



<p>MINUTES CGP Consortium Meeting</p>
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Date: Friday, July 23, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Nicole Wolfe, Director of CE&FM, Niagara Region
Recorder: Ava Morris, Administrative Assistant, Corporate Services, Niagara Region

Attendees:

Ron Tripp	Niagara Region
Matt Hill	Canada Summer Games
Mario D’Uva	Canada Summer Games
Geoff Holman	City of Thorold
David Oakes	City of St. Catharines
Eric D’Uva	UEM
David Schram	UEM
Scott Johnstone	Brock University
Ken Noakes	Knowledge North Consulting

Regrets:

Manoj Dilwaria	City of Thorold
Councillor Kenny	City of Thorold
Doug Hamilton	Canada Summer Games
Tom Arkell	Canada Summer Games
Councillor Phillips	City of St. Catharines

1. Dasher Board Sponsorship – Eric D’Uva

As part of the base contract each rink dasher board includes 10 advertisement panels with poly carbonate recessed. You can also put advertising panel on top. Additional panels available at \$400 a piece pending material availability. This is time sensitive as the manufacturer needs to know where these 10 panels should be located by the end of the day. The Consortium agreed that for Rink 1 and 2, option B would be best as all the seating falls on one side. If there is video streaming, the location will allow for the ads to be seen. On Rink 2, Option B will be flipped as the seating is looking towards the benches and it will likely wrap in the corners due to the number of doors on that side.

Action	Who	Time Frame
Eric D to create a PDF of Option B on both rinks 1 and 2 to distribute to the group	Eric D’Uva	Today

Matt H and Ken N to move the dasher board information from a sponsorship point of view, touch base with Wendy and show the option that was decided upon	Matt Hill & Ken Noakes	Today
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2. Approval of Minutes – Nicole Wolfe

Minutes were approved as presented.
 Ongoing action items excel was reviewed and updates on outstanding items were given. See *CGP Consortium Ongoing Action Items* spreadsheet for full details.

3. Monthly Progress Report – David Schram

See *UEM Monthly Report Canada Games Park 18 – June* document for full details.

David Schram gave the following site progress updates:

- The fourth and final site tour is happening today, so far, they have been well attended.
- The preparation for the paving of the parking lot and access roads has been under way for 10 days, the base coat paving is supposed to start today.
- 6 storage SeaCans have been delivered and installed.
- Front street plaza concrete work has been on going for the past couple of weeks
- Interior work:
 - The gym ceiling painting has been completed; the painting of the arena 1 ceiling has started
 - All the level 2 spaces painted
 - The washroom tiling has begun
 - Millwork for all the offices has been delivered but needs to be installed

Monthly Report 18 updates:

- Awaiting a schedule update, the last one was received on June 10th
- The December 1st goal for substantial competition is still in place.
 - Concerns raised about the wood flooring as curing of the concrete is essential, if the HVAC is not in place there could be issues. It was suggested not to push Aquicon and allow them to take the proper time they need to set and cure the flooring, but the schedule needs to be adjusted to reflect this additional time.
- Page 30 lists potential changes of significance.
- A quote for the exterior IT/AV facilities has been received - see summary of IT changes under the owner requested cost section (page 40). Total for IT/AV owner requested changes at \$1.1-1.2 million total.
- Cash allowance is exceeded by \$10,000 since the initial budget alert in March. There is expected to be further costs which will total out to around \$25,000-30,000 dollars over the cash allowance budget.

Action	Who	Time Frame
David S to follow up with Aquicon once the next schedule update is released and impress upon them the need for a schedule that is realistic, reflects the risks, and considers the time slippage that has occurred	David Schram	August 2021
David S to fill in the rest of the costs under the IT changes once final numbers have been received	David Schram	August 2021

4. Change Summary – Eric D’Uva

See *Summary of Changes 37* document for full details

- 3.1** Change Order 169 – Active network equipment to be added to the Aquicon contract – Owner Requested – Awarded to EllisDon - Approved on July 9, 2021
- 3.2** Change Order 170 – Construct a bulkhead in the CSIO Office (training room) – Design Error - Approved
- 3.3** Change Order 171 – Add a media truck cable passthrough in the Waste and Recycling Room and cable trays in Arena 1 – Owner Requested – Approved
- 3.4** Change Order 172 – Supply and install two additional 2-inch conduits along the north gymnasium corridor, next to the installed cable tray – Design Change – Approved
- 3.5** Change Order 173 – Relocate the AV wall plates in Arena 1 – Design Error – Approved
- 3.6** Cash Allowance Authorization 22 – Testing and inspection – asphalt compaction testing for the CGP parking lot – Cash Allowance Allocation – Approved
- 3.7** Cash Allowance Authorization 24 – Hardware for glass sliding doors D2050C and D2051 (related to change order 170) – Cash Allowance Allocation – Approved

5. Roofing Membrane – Eric D’Uva

See *Roofing Membrane Repair Memo* document for full details, includes all background documentation (warranty, sign-off, approvals, etc.). The contractors will be starting the repairs this Monday (July 26th). The repairs WILL NOT be a cost to the Consortium and will not impact the schedule for completion. The install warranty that was provided is better than the base one, covering 5 years with maintenance and reports done by the roofing contractor.

Action	Who	Time Frame
Eric D to provide an update on the repairs at the next meeting	Eric D’Uva	August 2021

6. Change Directive 6 Update – Eric D’Uva

Contractor has completed the structural part throughout the West side of the building and work is now being done on the north-west corner of arena 2. CD work should be wrapped up by the end of August 2021. To date, cost is just under \$1,000,000 excluding August work.

Action	Who	Time Frame
Eric D will give an update on the cost for the month of August	Eric D’Uva	September 2021

7. Location of Building Sign – Matt Hill

Ken N and Matt H met with Speed Pro on site on Wednesday and contemplated 2 building signs at the south east corner and north east corner. This will be lettering on the wall of the building displaying “Walker’s Sports and Ability Centre”, this is the same mock-up as before but on a larger scale. There are plans for a horizontal pilon sign upon entry to the building that says “Walker’s Sports and Ability Centre” on the south side and “Walker’s Founder Plaza” on the north side. The addition and approval of another sign will be up to the Consortium Sponsor group and Walker. These signs will also allow for photo/social media opportunities.

Action	Who	Time Frame
Matt H to bring the quote and mock-ups to the consortium for the building signs	Matt Hill	August 2021
Matt H to share any comments or edits that the Canada Games Council provides with the Consortium	Matt Hill	August 2021

8. Flagpoles – Nicole Wolfe

The Consortium decided that they would not install permanent flag poles as there are two flagpole plazas within the Brock District area (Brock campus and Region HQ). Temporary flagpoles will be used for the Games.

9. New Business

Action	Who	Time Frame
Eric D and Nicole W to circulate an email regarding the berm	Eric D & Nicole W	July 2021

Adjournment: 10:04 AM
Next meeting: August 8, 2021 – via Zoom