



**CITY HALL RENOVATIONS FURNITURE, FIXTURES AND
EQUIPMENT
CONTRACT NO. 602CH0002**

ADDENDUM NO. 2

Addendum Date Issued: March 13, 2019

Closing Date and Time: Thursday March 26, 2020 at 2:00 PM

1. Directive

This addendum shall form an integral part of the Form of Tender for the above contract and shall be read in conjunction therewith. This addendum shall, however, take precedence over all requirements of the previously issued documentation with which it may prove to be at variance, unless otherwise clarified by the Project Manager.

This addendum must be signed by the Proponent in the appropriate space and included at the time of submission. Proposals not including this signed addendum as requested may be rejected as informal.

2. Modifications:

i) N/A

3. Questions and Answers

Question 1:	You're allowing for 10 weeks to install. This tells me that you're planning this in Phases. We wouldn't need that long if the site is clear and ready to accept the furniture. If you are planning phases, can you please identify what is in each phase? This will also affect how we price the installation in our response.
Answer 1:	Two phases.
Question 2:	Looking at some of the workstations that are up against walls, do you want us to run panels along the walls or leave them out so you can access power direct to the walls? Alternatively, we can run low panels at desk height if you prefer.
Answer 2:	TBD
Question 3:	Do you have a components list of the existing furniture to be moved or are we to assume it's similar to the proposed? Does it include seating or any other furniture?
Answer 3:	All existing furniture will be removed from the main open work area and not the private offices. There is not an inventory of existing furniture to be moved.
Question 4:	Can you please elaborate what you mean about the private offices? Will there be furniture in the private offices that will need to be removed by our team? If so, please identify what needs to be removed.
Answer 4:	Private offices are the ones that show no furniture in them on the drawings
Question 5:	Can you please identify where the Touchdown area is on the floorplan? Do you have a typical we can follow?
Answer 5:	The Touchdown is located beside WS29 and is mis-labelled as layout tables.
Question 6:	I've identified what appears to be tables (Beside WS39; Beside WS25; Beside WS26; Beside WS22; Beside WS16; Outside D02-Finance Vault. Are these to be included in the specification?
Answer 6:	Yes, the furniture supply should include table (4) that can be placed together to create a large lay-down surface as shown.
Question 7:	You mention that there four tables. Dimensioning the blocks for areas beside WS25, WS26 and Office D02 seem to be the same size and the blocks for areas WS16, WS22 and WS 39 seem to be the same size. We cannot make the layout tables as shown with three tables. Can you please identify the size tables you want and are these to be flip? The tables that show as Layout tables appear to be much deeper than the tables in the above areas. Tables in WS16, WS22 and WS39 are the same length but not the same depth. That's why I'm asking if they need to be flip so they can be nested in the area's when not being used in the layout area.
Answer 7:	The "Layout Tables" are dealt with under question #4. There are no other tables required as part of this bid.

Issued By Curtis Dray
Manager, of Community Services

Proponents Signature: _____

Date: _____