logo will not interfere with the game lines but there may be a cost implication. The Consortium approves this request subject to approval from the sponsorship committee.

Action	Who	Time Frame
Eric D to direct the architects to proceed with the game lines on the court	Eric D’Uva	Week of Sept 20 th , 2021
Matt to pass along the logo request to the sponsorship committee and bring back more information	Matt Hill	September 17, 2021

5. Track and Score Board Install

Planning to start the score board install on the track on Monday, there may be some implications from the significant change referenced above.

6. Status of Furniture Quote

The design has been completed by MJMA; and quote received from Beatties approximately \$570,000. The Host revenue and sponsorship team is working with Beatties to find additional savings and Region is will work directly with Beatties to find savings (minor change in type of furniture and number of units) and to ensure no special order items requiring longer lead time.

Budget of \$425,000. If cost cannot be reduced to suit, will not be able to provide furniture throughout the facility.

7. New Business

7.1 Site tours dates reminder:

https://doodle.com/poll/z34ank4igz5ycf5q?utm_source=poll&utm_medium=link

- September 28th – 3:00-4:00 PM
- September 30th – 3:00-4:00 PM
- October 5th – 3:00-4:00 PM
- October 7th – 3:00-4:00 PM

7.2 Independent Operator Interviews

Management team is interviewing the Operators this afternoon, the applicants are looking quite promising.

7.3 Facility Insurance

Todd will confirm with his internal team to ensure that the technical specs were passed on to the insurance company to get a quote.

Adjournment: 9:49 AM

Next meeting: October 1, 2021 – via Zoom