

Date: Friday, October 29, 2021
Hosted by: Niagara Region
Location: Zoom
Meeting Chair: Nicole Wolfe, Director of CE&FM, Niagara Region
Recorder: Ava Morris, Administrative Assistant, Corporate Services, Niagara Region

Attendees:

Eric D’Uva	UEM
Geoff Holman	City of Thorold
Councillor Kenny	City of Thorold
Matt Hill	Canada Summer Games
Mario D’Uva	Canada Summer Games
Ken Noakes	Knowledge North Consulting
David Oakes	City of St. Catharines
Councillor Phillips	City of St. Catharines
Scott Johnstone	Brock University

Regrets:

David Schram	UEM
Doug Hamilton	Canada Summer Games
Tom Arkell	Canada Summer Games
Manoj Dilwaria	City of Thorold
Todd Harrison	Niagara Region
Ron Tripp	Niagara Region

Guests:

Matt Lamers	MJMA
Dan Kronby	MJMA
Patrick Treacy	Niagara Region
Brad Augustine	Raimondo & Associates

1. Exterior Signage

Signage permits have been received from Thorold for the exterior signs. In terms of budget, the North and South pylons are covered by the Host, everything else on the site is covered by the Consortium with most of the funding coming out of the Sponsorship Committee. Funds will need to be found for the parking and service entrance pylons.

Large Scale Pylons

Both signs have already been manufactured and are complete

- South Entrance:
 - 7 ½ meters tall, appropriate to catch the attention of motorists as they drive by
 - Concerns were raised by Brock as it was discussed previously that the pylon at the south driveway entrance is an entrance to Brock University campus and must follow the Brock district naming and signage policy and design created by the Niagara Region
 - This matter was discussed offline and a solution was found
- North Plaza:
 - Prefinished metal sign body with illuminated 3 dimensional white letters
 - Also features a large-scale LED screen, this can be used for further identification of the facility
 - The address is currently not on the exterior signs as the name of the road will be changing
 - Address required on both pylon signs for fire and emergency services

Small Scale Wayfinding Pylons

- Service Entrance
 - One sided, letters are not illuminated
- CGP Parking Entrance
 - This sign has been simplified, now just includes the CGP branding, the 2022 symbol and P for parking with an arrow
 - The lettering is not illuminated

Building Name Entrance Pylons

These will be set about 8 feet from the building.

- Building Name Pylon South
 - Includes sponsorship naming and CGP branding in both English and French
 - The sign is about a meter tall allowing for people to stand behind/beside it to take photos but is not thick enough to sit on
- Building Name Pylon North
 - Mirrors the south sign

Building-Mounted Name Signage

- Two large scale building mounted name signs, one on the northeast corner of the gym and a mirrored version on the southwest corner of the gym.
- 30-inch-tall letters that are connected from the parapet of the existing precast wall with a wiring raceway to create a bit of space between the top parapet cap and the top of the letters

- When first presented there was concerns surrounding the legibility of white lettering on a white precast wall so they will be using a dual colour film that appears charcoal during the day and glows white at night

Action	Who	Time Frame
Matt L to revise the exterior sign package to include the “s” on Sports in Walker Sports and Abilities Centre	Matt Lamers	November 1, 2021
Matt L to review the accessible standards for signage and ensure the pylon signs are compliant, if not another sign may need to be added that is legible	Matt Lamers	November 12, 2021
Matt Hill to bring back the recognition wall plan for the South end of arena 1 for review by the Consortium	Matt Hill	November 2021
Geoff H to bring up the potential issues with emergency response and the lack of an address on the exterior signage at the Consortium Management Committee	Geoff Holman	November 2021
Geoff H to table the idea of including partnership recognition on the exterior signage at the next Consortium Management Committee	Geoff Holman	November 2021

2. Logo on Ice

A decision must be made in the next week so that the textile can be ordered and created so that it is ready to paint in December.

It was agreed that the Niagara Games logo will be in the center of the ice for the next year and then Brock Badgers the following year, CGP branding in English and French will be included in the slot inside the blue lines, and either GFL or Walker to designate the ranks around the circle.

Action	Who	Time Frame
Ken N to bring these decisions to the Sponsorship committee for review and comment	Ken Noakes	October 29, 2021

3. Ice Resurfacer

It was recommended that we move forward with an electric ice machine as per attached [memo](#). Thorold went out to tender for a machine in April and received two bids with recommended bid from Olympia at just over \$177,000. Project cannot piggyback onto the bid; suggestion is that it be retendered by Thorold and including two ice resurfacers. Earliest delivery is likely to be late Q4 2022. To ensure continued service, borrowed ice resurfacer will need to be kept in use at the CGP or a used one will need to be purchased to fill the gap.

The Consortium agreed upon waiting until December so that the Independent Operator was in place to engage with them and make this decision before the end of 2021.

Action	Who	Time Frame
Nicole W to confer with Todd H and Bart M as to when the Consortium can engage with the Independent Operator on this topic	Nicole Wolfe	November 12, 2021
Thorold to pause report to council and retender based on two resurfacers	Geoff Holman	November 12, 2021

4. AV Functionality for January 1

Action	Who	Time Frame
Eric D to send out an email to the Consortium regarding this topic for discussion	Eric D’Uva	October 29, 2021

5. Construction Update

Deferred to next meeting due to time restrictions.

6. Status of Change Orders

Deferred to next meeting due to time restrictions.

7. Status of Change Orders

Deferred to next meeting due to time restrictions.

8. New Business

No new business at this time

Adjournment: 10:02 AM

Next meeting: November 12, 2021 – via Zoom