

Date: Friday, November 26, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Nicole Wolfe, Director of CE&FM, Niagara Region
Recorder: Ava Morris, Administrative Assistant, Corporate Services, Niagara Region

Attendees:

Eric D’Uva	UEM
David Schram	UEM
Matt Hill	Canada Summer Games
Todd Harrison	Niagara Region
Ron Tripp	Niagara Region
Geoff Holman	City of Thorold
David Oakes	City of St. Catharines
Councillor Phillips	City of St. Catharines
Ken Noakes	Knowledge North Consulting
Scott Johnstone	Brock University

Regrets:

Doug Hamilton	Canada Summer Games
Mario D’Uva	Canada Summer Games
Tom Arkell	Canada Summer Games
Manoj Dilwaria	City of Thorold
Councillor Kenny	City of Thorold

1. Meeting Minutes

Approved as presented.

Follow up on action Items:

- Costing for pylon exterior signage
 - Still waiting on conditional approval from Walkers so the signage can go to Canada Games Council for sign off
 - Once approved and signed off, we will be able to get costing on it
- Temporary Address
 - If the street name has not been changed by February 1st, a temporary address will need to be put up for fire routing and emergency vehicles
- Topsoil
 - Need to revisit the original change order regarding the topsoil and what was agreed upon regarding the excess that resulted from it

Action	Who	Time Frame
Matt H. to organize a meeting with Ron T., Ken N., Wendy (sponsorship committee) and himself to establish a clear process for brokering the deals for sponsorship and signage	Matt Hill	December 1, 2021
Nicole W., Todd H., and Ron T. to meet and discuss the street name change and initiate the process		December 2021

2. Schedule

An updated schedule, dated November 24th, was received from from Aquicon. It notes the following:

- Revises the substantial completion date from December 1st to January 22nd, which adds a total of 34 working days. There is 30 working days added to the Contract Times (CO 12 and 130R1). The contractor has claimed 19.75 lost weather days in Site Meeting Minutes. ***Of the recorded 19.75 lost weather days, the revised schedule will only be allocating 4 of them towards the revised SP date.***
 - The contractor administrator will be distributing a memo outlining and highlighting the contractual changes through the COs, the lost weather days, and their interpretation of the change in substantial from December 1st to January 22nd.
- Most items related to the AV delays have been ordered and the manufacture has given dates, some dates spanning to the end of February
- JMR is working towards catching up on the electrical work
- Schedule does not have a critical path or interdependencies; the architect will be requesting a revised schedule that meets the contract requirements and outlines two potential milestone dates where the architect can go on site to review the progress
 - They plan to define these milestone dates in their two weeks look ahead more in the construction minutes to hold them accountable
 - December 15th and January 15th are the proposed milestone dates

It was requested that there be documentation surrounding the amount UEM is pushing back on Aquicon to provide a revised schedule. A notice of default cannot be done as 30 days have been approved and of the 20 days lost due to weather, at least 4 of them will be valid.

In terms of the lost days due to weather, UEM has confirmed these days by putting them into their monthly report.

The Consortium Management group decided to not proceed with partial occupancy, therefore we need to be in the building no later than February 1st with the IO coming in early December.

Action	Who	Time Frame
UEM to share the memo surrounding the contractual changes with Nicole W for distribution to the Consortium	Eric D’Uva	November 29, 2021
UEM to bring the non-cost CO to reconcile the additional four-day delay to the Consortium for approval	UEM	December 2021
Consortium will need to decide whether to change the December 10 th meeting to December 17 th to discuss the first milestone date update	All	December 8, 2021

3. Construction Update

The following construction updates were given:

- Gymnasium floor is ongoing with a week or two more of installing wood, approximately ¾ complete with staining commencing yesterday
- Bleachers are on site being installed
- Concrete floor grinding and polishing is ongoing
- Epoxy floor coating has been complete
- Lighting in arena two is complete
- Flooring in arena 1 is complete
- Metal panels have begun being installed
- Standing seam cladding is on going for the canopies
 - North, South, and East are now completed
- Millwork installation is ongoing
- Fire and life safety devices have been installed
- Mechanical start-ups and commissioning are ongoing
- Balancing has commenced, the boilers are running and heating the space
- Arena 1 seating has been completed
- Precast stair treads are complete
- Mechanical electrical finishes are ongoing
- Line painting has been completed at the intersection of Flora Egarter and Merrittville

Action	Who	Time Frame
Eric D. to follow up on the leaking around the skylight and report back to the Consortium	Eric D’Uva	December 10, 2021

4. Change Order Summary

See *Summary of Changes 45* document for full details

4.1 Change Order 193 – Adds UPS devices for the active network equipment in the CGP facility – Owner Requested – Urgent Change Order Approved November 15th

4.2 Change Order 194 – Supply and install additional power and data required in the refrigeration room for the CIMCO SmartHub control panel – Design Omission – Approved

4.3 Change Order 195 – Modifications and additional power to the scoreboard components throughout the facility – Value Engineering/Owner Requested

- Was noted as a potential change of significance in the past two monthly reports
- The work for this has already been completed by Aquicon in good faith as to not hold up the project
- Has not been approved yet, a breakdown of the costs and credits was requested

Action	Who	Time Frame
MJMA to follow up with Nicole W. for clarification surrounding the breakdown of CO 195	Eric D’Uva	November 29, 2021

5. PC 117 – Planter

Brock had requested a sample green roof garden planter on the ground for educational purposes, the architects proposed a design with the cost coming in at about \$25,000. UEM confirmed that there are no architect fees for this design.

The Consortium will not be moving forward with this PC.

6. Signage and Sponsorship

A meeting is scheduled for next week to coordinate the signage and sponsorship pieces, including the ice logo. Want to avoid being too far along and having to spend a lot of money on retrofitting.

Action	Who	Time Frame
Nicole W. to inform the Consortium of the options and prices of the easily modifiable wayfinding signs	Nicole Wolfe	December 10, 2021

7. New Business

7.1 IO Contract

Execute full contract for January 1st with the intent that the IO will engage with the project as of December. The IO is confidential until the agreement is executed, hoping for a mid-

December formal announcement. This topic is to be brought up at the Consortium Management meeting as to when the IO can be engaged in this project.

7.2 Ice-Resurfacers

Engage with the ice re-surfacers as all parties have already signed NDAs and we need to start the tender process.

Action	Who	Time Frame
Eric D. and Nicole W. to set up a site meeting with the IO in December to establish the training schedule and confirm commissioning dates	Eric D’Uva & Nicole Wolfe	December 2021

Adjournment: 10:06 AM

Next meeting: December 10, 2021 – via Zoom