

Date: Friday, February 18, 2022
Hosted by: Niagara Region
Location: Microsoft Teams
Meeting Chair: Nicole Wolfe, Director of CE&FM, Niagara Region
Recorder: Sara Johnston, Admin. Assistant, Corporate Services, Niagara Region

Attendees:

Eric D'Uva	UEM
David Schram	UEM
Ken Noakes	Knowledge North Consulting
Geoff Holman	City of Thorold
Councillor Kenny	City of Thorold
Matt Hill	Canada Summer Games
David Oakes	City of St. Catharines
Scott Johnstone	Brock University

Regrets:

Todd Harrison	Niagara Region
Ron Tripp	Niagara Region
Councillor Phillips	City of St. Catharines
Doug Hamilton	Canada Summer Games
Mario D'Uva	Canada Summer Games
Tom Arkell	Canada Summer Games
Manoj Dilwaria	City of Thorold

1. Meeting Minutes

February 3rd, 2022 minutes approved as presented.

2. Construction Update

2.1 The following construction updates were given:

- Cleaning is ongoing
- Furniture has been installed
- Substantial performance was certified on February 3rd and occupancy was granted on February 10th
- Nicole Menard is tracking a few large deficiencies, including:
 - Gym floor finishing (goes from shiny to matte)
 - Metal grille finishing, as the mock-up did not pass
 - Final commissioning is not complete due to issues with the BAS and network

- Aquicon has been on site every day to continue addressing deficiencies and complete the rest of the work, including IT security cabling and AV installation. There is approximately \$1M in work remaining, most of which are holdbacks from deficient items, which is to be expected for a facility of this size
- A report for January has not been issued as there were minimal updates for January. A final report will be distributed at the end of February to capture the close-out of this project
 - The actual number of parking spaces will be included in the final report, as there is a discrepancy between the fact sheet and the site plan
- Scott noted that Aquicon was pushing back regarding damage to saplings as a result of snow clearing, as they are too close to the edge of the curb. If this continues to be a concern, Scott and Nicole will work with them to reach a compromise

2.2 Change Order Summary

See *Summary of Changes 50* document for full details

- Change Order 212 – Relocates the north pylon sign to avoid conflicting with the intersection and hydro poles – Design Change – CO approved February 7, 2022
 - There has been some pushback as the ground is now frozen, but as it’s relatively shallow, the relocation is feasible
 - Consortium requested revised site plan be distributed to approve relocation of north pylon sign
- Change Order 213 – Credits back work not completed by the precast concrete cladding manufacturer. The precast concrete panels were detailed with recessed utility connections (hose bibs, electrical, and fire department connections); seven locations in total. These recesses were missed by the manufacturer and not formed/cast into the concrete. The project team evaluated cutting the recesses into the installed panels; however, the results would not have been satisfactory. Negotiations resulted in a \$2,800 credit – Credit – CO approved February 8, 2022

Action	Who	Time Frame
UEM to distribute revised site plan demonstrating the relocation of the north pylon sign to the consortium for review and approval	Eric D’Uva	February 18, 2022

3. Landscaping at Exterior Scoreboard

- The electrical connections for the exterior scoreboard will be reinstalled properly
- Architects are looking for landscaping solutions to hide the structural steel and electrical panel and connections, without impeding the view of the scoreboard

- One consideration is access to the electrical panels, as two metres of clearance is required
- Other options to consider include painting the structural steel or planting a line of shrubs that would still allow for two metres of clearance
- Consortium decided not to proceed with this landscaping at this time, as it is not a budgeted expense and it can be addressed by the IO in the spring if needed

4. IO Update

- Agreement is finalized and announcement on IO will be made in next few days.
- As there is a significant gap between substantial completion and IO start, Nicole Menard has implemented basic safeguards so that the property can be insured, including snow removal, salt, security guards and fire monitoring. We don't yet have building security in place with Chubb but Aquicon's monitoring service is still in place

5. Window Film on Family Change Room

- The Region obtained a quote to install a film on both windows in the Family Change Room (\$600 to \$700).
- Three design options were presented and Consortium opted for design B as it is bilingual
- The frosted film will be installed on the interior of the window and the vinyl design will be placed on the exterior of the window, which allows for it to be removed and replaced after the Games.

6. Ice Resurfacers

- Thorold tendered the ice resurfacers and it is going to Council in early March
- Zamboni provided a quote for \$132,000 plus \$17,000 in HST and a \$20,000 electrical allowance. The order would be due to arrive in 10 months. In the interim, Zamboni will loan us another one for temporary use as of September
- Consortium recommends purchase of the ice resurfacers instead of having the IO purchase it, as it will be exempt from HST. Decision to be made by Consortium Management Group.

7. Sponsorship Signage

- The revised signage package will be sent out to sponsors for comment next week, focusing first on the confirmed sponsors and then provisional designs for other sponsors. The revised signage package will then be sent to the management group
- A draft design for the sponsorship wall is needed to obtain approval by provincial and federal governments

Action	Who	Time Frame
Architects to be directed to develop design for sponsorship wall	Nicole Wolfe	February 22, 2022

8. New Business

8.1 The Consortium will continue to meet regularly until the end of March, at which time the need for additional meetings will be re-evaluated

Adjournment: 9:50 AM

Next meeting: March 4th, 2022 – Microsoft Teams